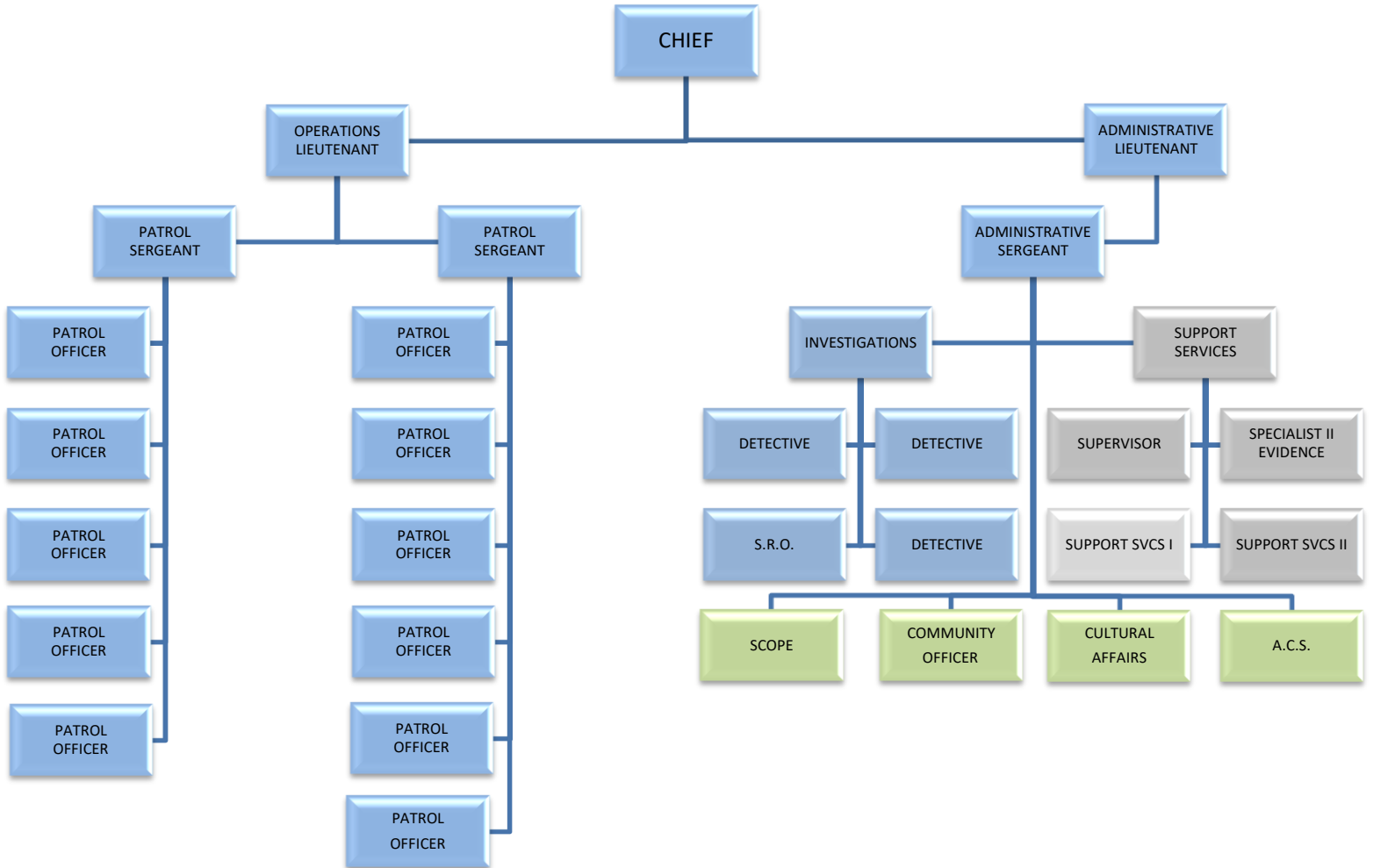


FERNDALE POLICE DEPARTMENT 2020 ORGANIZATION CHART

21 Commissioned 4 Non-Commissioned Volunteer Staff





City of Ferndale Goals & Accomplishments

Department: POLICE

Program Fund No. 001

Division: Same

Program BARS No. 001.521

Director: Kevin Turner

Title: Chief of Police

Program Mission/Vision Statement: The Ferndale Police Department is a law enforcement organization whose role is to protect visitors and residents of the City and their property. The Department’s responsibility is to provide assistance and to gain public cooperation and compliance with established regulations, ordinances, and laws.

The Mission Statement of the Ferndale Police Department is: *“To provide highly trained professional members who will protect life and property through enforcement of regulations, ordinances, and laws. To prevent and detect criminal activity as well as to conduct investigations and to initiate prosecution with the court system. To fulfill and commit to public service by providing assistance of a non-enforcement nature to citizens in need.”*

2019 Accomplishments:

1. **Crime Mapping:** Awe are proud to say we have accomplished this goal! With great cooperation from dispatch and the hard work of our own Brenna Sterling-Borgogoni, we have been able to create our interactive map and post it on our web page for public access.
2. **Police Department Awards Banquet:** We are very grateful to be able to have our annual awards banquet sponsored by Haggen’s Catering. Haggen’s supplied the food and service again this year, making a great event successful!
3. **National Night Out:** We had another great even thanks to the sponsorship and support of the Ferndale Windermere Real Estate Office. We had a great community turn out.
4. **Maintain Response Times:** With a focus in this area we were able to maintain response times even with an increase in call load.

2020 Goals:

1. **Improve Web Page and Social Media Presence:** We completely updated and changed our web page. This is still in progress as we are looking to add more info, photos, and videos.
2. **Department Accreditation:** We are maintaining our timeline toward accreditation. This is about an 18-month process and we are on task with our timeline goals.
3. **City Emergency Plan:** This basic plan is complete and being reviewed mostly for editing and content.
4. **Asset Management:** As this is a huge undertraining city wide unfortunately, we have not advanced as far as we had hoped in this project. We will keep this on our radar and hope to make significant steps in the upcoming year.
5. **Body Warn Cameras:** We have started preliminary review of equipment, the laws surrounding body cameras, and what we need regarding a policy toward this program.
6. **Improve Volunteer Training:** We have incorporated a training regimen into our volunteer program. We will build on this for 2020.



EXPENDITURES

POLICE	2016	2017	2018	2019	2020
POLICE ADMINISTRATION	Actual	Actual	Actual	Actual	Budget
ADMINISTRATIVE (CHIEF) SALARIES	\$125,624	\$126,702	\$119,792	\$126,395	\$128,544
BENEFITS	23,062	39,720	44,775	47,618	52,349
OTHER CHARGES & SERVICES	0	0	72	0	0
TOTAL POLICE ADMINISTRATION	\$148,686	\$166,422	\$164,639	\$174,013	\$180,893
POLICE FACILITY					
OTHER CHARGES & SERVICES	112,992	67,825	94,163	67,035	72,310
TOTAL POLICE FACILITY	\$112,992	\$67,825	\$94,163	\$67,035	\$72,310
TRAFFIC CONTROL					
TRAFFIC SALARIES	\$1,403,822	\$1,513,345	\$1,634,295	\$1,713,068	\$1,831,926
TRAFFIC OVERTIME SALARIES	142,246	141,205	169,745	168,106	165,516
OFFICE SALARIES	136,966	155,377	155,884	173,963	214,956
TOTAL SALARIES	\$1,683,034	\$1,809,927	\$1,959,924	\$2,055,137	\$2,212,398
BENEFITS	686,159	730,392	807,357	867,650	837,791
SUPPLIES	49,519	59,485	70,971	77,555	94,360
OTHER CHARGES & SERVICES	508,358	605,625	623,772	679,982	642,332
CAPITAL OUTLAY	0	0	163	0	0
CAPITAL OUTLAY	0	0	163	0	0
TOTAL TRAFFIC CONTROL	\$2,927,070	\$3,205,430	\$3,462,187	\$3,680,324	\$3,786,881
TOTAL LAW ENFORCEMENT	\$3,188,748	\$3,439,677	\$3,720,989	\$3,921,373	\$4,040,084



City of Ferndale

Department: PROBATION/DETENTION

Program Fund No. 001

Division: Same

Program BARS No. 001.523

Program Mission/Vision Statement: This department accounts for the operations of the City’s Probation services and also includes the fees paid by the City for jail services. The City of Ferndale does not operate a city jail but rather contracts with Whatcom County and other jurisdictions for as-needed jail space.

The Mission Statement for the Probation Department is to provide services established by the presiding Judge of the Court designed to assist the Court in the management and supervision of offenders by holding offenders accountable and providing opportunities for reformation, as well as aid in the preservation of public order and safety.

EXPENDITURES

	2016	2017	2018	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
PROBATION/DETENTION					
SALARIES	\$73,269	\$76,925	\$83,540	\$86,653	\$89,495
BENEFITS	15,748	16,514	18,247	19,286	19,734
SUPPLIES	170	435	406	462	600
TRAVEL	0	722	0	0	750
MISCELLANEOUS/TRAINING	0	215	0	40	750
COMPUTER REPAIR & REPLACE. FUND 510	400	538	2,186	1,881	2,778
PROFESSIONAL SERVICES	684	363	566	223	1,000
JAIL CONTRACT	285,157	283,744	182,171	290,107	250,000
OTHER CHARGES & SERVICES	286,242	285,582	184,924	292,251	255,278
TOTAL PROBATION/DETENTION	<u>\$375,428</u>	<u>\$379,457</u>	<u>\$287,117</u>	<u>\$398,651</u>	<u>\$365,107</u>



City of Ferndale Goals & Accomplishments

Department: BUILDING PERMITS & INSPECTION

Program Fund No. 001

Division: Same

Program BARS No. 001.524

Director: Haylie Miller

Title: Comm. Development Director

Program Mission/Vision Statement: This department accounts for the activities of the City’s Plans Examiner, Code Enforcement, Building Permits, and Building Inspection function. The purpose of this City service is to ensure that all construction is performed in accordance with applicable building code requirements. Through these services, the safety of our residents is enhanced, and the quality of building construction is improved.

EXPENDITURES

INSPECTIONS, PERMITS, CERTIFICATIONS AND LICENSES	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget
SALARIES	\$241,476	\$251,571	\$270,130	\$223,523	\$287,280
BENEFITS	81,033	83,742	111,696	91,196	132,389
SUPPLIES	591	600	3,593	1,105	10,100
PHONE	939	1,493	1,928	2,830	2,500
TRAVEL	1,957	2,230	3,350	3,396	3,500
COPY/SCANNER MACHINE LEASES	1,386	0	0	0	0
MISCELLANEOUS	1,789	780	135	1,196	1,500
TRAINING	1,268	3,234	2,324	2,300	3,000
VEHICLE RENTAL 550	5,092	4,668	10,854	11,575	10,854
COMPUTER REPAIR & REPLACEMENT	11,124	16,949	8,850	7,347	11,114
OTHER CHARGES & SERVICES	23,556	29,354	27,441	28,644	32,468
TOTAL BUILDING INSPECTION	\$346,655	\$365,267	\$412,859	\$344,467	\$462,237



Department: EMERGENCY SERVICES
Division: Same

Program Fund No. 001
Program BARS No. 001.525

Program Mission/Vision Statement: The sole purpose of this department is to account for the payment by the City to the Emergency Medical System through a contract executed for this purpose.

Department: CLEAN AIR
Division: Same

Program Fund No. 001
Program BARS No. 001.531

Program Mission/Vision Statement: The only expenditure for this department is the City contribution to the Northwest Air Pollution Control Authority.

Department: ALCOHOL ADMIN.
 BOARD

Program Fund No. 001

Division: Same

Program BARS No. 001.567

Program Mission/Vision Statement: The only expenditure for this department is the City contribution to the Alcohol Administration Board.

EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget
EMERGENCY SERVICES					
EMERGENCY SERVICE CONTRACT	\$28,074	\$32,163	\$33,198	\$42,065	\$45,000
EMS SALES TAX	106,062	116,378	125,682	120,420	122,443
OTHER CHARGES & SERVICES	\$134,136	\$148,541	\$158,880	\$162,485	\$167,443
TOTAL EMERGENCY SERVICES	\$134,136	\$148,541	\$158,880	\$162,485	\$167,443

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget
CLEAN AIR					
N.W. CLEAN AIR AGENCY	\$4,449	\$4,522	\$4,638	\$4,715	\$4,774
OTHER CHARGES & SERVICES	\$4,449	\$4,522	\$4,638	\$4,715	\$4,774
TOTAL CLEAN AIR	\$4,449	\$4,522	\$4,638	\$4,715	\$4,774

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget
ALCOHOL ADMIN. BOARD					
ALCOHOL ADMIN. BOARD	\$2,226	\$2,237	\$1,674	\$2,782	\$3,600
OTHER CHARGES & SERVICES	\$2,226	\$2,237	\$1,674	\$2,782	\$3,600
TOTAL ALCOHOL ADMIN. BOARD	\$2,226	\$2,237	\$1,674	\$2,782	\$3,600



City of Ferndale Goals & Accomplishments

Department: ENGINEERING
Division: Same
Director: Kevin Renz

Program Fund No. 001
Program BARS No. 001.532
Title: Public Works Director

Program Mission/Vision Statement: The purpose of the Engineering Department is to account for the expenditures of the Development Engineer function, Infrastructure Inspector, and City support staff and contract support staff for Development Review Engineering.

The Engineering Department is responsible for processing Public Works Permits, such as Land Disturbance and Encroachment Permits. The department also ensures that civil plans for the public improvements of development activities are reviewed either by staff or by contract consultants to insure compliance with city, state, and federal standards. The department also assists with development inquiries.

EXPENDITURES

ENGINEERING	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Actual	<u>2019</u> Actual	<u>2020</u> Budget
SALARIES	\$147,356	\$219,236	\$252,703	\$121,321	\$137,606
BENEFITS	106,720	110,778	125,509	67,269	73,843
PROFESSIONAL SERVICES	178,002	86,188	83,447	83,343	100,000
EQUIPMENT FUND 550 RENTAL	25,441	23,321	8,928	9,318	8,928
COMPUTER FUND 510 RENTAL	1,000	1,345	7,460	4,337	9,483
MISCELLANEOUS/OTHER	<u>1,496</u>	<u>339</u>	<u>1,369</u>	<u>285</u>	<u>1,000</u>
OTHER CHARGES & SERVICES	<u>205,939</u>	<u>111,192</u>	<u>101,204</u>	<u>97,284</u>	<u>119,411</u>
TOTAL ENGINEERING	<u><u>\$460,016</u></u>	<u><u>\$441,207</u></u>	<u><u>\$479,416</u></u>	<u><u>\$285,874</u></u>	<u><u>\$330,860</u></u>



City of Ferndale Goals & Accomplishments

Department: BUILDING MAINTENANCE **Program Fund No.** 001
Division: Same **Program BARS No.** 001.539
Director: Kevin Renz **Title:** Public Works Director

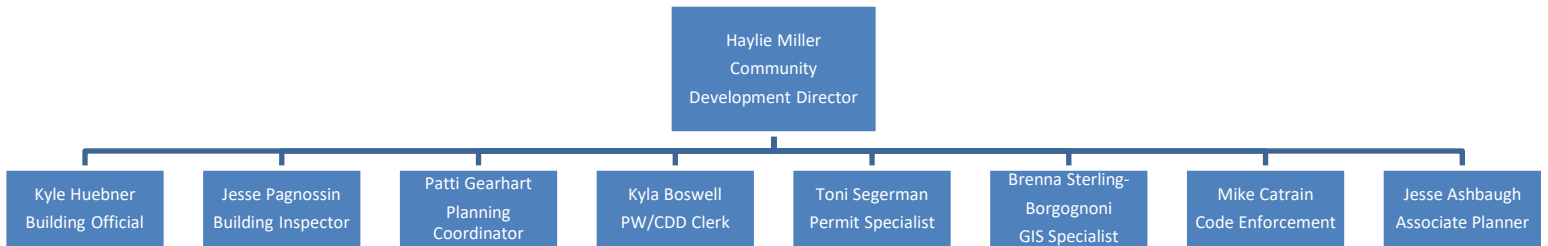
Program Mission/Vision Statement: This Department accounts for the cleaning contract for City Hall, Annex Buildings, Police Station, and the Shop Office. The contract for the City Hall elevator is also under this fund. Payroll allocations for Public Works staff personnel that perform the repair and maintenance of City facilities is also included.

EXPENDITURES

GENERAL BUILDING MAINTENANCE	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Budget
SALARIES	\$12,615	\$16,545	\$33,066	\$15,690	\$35,149
BENEFITS	6,633	8,454	16,645	8,161	17,657
CELL PHONE	1,612	2,018	2,550	2,720	2,500
R & M-CLEANING CONTRACT	11,280	11,055	10,231	10,231	12,000
ELEVATOR R & M	6,651	6,876	8,876	7,487	8,000
EQUIPMENT RENTAL & REPL. FUND					
550	6,695	6,137	13,742	13,341	13,742
BUILDING MAINTENANCE	<u>47,258</u>	<u>50,839</u>	<u>63,248</u>	<u>36,143</u>	<u>51,500</u>
OTHER CHARGES & SERVICES	73,496	76,925	98,647	69,922	87,742
TOTAL GENERAL BUILD. MAINT.	<u>\$92,744</u>	<u>\$101,924</u>	<u>\$148,358</u>	<u>\$93,773</u>	<u>\$140,548</u>



Community Development Organizational Chart





City of Ferndale Goals & Accomplishments

Department: COMMUNITY DEVELOPMENT **Program Fund No.** 001

Division: Same **Program BARS No.** 001.558

Director: Haylie Miller **Title:** Community Development Director

Program Mission/Vision Statement: The mission of the Community Development Department is to assist the citizens of Ferndale in achieving their development goals, consistent with federal, state, and local law, and in the best interest of the community; and to provide such assistance in a manner that is competent, consistent, and compassionate.

2019 Accomplishments:

BUILDING DIVISION:

- Performed over 4,000 inspections
- Issued over 275 building permits
- Issued approximately 160 mechanical and plumbing permits
- Issued over 140 encroachment permits
- Responded to over 30,000 emails, phone calls, and front counter visits (calculation is on average ~24 per person per day Building and Planning Staff)
- ~60,000,000 estimated value of approved construction permits (not including infrastructure)

PLANNING DIVISION:

Private Development Projects

- Received 3 Catalyst Projects applications
- Received Conditional Use Permit applications / Processed 3
- Received 7 Lot Line Adjustment applications
- Held 24 Pre-App meetings
- Received 5 Preliminary Plat applications
- Processed 19 SEPA applications
- Received 3 Shoreline Substantial Development Permit applications / Processed 2
- Received 3 Short Plat applications / Signed 5
- Processed 19 Site Plan Review applications
- 44 Land Disturbance Permits applied for and 16 projects completed.

Long Range Planning/Other Projects

- Amended FMC 15.24 Floodplain Regulations to comply with new FEMA regulations – Ordinance 2078.
- Assisted with code updates to FMC 19.65 Land Alteration, Clearing and Grading.
- Revised Public Notification Requirements in 14.09 to require additional distribution for certain zoning text amendments.
- Adopted Downtown Catalyst Incentive Program (FMC 18.48) – Ordinance 2095.
- Initiated participation in the Buildable Lands Program required by the State under RCW 36.70A. 215.
- Presented a summary to Council on the Parks, Recreation and Trails Plan.

- Established a Public Participation Plan for the State mandated Shoreline Master Program Update – Resolution 19.06.17.A
- Western Washington University Downtown Revitalization Project/Study completed.
- Three Catalyst Projects reviewed by staff and the Catalyst Committee and approved by the City Council.
- Established a new zone. Residential Multifamily High (RMH) requiring higher multifamily densities and elevated site and building design standards.
- Rezoned multiple areas to Residential Multifamily High (RMH Zone) Ordinance 2109
- Amended Accessory Dwelling Unit (ADU) Ordinance to allow unlimited 50 additional ADU’s prior to reviewing the code again – Ordinance 2108
- Repealed the Floodway Zone within the Municipal Code – Ordinance 2106
- Modified the Downtown Architectural and Site Design Guidelines – Ordinance 2105
- Modified the Multifamily Tax Exemption Program to extend the deadline to December 31, 2021 -Ordinance 2103.
- CRS Program Audit process. Increased to a Class 6 from Class 7, saving property owners within the Floodplain more money on individual insurance policies.
- Continued to modify the Mixed-Use Commercial Zone regulations to identify a minimum amount of commercial uses required in each development.
- Affordable Housing Survey prepared and presented to City Council.
- Approved County Wide Planning Policies to establish the Buildable Lands Program for Whatcom County and its Cities.

CODE ENFORCEMENT

- 19 opened cases opened
- 73 Requests

GIS

- Pictometry Aerial imagery: In conjunction with Whatcom County GIS services, performed extensive QA/QC on new 2019 aerial imagery. Partners accepted the dataset in December 2019.
- Annual GIS software update: Updated GIS server and desktop to 10.6.1
- Water system mapping: GIS has made significant progress mapping and attributing city water system. This is an ongoing long-term project. This includes feature and data collection for hydrants, meters, valves, PRVs, Air vacs, other structures, and conveyance.
- Water meter data collection project: Finished first round of data collection of all city water meters. Linked photos to the GIS point layer and made this entire dataset publicly accessible via the online map viewer. This is an ongoing long-term project with continual updates as new development occurs and new meters are set.
- Connection Fees Analysis: Performed Water & Sewer GIS data analysis for connection fees study.
- Crime Viewer map: In collaboration with Ferndale Police Department, designed, developed, and implemented the city Crime Map application that is updated quarterly.
- Pioneer Park interactive map: Designed, developed, and implemented an interactive map describing Pioneer Park’s Historic buildings and where they originated in Whatcom County.
- Flood/CRS mapping: Provided mapping for Community Rating System Program update.
- Parcel and ROW mapping & updates: Perform continual update of the city’s Parcel Map, incorporating new recorded plats, lot line adjustments, and binding site plans into the dataset. Also updated City rights of way using capital project as-built data.
- General utility updates: performed ongoing mapping updates of sewer, storm, water, and road centerlines for maps used daily by staff and public.
- Street lane- miles inventory: Created a street lane miles dataset for Public Works budgeting purposes.
- Staff training: Successfully trained Stormwater division staff in the basic use of GIS desktop and mapping tools to aid their daily tasks.
- GIS Data Conversion: Converted GIS data to master Ferndale geodatabase(s) on City server. Still in the process of cleaning up and archiving miscellaneous project files.

2020 Goals:

Code Updates (on-going):

Create a monitoring program for all development-related regulations, for the purpose of streamlining codes, removing unused regulations, and keeping all City development regulations as "fresh" as possible.

Shoreline Master Program (SMP) Update:

The City of Ferndale is required to conduct a periodic review of the City's Shoreline Master Program (SMP). Many sections of the program are outdated and should be modified to reflect City goals and to comply with State guidelines. City Shoreline areas include within 200-ft of the Nooksack River and Streams and Critical Areas within the FEMA 100-year floodplain. Due to the complexity of the update, the project is expected to take a year or just over a year to complete.

Planned Unit Development Code (PUD) Modification:

Replace and re-write outdated PUD code language that will facilitate innovative, potentially one-off private development proposals. Consider incorporating existing cottage housing regulations (established 2010, but unused) into PUD regulations.

Mixed Use Commercial Modification:

Revise to require a minimum amount of non-residential uses in each development within the zone. The strength of the residential market has resulted in "mixed use" projects that emphasize residential, rather than commercial uses. The proposed changes are intended to ensure a moderate level of commercial use in these developments, while remaining mindful of market conditions.

Sign Code

Clarify off site advertising and commercial signage requirements in the sign code with City Council and the Planning Commission. It is not anticipated that a full revision to the sign code will be required.

Multifamily High Rezone:

1. Convert remaining Residential Office (RO) Zones (three areas) south of Main Street to RMH or RMM. Retain office uses as an allowable use within the RMM zone and previous RO zones as a conditional use per request by City Council.
2. Review new (2018) RMM and RMH codes, to identify any tweaks or modifications, two years into adoption. Also allow for taller ADU's in these zones per earlier direction from Council.

Western Washington University Projects – Downtown Focus

A 2019 WWU study (title) identified a number of short, medium, and long-range projects that could be implemented for the purpose of improving the Downtown core. In many cases, these studies turn into "shelf art" and are never utilized after their completion. This project would review the study and identify quick hit items to implement.

Application Vesting Regulations

Review application vesting regulations and timelines specifically for land use applications. Some timelines for permit expirations are unrealistic. Also, timelines for certain land use applications differ from other permits such as building permits or land disturbance permits. Staff proposes to review all expiration timelines and modify the regulations to be clear for the City and applicants. Propose code changes as necessary.

Catalyst Development (continuation from 2017)

Establish a Downtown Catalyst incentive program for areas within and in close proximity to Downtown. Continue to prioritize processing the three catalyst applications to begin construction by October 2020.

Binding Site Plans

Update the process and define infrastructure regulations more clearly. A binding site plan (BSP) is an alternative method of subdivision, utilized by some jurisdictions, including Ferndale. However, the BSP process has been relatively confusing and overly burdensome for both applicants and the City. City Staff, working with the Planning Commission, would seek to identify "common sense" modifications

Mobile Home Park Developments FMC 18.60

Mobile home park developments are not listed as a permitted use in any of the City of Ferndale zones. Mobile home parks were previously permitted within the Highway Commercial Zone. The Highway Commercial Zone no longer exists. Staff would like to review the mobile home park codes and identify a zone which this use could be located. Additional review of the mobile home park code related to setbacks, definitions and site requirements would also occur.

SEPA Noticing Requirements

Revise procedure to match State guidelines and streamline the City's noticing procedures for this by reducing the notice size, type of notice (post cards vs. envelopes), and posting the extended notice online instead of the local newspaper to save the applicant time and money.

Parking Regulations

Many applicants have recently interpreted "off-street" parking to mean either on-site or within a garage. Staff believes that the original intent of the zone was to emphasize parking spaces within a driveway (with the presumption that spaces within a garage would eventually be subsumed by personal storage). However, the changing nature of development practices may make it more-possible to allow garages as required parking spaces. Research topic and propose any code changes if necessary, to City Council. Also review parking regulations in general.

Repeal Main Street Master Plan - Planned Action Area Ordinance

The Main Street Master Plan, Planned Action Area. This document was adopted in 2011 and is out of date. The nature of the full build out assumed in the document (large-format retail) has likely changed, which means that the vision for the area may have changed as well. Staff to review the document and determine if the document needs to be edited or if the document should be repealed.

Frontage Improvements

The City requires that private (and public) development construct frontage improvements (typically curbs, gutter, sidewalk) as a condition of approval. However, the requirements may not be up to date. Community Development Staff will work with the Public Works Department and City Attorney to determine whether the requirements match City expectations as well as the legal nexus for such development (and their extent).

EAGLE Catalog

The EAGLE Catalog was developed as a companion to the City's EAGLE Program in 2008. While the EAGLE Program, which emphasized large retail development, has not been used on a regular basis, Staff believes that the EAGLE Catalog could be utilized for other purposes as well. The catalog provides a series of community projects and needs/wants for which private development, additional City funding, or even in-kind or monetary donations could be used. Update the EAGLE Catalog List and indicators.

Outdoor Dining/ROW Modification

Approximately five years ago, the City established outdoor (sidewalk) dining provisions, linking those provisions to the existing revocable encroachment chapter (FMC 12.22). However, while both regulations apply to the public right of way, the review process for encroachment permits, vs. sidewalk dining permits, is separate and includes different personnel. As proposed the two chapters would be separated.

Manufacturing Zone

Review and potentially remove roadblocks for certain uses that should be allowed in the zone.

Repeal Regional Retail Zone

Begin discussions with the Planning Commission related to a new zone or replacing this zone with GB zone. The Regional Retail Zone was established for the purpose of regulating large format retail developments and preceded the Great Recession. The changes in the retail industry and the decline of brick and mortar retail, have called the need for a Regional Retail zone into question.

Repeal RM 1.5 from FMC

The adoption of the Residential Multifamily – Medium (RMM) and Residential Multifamily – High (RMH) zones has made the RM 1.5 unnecessary. The repeal of the code section will follow the rezone of properties from RM 1.5.

Public Institutional Zone

The Public Institutional Zone guides development of public facilities and structures, allowing such structures to depart, to an extent, from the surrounding zoning, subject to certain restrictions. The project would review and if necessary modify or replace the existing zone.

Building Fees and Impact Fees

As a general policy, building fees are intended to pay all or a portion of the salaries of those staff members who are directly responsible for the intake, review, issuance, and inspection of building permits. Building fees are not intended to supplement other areas of the General Fund, and are expected to be updated on a regular basis, so as to reflect both the volume of permit activity as well as the costs to the City to provide this service. Re-Evaluate after COVID shut down ends.

Ferndale-Priority Mitigation Program

Work with consultant to develop a Priority Mitigation Program for the City of Ferndale. Mitigation is described as compensation for project related impacts to regulated biological critical areas. This includes land with biological enhancement and protection potential on both public and private properties within the city limits and the UGA. A watershed approach will be incorporated as land is located within the WRIA 1 and Nooksack River watersheds. Focus will be made on those areas within the FEMA 100-year floodplain and stream/river shorelines. The program is to be available for projects across jurisdictional boundaries with mitigation to occur within the city limits and UGA.

Street Trees (continuation from 2018)

The City's Tree Ordinance (Ferndale Municipal Code 8.13, Exhibit 1) was adopted in 1999 and has not been modified since that time. The basic format of the chapter is like that of many other cities that adopted tree ordinances in the late 1990's. Staff proposes to update the chapter references. Further, staff proposes to modify tree spacing requirements, allowing more flexibility, and to establish themes along certain corridors in Ferndale.

Park Development Standard Details

Research and adopt trail standard details for sites that require stairs or cannot install the standard trail detail R-21. The code currently has one trail detail which does not work well as a "one-size-fits-all standard." A variety of trail details may be appropriate based on the type of trail as designated in the Ferndale Parks, Recreation, and Trails Master Plan such as corridor trail, connector trail, fitness trail etc.

GIS Projects in 2020

- Air Vac Mapping: Coordinate the GPS data collection and mapping of Air Vac locations. This is necessary to identify potential vulnerabilities in the City's water system.
- Software Upgrades: Upgrade GIS Sever and Desktop to Version 10.7.1
- Community Development Projects Interactive Map – Develop online map for public viewing of current development projects taking place in the city. This is to be updated monthly.
- GIS Workstation upgrade: Install new SSD hard drive to replace existing failing one; implement file backup system.
- Parcel Layer: Simplify and clean-up our current parcel layer (eliminate unnecessary and confusing section, easement, etc. lines) to make it less cluttered and easier for viewing.
- Annexation history web map: Create an online interactive map showing the city of Ferndale's annexation history.
- Stormwater Field Inspections: Use our current GIS configuration, mobile apps and technology to design and implement a method to perform field inspections and real-time updates of stormwater structures.
- Hydrant Field Inspections: Same as above, but for Hydrant inspections.
- Coordinate with Assessor: Discuss with assessor to see if Ferndale can obtain more timely parcel data updates by using some kind of "live link" or remote access to their data..
- Sidewalk Inventory Update – update sidewalk condition inventory..

- Buildable Lands Inventory: Assist as needed with the county buildable lands analysis.
- Asset Management System: Work with Public Works in the development and implementation of an asset management system that integrates successfully with our current GIS.
- Shoreline Master Plan Update – Provide mapping support for the SMP update.
- Impervious Surfaces Layer: Work together with the Stormwater Manager on the stormwater action plan and create a city-wide impervious surfaces GIS layer.

EXPENDITURES

COMMUNITY DEVELOPMENT	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Budget
SALARIES	\$261,792	\$315,377	\$348,188	\$303,529	\$316,317
BENEFITS	127,199	134,565	144,646	120,662	116,873
SUPPLIES	4,970	4,723	3,205	3,801	4,800
TRAVEL	1,747	1,090	2,239	2,407	7,000
PUBLICATION OF PUBLIC NOTICES	6,842	3,342	7,419	6,160	6,000
COPY MACHINE LEASES	10,716	10,744	11,623	10,219	10,000
COPY MACHINE MAINT.	2,641	4,504	4,312	5,078	4,000
CELL PHONE	1,050	900	750	91	1,000
MISCELLANEOUS	8,138	15,663	28,468	3,727	4,500
TRAINING	910	2,008	2,041	1,828	5,000
VEHICLE REPAIR & REPLACE FUND 550	3,090	2,833	1,445	10,507	1,445
COMPUTER REPAIR & REPLACE FUND 510	31,768	42,335	24,069	39,636	26,154
GIS SERVICES	10,636	12,465	6,237	0	0
GMA/COMP PLAN UPDATE/GMCC PARTICIPATION	0	0	0	19,521	16,800
CONTRACTED SERVICES /HEARING EXAM.	4,678	24,960	23,464	19,124	15,000
PROFESSIONAL SERVICES	134,833	38,118	9,777	50,877	59,000
OTHER CHARGES & SERVICES	217,049	158,961	121,844	169,175	155,899
TOTAL COMMUNITY DEVELOPMENT DEPT	\$611,010	\$613,626	\$617,882	\$597,167	\$593,889



City of Ferndale Goals & Accomplishments

Department: PARKS

Program Fund No. 001

Division: Same

Program BARS No. 001.576

Director: Kevin Renz

Title: Public Works Director

Program Mission/Vision Statement: This Department accounts for the activities of the Park maintenance program. The City disbanded their Parks Department in 2002 and now provides park maintenance under the supervision of the Public Works Department.

EXPENDITURES

PARKS	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Budget
SALARIES	\$195,570	\$191,353	\$255,706	\$279,746	\$285,837
BENEFITS	99,657	101,531	128,423	137,566	133,895
SUPPLIES	23,540	26,363	39,009	50,049	60,500
MISCELLANEOUS	2,825	7,572	23,941	14,268	30,000
VEHICLE RENTAL 550	74,160	74,160	34,637	38,372	34,637
COMPUTER RENTAL 510	500	674	2,186	1,881	2,778
ALARM SYSTEM	1,859	2,084	1,284	0	1,500
PHONE/CELL PHONE	1,840	2,229	2,666	2,875	2,500
UTILITIES-PUGET SOUND ENERGY	17,171	15,948	17,401	20,582	15,000
CASCADE GAS	1,220	1,263	2,104	6,852	9,000
HEATING OIL BERGSMA HOUSE	2,177	2,488	2,631	900	2,500
PROPANE	8,956	16,989	13,121	0	0
UTILITIES-WATER/SEWER/STORM	38,200	31,268	25,790	21,089	21,000
BUILDING MAINTENANCE	116	1,533	1,197	2,120	2,500
CONTRACT R & M	0	0	0	0	0
OTHER CHARGES & SERVICES	149,025	156,207	126,958	108,938	121,415
CAPITAL OUTLAYS	8,857	77,287	247,936	119,527	180,997
TOTAL PARKS	\$476,649	\$552,742	\$798,033	\$695,826	\$782,644



Department: TRANSFERS

Program Fund No. 001

Division: Same

Program BARS No. 001.597

Program Mission/Vision Statement: The purpose of this section of the City’s expenditure report is to account for the funds that are transferred out of Current Expense and into other Funds.

	2016	2017	2018	2019	2020
	Actual	Actual	Actual	Actual	Budget
TRANSFERS/INTERFUND LOANS TO OTHER FUNDS					
TRANSFER TO FUND 218 - DEBT SERVICE-OLD POLICE	\$28,003	\$28,843	\$29,944	\$29,374	\$34,341
TRANSFER TO FUND 007 - PIONEER PAVILION COM CENTER	63,000	0	0	0	0
TRANSFER TO FUND 408 - DEBT SERVICE-LOCAL PROGRAM	1,537	0	0	0	0
TRANSFER TO FUND 003 - CAPITAL FACILITIES RESERVE	0	0	0	0	15,000
TRANSFER TO FUND 550	0	0	0	0	210,000
TRANSFER TO 002 - GEN FUND CONTIGENCY	0	0	0	0	50,000
INTERFUND LOAN TO CHURCH ROAD 347	175,000	0	0	0	0
INTERFUND LOAN TO 004 LEOFF1 RETIREE	0	0	50,000	100,000	100,000
INTERFUND LOAN TO 550/\$20k mower/\$7k speed trailer	0	0	20,000	0	0
TRANSFERS/INTERFUND LOANS	\$267,540	\$28,843	\$99,944	\$129,374	\$409,341