How to change your email signature

Current Mailbox 🗸	𝒫 signat	V	\rightarrow		
File Home Send / Receive Fo	Best Match				
From Subject Has Attachments	Sent by Paul Knippel On 8/4/2022		0	ent Search hes Y Tools Y	Close Search
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✓Favorites	🕤 signature			Fall S	ipecial
Inbox 10592	♀ esignatures				Davidia Outsiana Daviduata (unffi
Sent Items				PO	To ORIGINAL To To The Riley Sweeney
Drafts [104]	Actions			(i) If th	ere are problems with how this message is
~RileySweeney@cityoffernda	2 Signature		>	Standar	d download pictures. To help prote
>Inbox 10592	Get Help on			Standar	d and a second se
Drafts [104]	Cat Mala an "right"			<u>S</u> ignatu	res
Sent Items	() det help on signat				
Deleted Items Archive	Skykomish residents told to be prepared for evacuation as Bolt Creek <http: attachments="" content.govdelivery.com="" fancy_images="" td="" waleghdci<=""><td>10:46 AM</td><td></td><td></td><td>S</td></http:>	10:46 AM			S
Clutter	Pacific Outdoor Products				ti
> Conversation History	Fall Special	10:31 AM			

1. Search "Signature" – select the bottom option under "Actions" . From that menu, select Signatures

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E-mail Signature	Personal Stationery		
E-mail account:	RileySweeney@cityofferndale.org	~ of r	ome pi
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Riley	Sweeney	^	
Comm	unication Officer/Recreation Coordinator		
Male	ronguns (He/Him)		
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Maile	O Rev 026		
Cit. U	U. 2005 Male Charact Freedels, M/A 08248		
City H	(200) 400 4557 L 5 (200) 400 4440		
Phone	(360) 123-4567 Fax: (360) 890-1112	×	
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2. Either edit your current signature or add a new signature and edit that. Make sure you select at the bottom which signature will be used on all new messages.