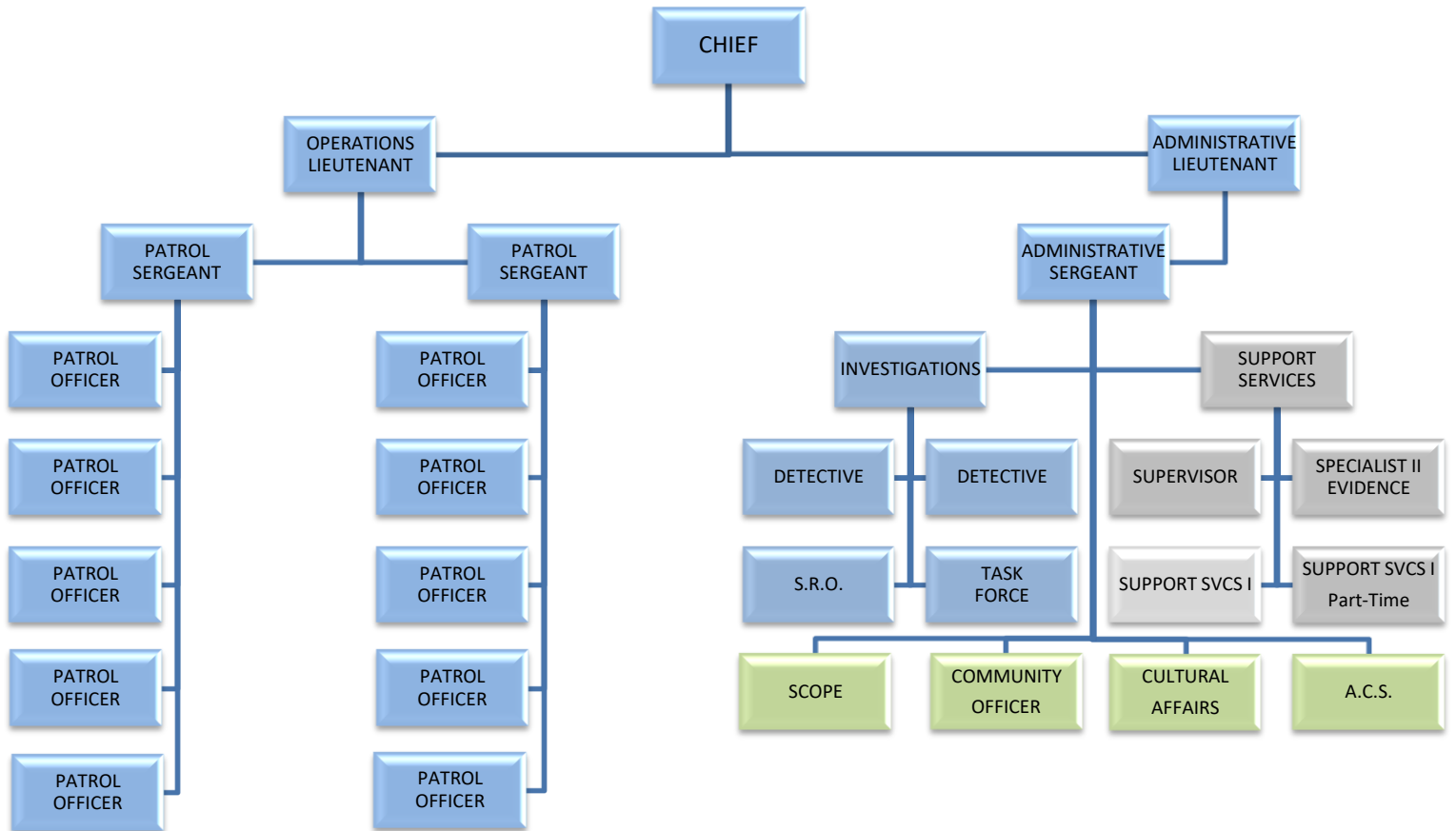


# FERNDALE POLICE DEPARTMENT 2019 - ORGANIZATION CHART

20 Commissioned   3.5 Non-Commissioned   Volunteer Staff





## City of Ferndale Goals & Accomplishments

**Department:** POLICE  
**Division:** Same  
**Director:** Kevin Turner

**Program Fund No.** 001  
**Program BARS No.** 001.521  
**Title:** Chief of Police

**Program Mission/Vision Statement:** The Ferndale Police Department is a law enforcement organization whose role is to protect visitors and residents of the City and their property. The Department’s responsibility is to provide assistance and to gain public cooperation and compliance with established regulations, ordinances, and laws.

The Mission Statement of the Ferndale Police Department is: *“To provide highly trained professional members who will protect life and property through enforcement of regulations, ordinances, and laws. To prevent and detect criminal activity as well as to conduct investigations and to initiate prosecution with the court system. To fulfill and commit to public service by providing assistance of a non-enforcement nature to citizens in need.”*

<b>POLICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
<b>POLICE ADMINISTRATION</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
ADMINISTRATIVE (CHIEF) SALARIES	\$121,480	\$125,624	\$126,702	\$119,792	\$124,207
BENEFITS	23,025	23,062	39,720	44,775	50,499
OTHER CHARGES & SERVICES	0	0	0	72	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>\$144,505</b>	<b>\$148,686</b>	<b>\$166,422</b>	<b>\$164,639</b>	<b>\$174,706</b>
<b>POLICE FACILITY</b>					
OTHER CHARGES & SERVICES	52,634	112,992	67,825	94,163	58,650
<b>TOTAL POLICE FACILITY</b>	<b>\$52,634</b>	<b>\$112,992</b>	<b>\$67,825</b>	<b>\$94,163</b>	<b>\$58,650</b>
<b>TRAFFIC CONTROL</b>					
TRAFFIC SALARIES	\$1,366,953	\$1,403,822	\$1,513,345	\$1,634,295	\$1,722,508
TRAFFIC OVERTIME SALARIES	150,381	142,246	141,205	169,745	166,487
OFFICE SALARIES	106,028	136,966	155,377	155,884	186,199
TOTAL SALARIES	\$1,623,362	\$1,683,034	\$1,809,927	\$1,959,924	\$2,075,195
BENEFITS	660,070	686,159	730,392	807,357	860,016
SUPPLIES	49,731	49,519	59,485	70,971	114,885
OTHER CHARGES & SERVICES	602,235	508,358	605,625	623,772	577,834
CAPITAL OUTLAY	0	0	0	163	0
<b>TOTAL TRAFFIC CONTROL</b>	<b>\$2,935,398</b>	<b>\$2,927,070</b>	<b>\$3,205,430</b>	<b>\$3,462,187</b>	<b>\$3,627,930</b>
<b>TOTAL LAW ENFORCEMENT</b>	<b>\$3,132,537</b>	<b>\$3,188,748</b>	<b>\$3,439,677</b>	<b>\$3,720,989</b>	<b>\$3,861,285</b>



## City of Ferndale Goals & Accomplishments

**Department:** FIRE

**Program Fund No.** 001

**Division:** Same

**Program BARS No.** 001.522

**Director:** Jori Burnett

**Title:** City Administrator

**Program Mission/Vision Statement:** Through 2015, the City of Ferndale contracted for fire and life safety (ambulance) services from Fire District No. 7. The annual contract amount was established by the Fire District.

For 2016 and on, Fire services for the City of Ferndale are provided directly to the citizens, whose property tax statements include a new line item for Fire District No. 7. The property tax line item for the City of Ferndale is reduced accordingly. Therefore, **no expenditures are required for 2016 and on.**

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
<b>FIRE</b>					
FIRE CONTRACT	\$1,478,113	\$0	\$0	\$0	.
OTHER CHARGES & SERVICES	1,478,113	0	0	0	0
<b>TOTAL FIRE CONTROL</b>	<b>\$1,478,113</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## City of Ferndale

**Department:** PROBATION/DETENTION

**Program Fund No.** 001

**Division:** Same

**Program BARS No.** 001.523

**Program Mission/Vision Statement:** This department accounts for the operations of the City’s Probation services and also includes the fees paid by the City for jail services. The City of Ferndale does not operate a city jail but rather contracts with Whatcom County and other jurisdictions for as-needed jail space.

The Mission Statement for the Probation Department is to provide services established by the presiding Judge of the Court designed to assist the Court in the management and supervision of offenders by holding offenders accountable and providing opportunities for reformation, as well as aid in the preservation of public order and safety.

### EXPENDITURES

PROBATION/DETENTION	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Projected 2019</u>
PROBATION SALARIES	\$71,963	\$73,269	\$76,925	\$83,540	\$85,008
SALARIES	\$71,963	\$73,269	\$76,925	\$83,540	\$85,008
BENEFITS--MEDICAL	1,772	1,772	1,772	1,772	1,850
BENEFITS--L & I	171	182	196	220	256
BENEFITS--RETIREMENT	7,089	8,189	8,661	9,865	10,582
BENEFITS--SOCIAL SECURITY	5,505	5,605	5,885	6,391	6,503
BENEFITS	14,537	15,748	16,514	18,247	19,191
OFFICE SUPPLIES	0	170	435	0	200
OPERATING SUPPLIES	580	0	0	406	350
SUPPLIES	580	170	435	406	550
TRAVEL	718	0	722	0	1,000
MISCELLANEOUS/TRAINING	200	0	215	0	800
COMPUTER REPAIR & REPLACE. FUND 510	1,425	400	538	2,186	412
PROFESSIONAL SERVICES	606	684	363	566	1,000
JAIL CONTRACT	341,455	285,157	283,744	182,171	250,000
JAIL CREDITS	(5,557)	0	0	0	0
OTHER CHARGES & SERVICES	338,847	286,242	285,582	184,924	253,212
<b>TOTAL PROBATION/DETENTION</b>	<b><u>\$425,927</u></b>	<b><u>\$375,428</u></b>	<b><u>\$379,457</u></b>	<b><u>\$287,117</u></b>	<b><u>\$357,961</u></b>



## City of Ferndale Goals & Accomplishments

**Department:** BUILDING PERMITS & INSPECTION

**Program Fund No.** 001

**Division:** Same

**Program BARS No.** 001.524

**Director:** Haylie Miller

**Title:** Comm. Development Director

**Program Mission/Vision Statement:** This department accounts for the activities of the City’s Plans Examiner, Code Enforcement, Building Permits, and Building Inspection function. The purpose of this City service is to ensure that all construction is performed in accordance with applicable building code requirements. Through these services, the safety of our residents is enhanced and the quality of building construction is improved.

See Community Development Department Accomplishments and Goals.

### EXPENDITURES

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
<b>BUILDING PERMITS &amp; INSPECTION</b>					
SALARIES-BUILDING INSPECTION	\$58,968	\$62,612	\$94,749	\$140,637	\$69,969
SALARIES-PLANS EXAMINER/CODE ENFORCE.	84,772	118,993	93,210	62,927	143,144
SALARIES-PERMIT SPECIALIST	49,015	59,871	63,612	66,566	68,661
SALARIES-CLERICAL	0	0	0	0	0
SALARIES	\$192,755	\$241,476	\$251,571	\$270,130	\$281,774
B.I.--MEDICAL	38,949	30,301	29,119	48,187	48,891
B.I.--L&I	2,730	3,685	4,488	4,767	5,275
B.I.--RETIREMENT	20,047	28,128	30,234	37,803	39,916
B.I.--SOCIAL SECURITY	14,647	18,379	19,181	20,519	21,556
BOOT ALLOWANCE	540	540	720	420	240
BENEFITS	76,913	81,033	83,742	111,696	115,878
OFFICE SUPPLIES	696	591	600	809	2,000
O & M SUPPLIES	0	0	0	0	0
SMALL EQUIPMENT	0	0	0	2,783	5,000
SUPPLIES	696	591	600	3,593	7,000
PHONE	941	939	1,493	1,928	1,400
TRAVEL	1,254	1,957	2,230	3,350	3,500
COPY/SCANNER MACHINE LEASES	2,569	1,386	0	0	0
CONTRACT SERVICES	0	0	0	0	2,000
MISCELLANEOUS	355	1,789	780	135	2,250
TRAINING	519	1,268	3,234	2,324	3,000
VEHICLE RENTAL 550	11,500	5,092	4,668	10,854	5,093
COMPUTER REPAIR & REPLACEMENT	5,700	11,124	16,949	8,850	14,461
OTHER CHARGES & SERVICES	22,838	23,556	29,354	27,441	31,704
<b>TOTAL BUILDING INSPECTION</b>	<b>\$293,202</b>	<b>\$346,655</b>	<b>\$365,267</b>	<b>\$412,859</b>	<b>\$436,356</b>



**Department:** EMERGENCY SERVICES  
**Division:** Same

**Program Fund No.** 001  
**Program BARS No.** 001.525

**Program Mission/Vision Statement:** The sole purpose of this department is to account for the payment by the City to the Emergency Medical System through a contract executed for this purpose.

**Department:** CLEAN AIR  
**Division:** Same

**Program Fund No.** 001  
**Program BARS No.** 001.531

**Program Mission/Vision Statement:** The only expenditure for this department is the City contribution to the Northwest Air Pollution Control Authority.

**Department:** MENTAL & PHYSICAL HEALTH  
**Division:** Same

**Program Fund No.** 001  
**Program BARS No.** 001.567

**Program Mission/Vision Statement:** The only expenditure for this department is the City contribution to the Alcohol Administration Board.

### EXPENDITURES

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
<b>EMERGENCY SERVICES</b>					
EMERGENCY SERVICE CONTRACT	\$27,380	\$28,074	\$32,163	\$33,198	\$35,000
EMS SALES TAX	101,788	106,062	116,378	125,682	117,250
OTHER CHARGES & SERVICES	\$129,168	\$134,136	\$148,541	\$158,880	\$152,250
<b>TOTAL EMERGENCY SERVICES</b>	<b>\$129,168</b>	<b>\$134,136</b>	<b>\$148,541</b>	<b>\$158,880</b>	<b>\$152,250</b>

	Actual 2015	Actual 2016	Budget 2017	Budget 2018	Projected 2019
<b>CLEAN AIR</b>					
N.W. CLEAN AIR AGENCY	\$4,302	\$4,449	\$4,522	\$4,638	\$4,730
OTHER CHARGES & SERVICES	\$4,302	\$4,449	\$4,522	\$4,638	\$4,730
<b>TOTAL CLEAN AIR</b>	<b>\$4,302</b>	<b>\$4,449</b>	<b>\$4,522</b>	<b>\$4,638</b>	<b>\$4,730</b>

	Actual 2015	Actual 2016	Budget 2017	Budget 2018	Projected 2019
<b>MENTAL &amp; PHYSICAL HEALTH</b>					
ALCOHOL ADMIN. BOARD	\$2,773	\$2,226	\$2,237	\$1,674	\$3,600
OTHER CHARGES & SERVICES	\$2,773	\$2,226	\$2,237	\$1,674	\$3,600
<b>TOTAL MENTAL &amp; PHYSICAL HEALTH</b>	<b>\$2,773</b>	<b>\$2,226</b>	<b>\$2,237</b>	<b>\$1,674</b>	<b>\$3,600</b>



## City of Ferndale Goals & Accomplishments

**Department:** ENGINEERING  
**Division:** Same  
**Director:** Kevin Renz

**Program Fund No.** 001  
**Program BARS No.** 001.532  
**Title:** Public Works Director

**Program Mission/Vision Statement:** The purpose of the Engineering Department is to account for the expenditures of the Development Engineer function, Infrastructure Inspector, and City support staff and contract support staff for Development Review Engineering.

The Engineering Department is responsible for processing Public Works Permits, such as Land Disturbance and Encroachment Permits. The department also ensures that civil plans for the public improvements of development activities are reviewed either by staff or by contract consultants to insure compliance with city, state, and federal standards. The department also assists with development inquiries.

### EXPENDITURES

ENGINEERING	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES	\$68,451	\$147,356	\$219,236	\$252,703	\$230,093
SALARIES	\$68,451	\$147,356	\$219,236	\$252,703	\$230,093
B.I.--MEDICAL	41,780	64,310	60,728	65,578	68,842
B.I.--L&I	2,598	3,771	5,322	5,765	5,019
B.I.--RETIREMENT	13,905	22,869	27,891	34,743	31,978
B.I.--SOCIAL SECURITY	9,950	15,233	16,443	19,002.55	17,602.09
BOOT ALLOWANCE	0	536	395	420	720
BENEFITS	68,233	106,720	110,778	125,509	124,161
PROFESSIONAL SERVICES	201,642	178,002	86,188	83,447	0
EQUIPMENT FUND 550 RENTAL	11,500	25,441	23,321	8,928	26,204
COMPUTER FUND 510 RENTAL	2,800	1,000	1,345	7,460	0
MISCELLANEOUS/OTHER	1,789	1,496	339	1,369	1,000
OTHER CHARGES & SERVICES	217,731	205,939	111,192	101,204	27,204
<b>TOTAL ENGINEERING</b>	<b>\$354,415</b>	<b>\$460,016</b>	<b>\$441,207</b>	<b>\$479,416</b>	<b>\$381,458</b>



## City of Ferndale Goals & Accomplishments

**Department:** BUILDING MAINTENANCE      **Program Fund No.** 001  
**Division:** Same      **Program BARS No.** 001.539  
**Director:** Kevin Renz      **Title:** Public Works Director

**Program Mission/Vision Statement:** This Department accounts for the cleaning contract for City Hall, Annex Buildings, Police Station, and the Shop Office. The contract for the City Hall elevator is also under this fund. Payroll allocations for Public Works staff personnel that perform the repair and maintenance of City facilities is also included.

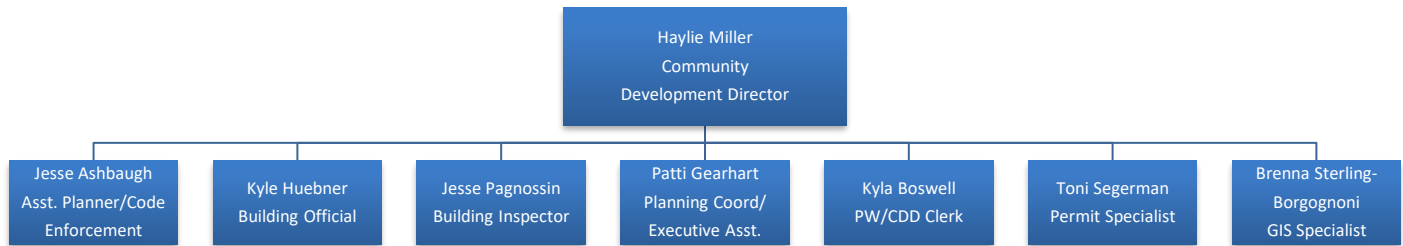
### EXPENDITURES

GENERAL BUILDING MAINTENANCE	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Actual <u>2018</u>	Projected <u>2019</u>
SALARIES	\$36,817	\$12,615	\$16,545	\$33,066	\$14,965
SALARIES	\$36,817	\$12,615	\$16,545	\$33,066	\$14,965
MEDICAL	13,233	3,847	4,630	8,518	4,177
L & I	693	248	387	785	351
RETIREMENT	3,581	1,511	2,106	4,722	2,195
SOCIAL SECURITY	2,768	950	1,248	2,501	1,145
BOOT ALLOWANCE	80	77	84	120	40
BENEFITS	20,355	6,633	8,454	16,645	7,908
CELL PHONE	1,502	1,612	2,018	2,550	2,000
R & M-CLEANING CONTRACT	9,321	11,280	11,055	10,231	10,000
ELEVATOR R & M	6,077	6,651	6,876	8,876	7,200
EQUIPMENT RENTAL & REPL. FUND 550	9,000	6,695	6,137	13,742	6,896
BUILDING MAINTENANCE	59,630	47,258	50,839	63,248	26,500
OTHER CHARGES & SERVICES	85,530	73,496	76,925	98,647	52,596
CAPITAL OUTLAY	0	0	0	0	0
CAPITAL OUTLAY	0	0	0	0	0
<b>TOTAL GENERAL BUIL. MAINT.</b>	<b><u>\$142,702</u></b>	<b><u>\$92,744</u></b>	<b><u>\$101,924</u></b>	<b><u>\$148,358</u></b>	<b><u>\$75,470</u></b>





# Community Development Organizational Chart





## City of Ferndale Goals & Accomplishments

**Department:** COMMUNITY DEVELOPMENT    **Program Fund No.** 001

**Division:** Same    **Program BARS No.** 001.558

**Director:** Haylie Miller    **Title:** Community Development Director

**Program Mission/Vision Statement:** The mission of the Community Development Department is to assist the citizens of Ferndale in achieving their development goals, consistent with federal, state, and local law, and in the best interest of the community; and to provide such assistance in a manner that is competent, consistent, and compassionate.



**EXPENDITURES**

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
<b>COMMUNITY DEVELOPMENT</b>					
SALARIES SUPERVISION	\$99,232	\$102,223	\$104,951	\$120,024	\$111,988
SALARIES ADMIN. ASSISTANT/CLERICAL	47,836	53,612	68,029	83,053	85,940
SALARIES SENIOR PLANNER	0	0	0	0	0
SALARIES ASSOCIATE PLANNER	0	8,100	66,281	71,506	0
SALARIES ASSISTANT PLANNER	55,340	51,197	0	0	76,629
SALARIES GIS SERVICES	39,413	46,660	76,117	73,606	48,190
SALARIES	\$241,821	\$261,792	\$315,377	\$348,188	\$322,748
BENEFITS--MEDICAL	66,656	67,600	67,347	69,651	64,788
BENEFITS-- L & I	768	773	952	1,094	1,055
BENEFITS--RETIREMENT	31,708	37,189	42,711	47,458	45,820
BENEFITS--SOCIAL SECURITY	20,447	21,637	23,554	26,442	24,690
BENEFITS	119,579	127,199	134,565	144,646	136,354
OFFICE SUPPLIES	2,707	4,569	4,147	2,805	4,000
SMALL OFFICE EQUIPMENT	425	401	576	400	800
SUPPLIES	3,132	4,970	4,723	3,205	4,800
TRAVEL	4,087	1,747	1,090	2,239	7,000
PUBLICATION OF PUBLIC NOTICES	6,593	6,842	3,342	7,419	6,000
COPY MACHINE LEASES	8,387	10,716	10,744	11,623	10,000
COPY MACHINE MAINT.	697	2,641	4,504	4,312	4,000
CELL PHONE	825	1,050	900	750	1,000
MISCELLANEOUS	3,936	8,138	15,663	28,468	11,200
TRAINING	1,095	910	2,008	2,041	5,000
VEHICLE REPAIR & REPLACE FUND 550	1,375	3,090	2,833	1,445	3,183
COMPUTER REPAIR & REPLACE FUND 510	28,000	31,768	42,335	24,069	39,000
GIS SERVICES	3,000	10,636	12,465	6,237	0
BIOLOGICAL ASSISTANCE/CR AREAS	0	0	0	0	0
GMA/COMP PLAN UPDATE/GMCC PARTICIPATION	4,994	0	0	0	19,000
CONTRACTED SERVICES /HEARING EXAM.	7,290	4,678	24,960	23,464	15,000
PROFESSIONAL SERVICES	95,295	134,833	38,118	9,777	50,000
OTHER CHARGES & SERVICES	165,574	217,049	158,961	121,844	170,383
<b>TOTAL COMMUNITY DEVELOPMENT DEPT</b>	<b>\$530,106</b>	<b>\$611,010</b>	<b>\$613,626</b>	<b>\$617,882</b>	<b>\$634,285</b>



## City of Ferndale Goals & Accomplishments

**Department:** PARKS

**Program Fund No.** 001

**Division:** Same

**Program BARS No.** 001.576

**Director:** Kevin Renz

**Title:** Public Works Director

**Program Mission/Vision Statement:** This Department accounts for the activities of the Park maintenance program. The City disbanded their Parks Department in 2002 and now provides park maintenance under the supervision of the Public Works Department.

### EXPENDITURES

PARKS	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES MAINTENANCE	\$158,923	\$169,224	\$168,210	\$227,345	\$232,697
SUMMER HELP	24,496	19,262	14,419	22,134	30,000
SALARIES-PIONEER PARK TOUR GUIDES	6,661	7,084	8,724	6,227	8,000
SALARIES	\$190,080	\$195,570	\$191,353	\$255,706	\$270,697
BENEFITS	103,329	99,657	101,531	128,423	135,334
FERTILIZER AND CHEMICALS	4,945	2,881	3,171	5,819	5,000
TREE AND SHRUB REPLACEMENT	24	1,027	1,572	122	1,000
OPERATING SUPPLIES	25,091	18,448	21,441	30,475	52,500
SMALL EQUIPMENT	363	1,184	180	2,592	2,000
SUPPLIES	30,423	23,540	26,363	39,009	60,500
MISCELLANEOUS	5,689	2,825	7,572	23,941	25,000
RENTALS & LEASES	0	0	0	0	0
VEHICLE RENTAL 550	33,000	74,160	74,160	34,637	76,385
COMPUTER RENTAL 510	1,400	500	674	2,186	515
ALARM SYSTEM	0	1,859	2,084	1,284	1,500
PHONE/CELL PHONE	1,890	1,840	2,229	2,666	2,000
UTILITIES-PUGET SOUND ENERGY	13,841	17,171	15,948	17,401	15,000
CASCADE GAS	734	1,220	1,263	2,104	1,200
HEATING OIL BERGSMA HOUSE	1,321	2,177	2,488	2,631	2,500
PROPANE	5,627	8,956	16,989	13,121	10,000
UTILITIES-WATER/SEWER/STORM	36,279	38,200	31,268	25,790	21,000
BUILDING MAINTENANCE	3,042	116	1,533	1,197	2,500
CONTRACT R & M	0	0	0	0	0
OTHER CHARGES & SERVICES	102,823	149,025	156,207	126,958	157,600
CAPITAL OUTLAYS	5,303	8,857	77,287	247,936	115,000
<b>TOTAL PARKS</b>	<b>\$431,958</b>	<b>\$476,649</b>	<b>\$552,742</b>	<b>\$798,033</b>	<b>\$739,132</b>



**Department:** TRANSFERS

**Program Fund No.** 001

**Division:** Same

**Program BARS No.** 001.597

**Program Mission/Vision Statement:** The purpose of this section of the City’s expenditure report is to account for the funds that are transferred out of Current Expense and into other Funds.

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
<b>TRANSFERS/INTERFUND LOANS TO OTHER FUNDS</b>					
TRANSFER TO FUND 218 - DEBT SERVICE-OLD POLICE STATION LEASE PMTS.	\$27,187	\$28,003	\$28,843	\$29,944	\$29,374
TRANSFER TO FUND 007 - PIONEER PAVILION COM CENTER	0	0	0	0	0
TRANSFER TO FUND 408 - DEBT SERVICE-LOCAL PROGRAM	5,000	63,000	0	0	0
INTERFUND LOAN TO CRIMINAL JUSTICE 106	0	1,537	0	0	0
INTERFUND LOAN TO CHURCH ROAD 346	0	0	0	0	0
INTERFUND LOAN TO MAIN ST. 308	175,000	175,000	0	0	0
INTERFUND LOAN TO 004 LEOFF1 RETIREE	0	0	0	0	0
INTERFUND LOAN TO 550/\$20k mower/\$7k speed trailer	0	0	0	50,000	100,000
	0	0	0	20,000	0
<b>TRANSFERS/INTERFUND LOANS</b>	<b>\$207,187</b>	<b>\$267,540</b>	<b>\$28,843</b>	<b>\$99,944</b>	<b>\$129,374</b>