



## FERNDALE PARK FACILITY USE & SPECIAL EVENT RESERVATION APPLICATION

### EVENT INFORMATION

Name of Event: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_ Days of the Week: \_\_\_\_\_

Event Hours: From: \_\_\_\_\_ To: \_\_\_\_\_ (this includes set up and clean up)

1. What is the approximate attendance? \_\_\_\_\_
2. Is there an Event Sponsor? ☐ YES ☐ NO If yes, then who? \_\_\_\_\_
3. Will there be vendors? ☐ YES ☐ NO If yes, how many? \_\_\_\_\_
4. Will alcohol be served? ☐ YES ☐ NO If yes, what hours? From \_\_\_\_\_ to \_\_\_\_\_

**To obtain an alcohol permit please go to:** <https://lcb.wa.gov/licensing/banquet-permits>.

Will alcohol be ☐ SOLD ☐ CONSUMED Will minors be present? ☐ YES ☐ NO

Name of the organization that holds the WSLCB Permit \_\_\_\_\_

Plan for checking identification for legal age of alcohol consumers? \_\_\_\_\_

### FACILITY: (check all that apply)

- ☐ Pioneer Park ☐ Barr Barn ☐ Park Stage ☐ North Shelter ☐ Star Park
- ☐ Centennial Riverwalk park ☐ VanderYacht Park ☐ Griffintown Park
- ☐ Other/Special Event Location: \_\_\_\_\_

Is this a public event: ☐ YES ☐ NO Is the event ☐ FREE or ☐ TICKETED

### EVENT CONTACT

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Main Contact Number: \_\_\_\_\_ Alternate: \_\_\_\_\_

Main Contact Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_



## FERNDALE PARK FACILITY USE & SPECIAL EVENT RESERVATION APPLICATION

### FACILITY INFORMATION:

#### PIONEER PARK:

FULL EXCLUSIVE RENTAL OF PIONEER PARK      \$750/DAY

#### STAGE:

½ DAY:      \$50  
FULL DAY:      \$100

#### NORTH SHELTER:

½ DAY:      \$50  
FULL DAY:      \$100

#### STAR PARK SHELTER:

½ DAY:      \$75  
FULL DAY:      \$150

**BARR BARN:** (rental includes Barn and covered areas on the sides, full park use will require additional Pioneer Park rental)

\$200/DAY      (rental may require police presence at additional cost)

**VANDERYACHT PARK:** (LARGE GROUP 51+ per FMC 12.28.030)

\$500/DAY      REQUIRES SPECIAL EVENT PERMIT

**CENTENNIAL RIVERWALK PARK:** (LARGE GROUP 51+ per FMC 12.28.030)

\$500/DAY      REQUIRES SPECIAL EVENT PERMIT

#### PIONEER PARK TOUR FEES:

ADULT      \$5  
STUDENT (6-12 YRS)      \$3  
CHILDREN UNDER 6      FREE

**CANCELLATION FEE:** Less than 30 days will result in a forfeiture of 100% of the rental fee.

**TOTAL FEES DUE:**

**TOTAL RENTAL AMOUNT DUE:** \$\_\_\_\_\_



## FERNDALE PARK FACILITY USE & SPECIAL EVENT RESERVATION APPLICATION

### INSURANCE

Renter agrees to obtain and maintain throughout the term of the event, at Renter's sole cost and expense, Liability Insurance. Such insurance must provide limits of not less than \$1,000,000 for each occurrence. The insurer must be acceptable to the City and must be licensed to do business in the State of Washington. Any deductible or self-insured retention must be disclosed and is subject to approval by the City. **The City shall be named as an "Additional Insured" and Renter shall provide with the signed Agreement, copies of the insurance "Certificate of Evidence of Insurance" showing the City as Additional Insured, and shall not be allowed to be canceled, materially changed, or allowed to expire before Event date(s) or termination of this contract.**

To obtain event insurance please go to <https://app.gatherguard.com> (not required for shelter event rentals)

Signature by the City of Ferndale authorized representative shall be regarded as acceptance by the City of the reservation application for the Renter's event. Signatures on this application **does not** assume approval of the event. Full review will be conducted by stakeholders prior to approval and notification of such approval.

**City of Ferndale, Authorized Representative:**

Facilities Rental Manager  
City of Ferndale

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Renter:**

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date