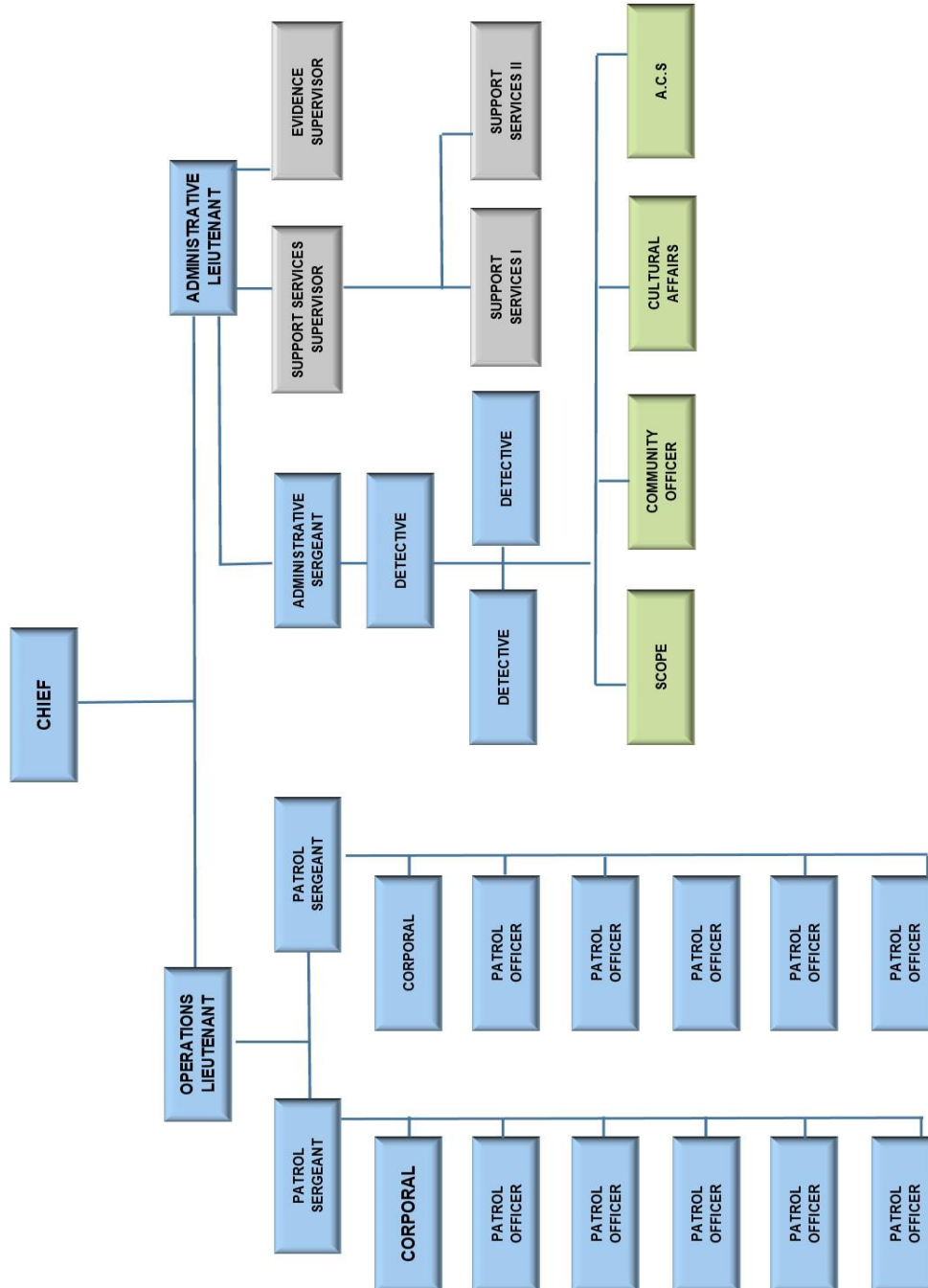




FERNDALE POLICE DEPARTMENT 2021 ORGANIZATION CHART

21 Commissioned 4 Non-Commissioned Volunteer Staff





City of Ferndale

Department: POLICE
Division: Same
Director: Kevin Turner

Program Fund No. 001
Program BARS No. 001.521
Title: Chief of Police

“Stronger Community Together”

The Mission of the Ferndale City Police Department is to work in partnership with the community to enhance the quality of life in our city. Our dedicated Team is committed to providing a quality police service by constantly striving to be fair, consistent, and professional. We are proud to serve our community with integrity and assist citizens in identifying and solving problems. We commit to upholding the highest professional standard when enforcing the laws and protecting life and property.

Department Description: The Ferndale Police Department is a professional law enforcement organization whose role is to protect and serve all visitors and residents of the City. The responsibilities of the Department include, but are not limited to: serve and assist those in need, prevent and detect criminal activity, respectfully enforce established regulations, ordinances, and laws, investigate criminal activity, and protect all life and property.

2020 Accomplishments:

1. **Improve web page and social media presence:** We completely updated and changed our web page and have increased our social media presence on Facebook. This is still in progress as we are looking to add more info, photos, and videos for 2021.
2. **Department accreditation:** We have had to hold this process due to the loss of manpower and COVID. This is extremely important and we are hoping to start up again during the first quarter of 2021.
3. **City Emergency Plan:** This was also put on hold due to the loss of manpower and COVID taking a priority. The basic plan is complete and will be reviewed for editing and content. This will be presented to council once the final draft is complete and will be added to our 2021 project list.
4. **Asset Management:** This is a huge undertaking city wide and we have taken large steps toward this project. We hope to hit the ground running on this and have set Asset Management as a continuing project for 2021.
5. **Police Department Awards Banquet:** We are very grateful to Haggens Catering for sponsoring past events. This event was cancelled this year due to COVID restrictions and we have set this as a goal again for 2021.
6. **National Night Out:** Another great event that was cancelled due to COVID restrictions was our National Night Out. We will do our best to hold this event for the community and look forward to continuing our partnership with the Ferndale Windermere Real Estate Office. Past events have had great community turn out!



2021 Goals:

1. **Attain full staffing:** Hiring and maintain a full contingency of staff and officers will be our top 2021 priority. This will contribute to maintaining a high level of service for our community, give officers and staff relief for time off, and have a significant reduction to our overtime budget.
2. **Building repairs, upgrades, and maintenance:** Another priority goal is to facilitate essential Police Department building repairs, upgrades, and maintenance. Pushing these issues to future dates will likely incur additional costs to the City. Listed items will be addressed as soon as possible on a priority basis and may incur budget adjustment requests.
3. **Update immediate response equipment:** We purchased and replaced essential emergency response equipment for our officers recently, but there are still some equipment needs that have been included in the 2021 Budget.
4. **Streamline purchase order process, training requests/approvals, scheduling:** We streamlined as much as we could internally to reduce redundancy. We also purchased a mailbox and postage system, furthering a huge savings in staff time and travel to and from City Hall and the post office. The new Asset Management program should add to these efforts as we continue to look for force multipliers in this area.
5. **Improve Bike Patrol Program:** We purchased 4 new bikes, related equipment, and assigned officers. Bike Officers will need to attend certification training which has been put on hold due to COVID restrictions. We hope this will restart in 2021.
6. **Community assigned officers:** This goal was bumped due to manpower and COVID constraints but will continue into 2021.
7. **Maintain response times:** With a focus in this area, we were able to maintain response times in 2020, we will continue with this goal for 2021.
8. **Advance training program:** We added an online format for a portion of our training and brought the necessary documentation element up to date. This became an important part of our training regimen due to the restrictions presented by COVID. This training platform provided a great format for distance training and allowed us to maintain training hours. We will continue to develop in this area.
9. **Improve volunteer training:** This was a 2020 goal however, this was put on permanent hold due to COVID. We will evaluate our volunteer programs moving forward. Unfortunately, it may be the case where we are not able to resume volunteer programs in this same capacity. We will keep this listed as a goal for reevaluation in 2021.



EXPENDITURES

POLICE	2017	2018	2019	2020	2021
POLICE ADMINISTRATION	Actual	Actual	Actual	Budget	Budget
ADMINISTRATIVE (CHIEF) SALARIES	\$126,702	\$119,792	\$126,395	\$133,000	\$136,990
BENEFITS	39,720	44,775	47,618	52,608	51,816
OTHER CHARGES & SERVICES	0	72	0	0	0
TOTAL POLICE ADMINISTRATION	\$166,422	\$164,639	\$174,013	\$185,608	\$188,806
POLICE FACILITY					
OTHER CHARGES & SERVICES	67,825	94,163	67,035	72,455	\$82,285
TOTAL POLICE FACILITY	\$67,825	\$94,163	\$67,035	\$72,455	\$82,285
TRAFFIC CONTROL					
TRAFFIC SALARIES	\$1,513,345	\$1,634,295	\$1,713,068	\$1,896,224	\$1,960,470
TRAFFIC OVERTIME SALARIES	141,205	169,745	168,106	165,516	158,852
OFFICE SALARIES	155,377	155,884	173,963	219,718	232,394
BENEFITS	730,392	807,357	867,650	962,468	1,026,455
SUPPLIES	43,888	52,894	39,814	63,860	64,260
SMALL EQUIPMENT/UNIFORMS	15,598	18,077	37,741	30,500	30,800
TRAINING	20,254	14,815	11,653	9,000	20,000
WHATCOMM	129,776	146,698	152,328	172,721	175,330
OTHER CHARGES & SERVICES	455,594	462,423	516,001	460,611	520,719
TOTAL TRAFFIC CONTROL	\$3,205,429	\$3,462,187	\$3,680,324	\$3,980,618	\$4,189,280
TOTAL LAW ENFORCEMENT	\$3,439,676	\$3,720,989	\$3,921,373	\$4,238,681	\$4,460,370



City of Ferndale

Department: PROBATION/DETENTION

Program Fund No. 001

Division: Same

Program BARS No. 001.523

This department accounts for the operations of the City’s Probation services and also includes the fees paid by the City for jail services. The City of Ferndale does not operate a city jail but rather contracts with Whatcom County and other jurisdictions for as-needed jail space.

The Mission Statement for the Probation Department is to provide services established by the presiding Judge of the Court designed to assist the Court in the management and supervision of offenders by holding offenders accountable and providing opportunities for reformation, as well as aid in the preservation of public order and safety.

EXPENDITURES

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
PROBATION/DETENTION					
SALARIES	\$76,925	\$83,540	\$86,653	\$91,739	\$94,653
BENEFITS	16,514	18,247	19,286	20,018	21,085
TRAVEL/TRAINING	897	0	0	1,000	1,050
JAIL CONTRACT	283,744	182,171	290,107	250,000	250,000
OTHER CHARGES & SERVICES	1,377	3,158	2,605	4,878	4,081
TOTAL PROBATION/DETENTION	\$379,457	\$287,117	\$398,651	\$367,635	\$370,869



City of Ferndale

Department: BUILDING PERMITS & INSPECTION

Program Fund No. 001

Division: Same

Program BARS No. 001.524

Director: Haylie Miller

Title: Comm. Development Director

This department accounts for the activities of the City’s Building Official, Plans Examiner, Code Enforcement, Building Permits, and Building Inspection function. The purpose of this City service is to ensure that all construction is performed in accordance with applicable building code requirements. Through these services, the safety of our residents is enhanced, and the quality of building construction is improved.

EXPENDITURES

INSPECTIONS, PERMITS, CERTIFICATIONS AND LICENSES	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
SALARIES	\$251,571	\$270,130	\$223,523	\$300,105	\$314,799
BENEFITS	83,742	111,696	91,196	125,795	134,865
TRAVEL/TRAINING	5,464	5,674	5,696	6,500	5,500
OTHER CHARGES & SERVICES	24,490	25,359	24,052	36,068	25,422
TOTAL BUILDING INSPECTION	\$365,267	\$412,859	\$344,467	\$468,468	\$480,586



Department: EMERGENCY SERVICES
Division: Same

Program Fund No. 001
Program BARS No. 001.525

The sole purpose of this department is to account for the payment by the City to the Emergency Medical System through a contract executed for this purpose.

Department: CLEAN AIR
Division: Same

Program Fund No. 001
Program BARS No. 001.553

The only expenditure for this department is the City contribution to the Northwest Air Pollution Control Authority.

Department: ALCOHOL ADMIN. BOARD
Division: Same

Program Fund No. 001
Program BARS No. 001.567

The only expenditure for this department is the City contribution to the Alcohol Administration Board.

EXPENDITURES

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
EMERGENCY SERVICES					
EMERGENCY SERVICE CONTRACT	\$32,163	\$33,198	\$42,065	\$45,000	\$45,000
EMS SALES TAX	116,378	125,682	120,420	122,443	123,000
TOTAL EMERGENCY SERVICES	\$148,541	\$158,880	\$162,485	\$167,443	\$168,000

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
CLEAN AIR					
N.W. CLEAN AIR AGENCY	\$4,522	\$4,638	\$4,715	\$4,774	\$5,005
TOTAL CLEAN AIR	\$4,522	\$4,638	\$4,715	\$4,774	\$5,005

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
ALCOHOL ADMIN. BOARD					
ALCOHOL ADMIN. BOARD	\$2,237	\$1,674	\$2,782	\$3,600	\$3,200
TOTAL ACLOHOL ADMIN. BOARD	\$2,237	\$1,674	\$2,782	\$3,600	\$3,200



City of Ferndale

Department: ENGINEERING

Program Fund No. 001

Division: Same

Program BARS No. 001.544

Director: Kevin Renz

Title: Public Works Director

The purpose of the Engineering Department is to account for the expenditures of the Development Engineer function, Infrastructure Inspector, and City support staff and contract support staff for Development Review Engineering.

The Engineering Department is responsible for processing Public Works Permits, such as Land Disturbance and Encroachment Permits. The department also ensures that civil plans for the public improvements of development activities are reviewed either by staff or by contract consultants to insure compliance with city, state, and federal standards. The department also assists with development inquiries.

EXPENDITURES

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
ENGINEERING					
SALARIES	\$219,236	\$252,703	\$121,321	\$134,075	\$168,245
BENEFITS	110,778	125,509	67,269	69,797	85,495
PROFESSIONAL SERVICES	86,188	83,447	83,343	100,000	100,000
OTHER CHARGES & SERVICES	25,005	17,757	13,941	19,411	14,655
TOTAL ENGINEERING	\$441,207	\$479,416	\$285,874	\$323,283	\$368,395



City of Ferndale

Department: BUILDING MAINTENANCE

Program Fund No. 001

Division: Same

Program BARS No. 001.518

Director: Kevin Renz

Title: Public Works Director

This department accounts for the cleaning contract for City Hall, Annex Buildings, Police Station, and the Shop Office. The contract for the City Hall elevator is also under this fund. Payroll allocations for Public Works staff personnel that perform the repair and maintenance of city facilities is also included.

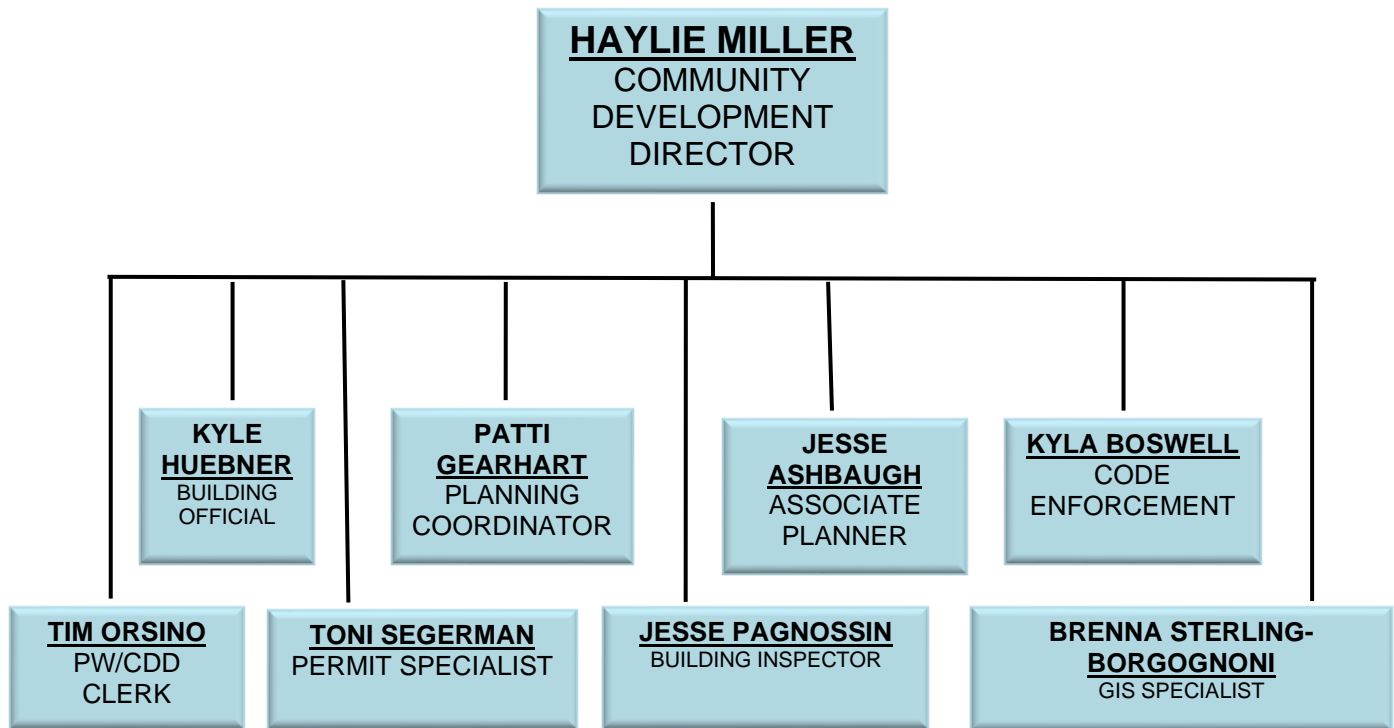
EXPENDITURES

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
GENERAL BUILDING MAINTENANCE					
SALARIES	\$16,545	\$33,066	\$15,690	\$35,164	\$21,255
BENEFITS	8,454	16,645	8,161	18,773	12,536
R & M CONTRACTS	17,932	19,107	17,718	20,000	20,000
BUILDING MAINTENANCE	50,839	63,248	36,143	51,500	51,500
OTHER CHARGES & SERVICES	8,154	16,292	16,063	16,242	16,341
TOTAL GENERAL BUILD. MAINT.	\$101,924	\$148,358	\$93,773	\$141,679	\$121,633



COMMUNITY DEVELOPMENT

2021 ORGANIZATIONAL CHART





City of Ferndale

Department: COMMUNITY DEVELOPMENT

Program Fund No. 001

Division: Same

Program BARS No. 001.558

Director: Haylie Miller

Title: Comm. Development Director

The mission of the Community Development Department is to assist the citizens of Ferndale in achieving their development goals, consistent with federal, state, and local law, and in the best interest of the community; and to provide such assistance in a manner that is competent, consistent, and compassionate.

2020 Accomplishments:

BUILDING DIVISION:

- Performed over 4,500 inspections
- Processed over 264 building permits
- Processed approximately 125 mechanical and plumbing permits
- Processed over 98 encroachment permits
- \$45,000,000 estimated value of approved construction permits (not including infrastructure)

PLANNING DIVISION:

Private Development Projects

- Received 2 Comprehensive Plan Amendments
- Received 2 Conditional Use Permit applications / Processed 1
- Received 5 Lot Line Adjustment applications
- Issued 34 Home Occupation Permits
- Held 15 Pre-App meetings
- Received 2 Preliminary Plat applications
- Processed 9 SEPA applications
- Received 3 Final Plat Applications
- Received 3 Shoreline Substantial Development Permit applications
- Received 2 Short Plat applications
- Processed 4 Site Plan Review applications
- 26 Land Disturbance Permits applied for and 8 projects completed.

Long Range Planning/Other Projects

- Replaced and re-wrote outdated PUD code language that will facilitate innovative, potentially one-off private development proposals. Considering incorporating existing cottage housing regulations (established 2010, but unused) into PUD regulations.



- Revised the Mixed-Use Commercial Zone to require a minimum amount of non-residential uses in each development within the zone. The strength of the residential market has resulted in "mixed use" projects that emphasize residential, rather than commercial uses. The proposed changes are intended to ensure a moderate level of commercial use in these developments, while remaining mindful of market conditions.
- Separated the Sidewalk Dining and ROW Modification codes.
- Extended the Catalyst Program deadline to facility permit by six months on in February of 2020 and by one year in August of 2020.
- Initiated sign code revision discussions in January 2020. Will re-initiate when public can participate in the discussion.
- Approved/Executed contract for County Wide Planning Policies to establish the Buildable Lands Program for Whatcom County and its Cities.
- Presentation/Corrections to the 2019 Affordable Housing staff report.
- Provided update on Multifamily Housing Property Tax Exemption Program to City Council.
- Initiated Parking Regulation updates to Commercial parking minimums.
- Presentations to City Council: Zoning 101, Annexations, Flood Community Rating System (CRS), Multifamily Property Tax Exemption Update and Net vs. Gross Density.

OTHER:

- Developed a protocol for managing tree cutting in critical areas
- Building and Planning Division staff worked closely to develop a model for evaluating flood certificates and plan submittals for properties in the floodplain

GIS

- Pictometry: Implemented new 2019 aerial imagery into web mapping applications.
- Air Vac Mapping: Coordinated and completed the GPS data collection and mapping of Air Vac locations. This was necessary to identify potential vulnerabilities in the City's water system.
- Community Development Projects Interactive Map – Developed online map applications for both internal staff and public viewing of current development projects taking place in the City. This is updated monthly to reflect completed and new projects.
- Parcel Layer: Cleaned-up and simplified the City's current parcel layer (eliminated unnecessary sections) to make it less cluttered and easier for viewing and querying.
- Addresses: QA/QC'd and integrated Whatcomm 911's address point dataset with the City's to create a new, more accurate address layer.
- Updated Ferndale's Crime mapper to reflect 2020 incidents.
- Sidewalk Inventory Update – updated sidewalk condition inventory.
- Annexation history web map: Have begun to create an online interactive map showing the City of Ferndale's annexation history. This is not considered a priority thus minimal progress has been made to date.



GIS 2020 Fourth Quarter Tasks to be Completed:

- Buildable Lands Inventory: Assist as needed with the county buildable lands analysis
- Asset Management System: Revise and rework our current GIS layers to integrate with the City's new Asset Management System. This task is going to take a significant amount of time, work, and collaboration to get all the necessary GIS layers ready and compatible with the new system.

2021 Goals:

Code Updates (on-going):

Create a monitoring program for all development-related regulations, for the purpose of streamlining codes, removing unused regulations, and keeping all City development regulations as "fresh" as possible.

Timeline: Initiate Q2

Application Vesting Regulations:

Review application vesting regulations and timelines specifically for land use applications. As some timelines for permit expirations are unrealistic. Also, timelines for certain land use applications differ from other permits such as building permits or land disturbance permits. Staff proposes to review all expiration timelines and modify the regulations to be clear for the City and applicants. Propose code changes as necessary.

Timeline: Adopt changes by 1Q 2021

Shoreline Master Program (SMP) Update:

The City of Ferndale is required to conduct a periodic review of the City's Shoreline Master Program (SMP). Many sections of the program are outdated and should be modified to reflect City goals and to comply with state guidelines. City Shoreline areas include within 200-ft of the Nooksack River and Streams and Critical Areas within the FEMA 100-year floodplain. Due to the complexity of the update, the project is expected to take a year or more to complete.

Timeline: Initiate 1Q 2019/Adopt 2Q 2021

5G:

Update FMC Chapter 18.66 Regulations for The Siting, Co-Locating and Modification of Wireless Communications Facilities, to allow for 5G wireless facilities in the City of Ferndale.

Timeline: Initiate 1Q 2020/Adopt 4Q 2021

Sign Code:

Clarify off-site advertising and commercial signage requirements in the sign code with City Council and the Planning Commission. It is not anticipated that a full revision to the sign code will be required.

Timeline: 2Q completion (or when Public can attend committee meetings)

Home Occupation Permits:

Update FMC 18.14 Home Occupation Permits.

Timeline: 2Q



Annexation Blueprint:

The City's annexation blueprint was created to manage anticipated growth and related capital facilities programs, as required by the Washington State Growth Management Act Review. Staff will review and update the City's Annexation Blueprint, as necessary and as time allows.

Timeline: 3Q

Multifamily High Rezone:

Convert remaining Residential Office (RO) Zones (three areas) south of Main Street to RMH or RMM. Retain office uses as an allowable use within the RMM zone and previous RO zones as a conditional use per request by City Council.

Review new (2018) RMM and RMH codes, to identify any tweaks or modifications, two years into adoption. Also allow for taller ADU's in these zones per earlier direction from Council.

Timeline: Re-Initiate 2Q 2021 / Adopt by 2Q 2022

Senior Housing:

Review all references to senior housing, assisted living, retirement homes, etc. Remove barriers to these uses in certain zones.

Timeline: 3Q 2021 / Adopt by 2Q 2022

Western Washington University Projects – Downtown Focus:

A 2019 WWU study (title) identified a number of short, medium, and long-range projects that could be implemented for the purpose of improving the downtown core. In many cases, these studies turn into "shelf art" and are never utilized after their completion. This project would review the study and identify quick hit items to implement.

Timelines: 2021 as time allows

Catalyst Development (continuation from 2017):

Continue to prioritize processing the three catalyst applications to begin construction by October 2022.

Timeline: 4Q completion

Binding Site Plans:

Update the process and define infrastructure regulations more clearly. A binding site plan (BSP) is an alternative method of subdivision, utilized by some jurisdictions, including Ferndale. However, the BSP process has been relatively confusing and overly burdensome for both applicants and the City.

Timeline: 4Q completion

Manufactured Home Developments FMC 18.60:

Manufactured home park developments are not listed as a permitted use in any of the City of Ferndale zones. Manufactured home parks were previously permitted within the Highway Commercial Zone, which no longer exists. Staff would like to review the mobile home park codes and identify a zone where this use could be located. Additional review of the mobile home park code related to setbacks, definitions, and site requirements would also occur.

Timeline: initiated in 2Q 2020, complete in 1Q 2021



Parking Regulations:

Update Commercial parking minimums in the parking code.

Many applicants have recently interpreted “off-street” parking to mean either on-site or within a garage. Staff believes that the original intent of the zone was to emphasize parking spaces within a driveway (with the presumption that spaces within a garage would eventually be subsumed by personal storage). However, the changing nature of development practices may make it more possible to allow garages as required parking spaces. Research topic and propose any code changes if necessary, to City Council. Also review parking regulations in general.

Timeline: 2Q completion

Repeal Main Street Master Plan - Planned Action Area Ordinance:

The Main Street Master Plan, Planned Action Area was adopted in 2011 and is out of date. The nature of the full build out assumed in the document (large-format retail) has likely changed, which means that the vision for the area may have changed as well. Staff to review the document and determine if the document needs to be edited or if the document should be repealed.

Timeline: 2021 as time allows.

Frontage Improvements:

The City requires that private, and public development construct frontage improvements (typically curbs, gutter, sidewalk) as a condition of approval. However, the requirements may not be up to date. Community Development Staff will work with the Public Works Department and City Attorney to determine whether the requirements match City expectations as well as the legal nexus for such development (and their extent).

Timeline: Variable based on Public Works Department participation.

EAGLE Catalog:

The EAGLE Catalog was developed as a companion to the City’s EAGLE Program in 2008. While the EAGLE Program, which emphasized large retail development, has not been used on a regular basis, staff believes that the EAGLE Catalog could be utilized for other purposes as well. The catalog provides a series of community projects and needs/wants for which private development, additional City funding, or even in-kind or monetary donations could be used.

Timeline: 3Q completion

Manufacturing Zone:

Review and potentially remove roadblocks for certain uses that should be allowed in the zone.

Timeline: 4Q completion

Repeal Regional Retail Zone:

Begin discussions with the Planning Commission related to a new zone or replacing this zone with GB zone. The Regional Retail Zone was established for the purpose of regulating large format retail developments and preceded the Great Recession. The changes in the retail industry and the decline of brick and mortar retail, have called the need for a Regional Retail zone into question.

Timeline: 4Q completion



Public Institutional Zone:

The Public Institutional Zone guides development of public facilities and structures, allowing such structures to depart, to an extent, from the surrounding zoning, subject to certain restrictions. The project would review and if necessary modify or replace the existing zone.

Timeline: 2021

Building Fees and Impact Fees:

As a general policy, building fees are intended to pay all or a portion of the salaries of those staff members who are directly responsible for the intake, review, issuance, and inspection of building permits. Building fees are not intended to supplement other areas of the General Fund, and are expected to be updated on a regular basis, so as to reflect both the volume of permit activity as well as the costs to the City to provide this service. Re-Evaluate after COVID shut down ends.

Timeline: 4Q

Low Priority Items -

Ferndale-Priority Mitigation Program:

Work with consultant to develop a Priority Mitigation Program for the City of Ferndale. Mitigation is described as compensation for project related impacts to regulated biological critical areas. This includes land with biological enhancement and protection potential on both public and private properties within the city limits and the UGA. A watershed approach will be incorporated as land is located within the WRIA 1 and Nooksack River watersheds. Focus will be made on those areas within the FEMA 100-year floodplain and stream/river shorelines. The program is to be available for projects across jurisdictional boundaries with mitigation to occur within the city limits and UGA.

Timeline: ON-HOLD. Re-visit in 2021

Street Trees (continuation from 2018)

The City's Tree Ordinance (Ferndale Municipal Code 8.13, Exhibit 1) was adopted in 1999 and has not been modified since.

Staff proposes to update the chapter references, as well as modify tree spacing requirements, allowing more flexibility, and to establish themes along certain corridors in Ferndale.

Timeline: 4Q completion, or 2021

Park Development Standard Details:

Research and adopt trail standard details for sites that require stairs or cannot install the standard trail detail R-21. The code currently has one trail detail which does not work well as a "one-size-fits-all standard." A variety of trail details may be appropriate based on the type of trail as designated in the Ferndale Parks, Recreation, and Trails Master Plan such as corridor trail, connector trail, fitness trail etc.

Timeline: 4Q completion

Comprehensive Plan Update (2025)

Begin reviewing the Comprehensive Plan and identifying areas that could be updated in the interim.



NON-LEGISLATIVE ITEMS

Flood Process:

Update flood review process to streamline reviews for the applicant's and staff and create new form.. The form will guide applicants through the flood development review process including what is needed for each application.

Website:

Update and improve the Community Development Department website. Include fee calculator, instructions for permit submittals, FAQ's and more.

Buildable Lands Whatcom County:

The Review & Evaluation Program, commonly referred to as the Buildable Lands Program, is an integral part of Washington State's Growth Management Act (GMA). The purpose of the program is to determine whether a city or county is achieving urban densities within urban growth areas. This done by comparing growth and development assumptions, targets, and objectives contained in planning policies and the county and city comprehensive plans with actual growth and development that has occurred in the county and its cities.

In April 2021 all Whatcom County jurisdictions are required to closely examine the growth development assumptions proposed with actual growth and development that has occurred. Further, jurisdictions must identify measures to reduce differences between growth and development assumptions.

Timeline: 3Q completion

Critical Areas Tracking/Enforcement

There are several critical area sites that exist within developments around Ferndale. Critical areas are required to be maintained and not destroyed or used after the initial approval. Improve existing tracking system to efficiently collect and track critical area monitoring reports. Also, to create a routine system to inspect critical area sites to ensure there is no encroachments, signs and fencing are still in place and all reporting is up to date.

Timeline: 4Q completion will task new code enforcement officer with this in 2021.

GIS Projects in 2021

The City needs to begin converting its elevation data from NGVD29 to NAVD88. This will require consulting with a surveyor and perhaps contracting out the work.

Stormwater Field Inspections/Hydrant Field Inspections: Use our current GIS configuration, mobile applications and technology to design and implement a method to perform field inspections and real-time updates of stormwater structure and hydrant inspections.

Discuss with assessor to see if Ferndale can obtain more timely parcel data updates by using some kind of "live link" or remote access to their data.

Provide mapping support for the Shoreline Master Plan Update.

Work together with the Stormwater Manager on the stormwater action plan and create a city-wide impervious surfaces GIS layer.



EXPENDITURES

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
COMMUNITY DEVELOPMENT					
SALARIES	\$315,377	\$348,188	\$303,529	\$321,604	\$336,029
BENEFITS	134,565	144,646	120,662	120,888	133,349
TRAVEL/TRAINING	3,098	4,280	4,234	12,000	10,500
SMP UPDATE	0	0	0	16,800	16,800
PROFESSIONAL SERVICES	75,542	50,632	89,522	74,000	65,000
OTHER CHARGES & SERVICES	85,044	70,136	79,220	57,899	78,443
TOTAL COMMUNITY DEVELOPMENT DEPT	\$613,626	\$617,882	\$597,167	\$603,191	\$640,121



City of Ferndale

Department: PARKS

Program Fund No. 001

Division: Same

Program BARS No. 001.576

Director: Kevin Renz

Title: Public Works Director

The Parks Department accounts for the activities of the Park maintenance program. The City disbanded their Parks Department in 2002 and now provides park maintenance under the supervision of the Public Works Department.

EXPENDITURES

PARKS	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
SALARIES	\$191,353	\$255,706	\$279,746	\$291,094	\$307,748
BENEFITS	101,531	128,423	137,566	134,879	148,449
SUPPLIES	26,363	39,009	50,049	60,500	59,000
UTILITIES	67,956	61,047	49,423	47,500	47,500
PRTAB SUPPORT	4,965	11,712	11,764	21,000	19,000
OTHER CHARGES & SERVICES	83,286	54,200	47,751	52,915	58,953
CAPITAL OUTLAYS	77,287	247,936	119,527	392,597	405,000
TOTAL PARKS	\$552,742	\$798,033	\$695,826	\$1,000,485	\$1,045,650



Department: TRANSFERS

Program Fund No. 001

Division: Same

Program BARS No. 001.597

The purpose of this section of the City’s expenditure report is to account for the funds that are transferred out of Current Expense and into other funds.

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Budget
TRANSFERS/INTERFUND LOANS TO OTHER FUNDS					
TRANSFER TO FUND 218 - DEBT SERVICE-OLD POLICE	\$28,843	\$29,944	\$29,374	\$34,341	\$25,543
TRANSFER TO FUND 003 - CAPITAL FACILITIES RESERVE	0	0	0	15,000	15,000
TRANSFER TO FUND 550	0	20,000	0	210,000	75,000
TRANSFER TO 002 - GEN FUND CONTIGENCY	0	0	0	50,000	50,000
TRANSFER TO 004 LEOFF1 RETIREE	0	50,000	100,000	100,000	100,000
TOTAL TRANSFERS	\$28,843	\$99,944	\$129,374	\$409,341	\$265,543