



**CURRENT EXPENSE FUND
EXPENDITURES SUMMARY**

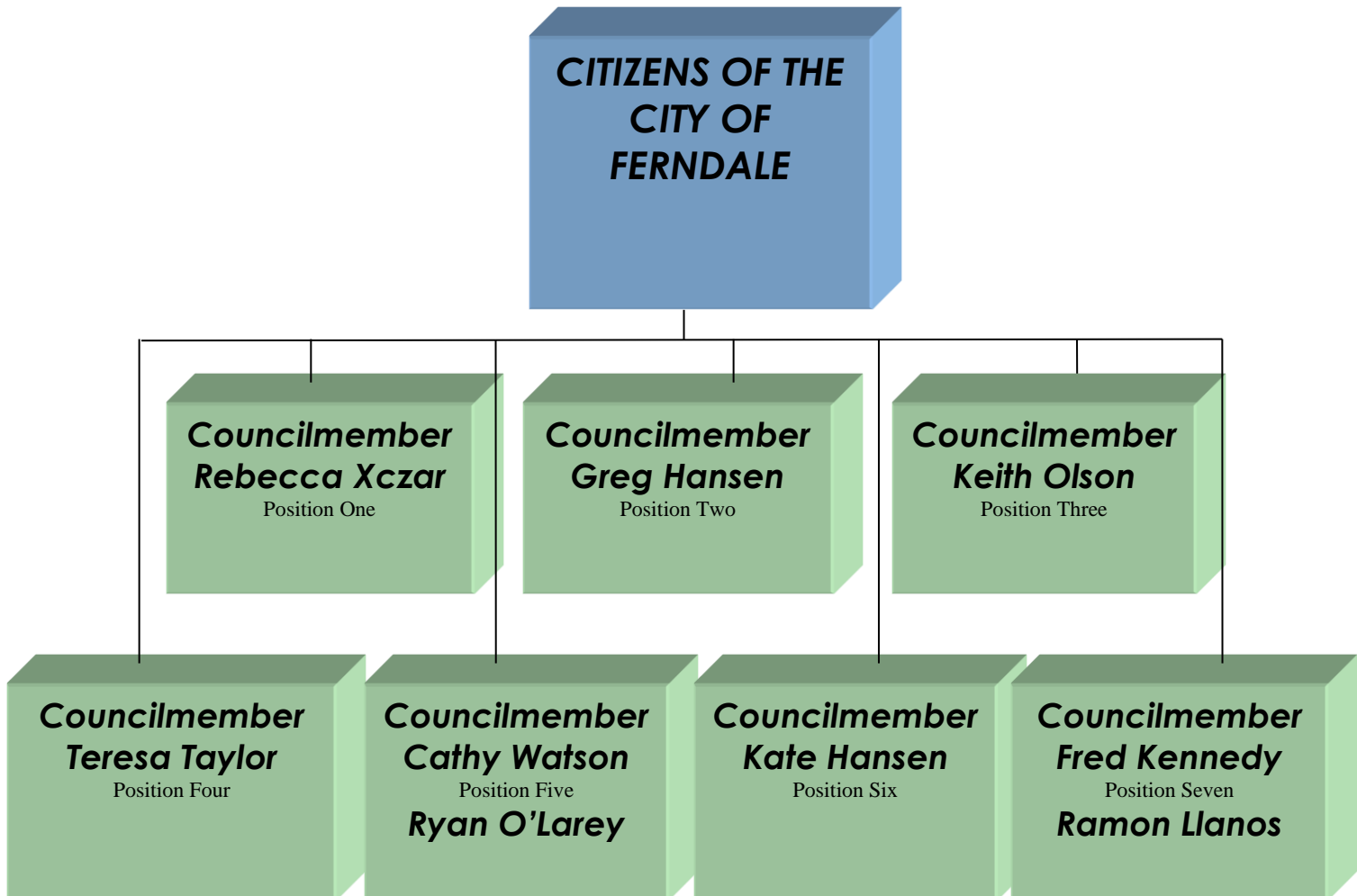
EXPENDITURES

CURRENT EXPENSE BY DEPARTMENT	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
COUNCIL	\$54,388	\$55,057	\$55,354	\$60,362	\$59,956
ADMINISTRATION	190,716	242,840	265,682	352,396	251,548
FINANCE/CLERK/COMMUNICATIONS	413,652	391,816	414,818	456,425	735,310
COURT	360,803	379,303	378,563	413,030	510,408
LEGAL SERVICES	61,008	64,486	150,333	104,337	105,500
GENERAL GOVERNMENT	484,017	568,481	500,615	487,697	578,579
LAW ENFORCEMENT	3,132,537	3,189,770	3,421,731	3,720,989	3,861,285
FIRE	1,478,113	0	0	0	0
DETENTION	425,927	375,428	379,457	287,117	357,961
EMERGENCY SERVICES	129,168	134,136	148,541	158,880	152,250
CLEAN AIR AGENCY	4,302	4,449	4,522	4,638	4,730
ALCOHOL BOARD	2,773	2,226	2,237	1,674	3,600
BUILDING PERMITS/INSP/Code Enforcement	293,202	346,655	365,267	412,859	436,356
COMMUNITY DEVELOPMENT	530,106	611,010	614,410	617,882	634,285
GENERAL BUILDING MAINT.	142,702	92,744	101,924	148,358	75,470
ENGINEERING	354,415	460,016	441,207	479,416	381,458
PARKS	431,958	476,649	552,742	798,033	739,132
TRANSFERS/INTERFUND LOANS/MISC	207,187	592,540	28,843	113,770	140,274
TOTAL	\$8,696,974	\$7,987,605	\$7,826,247	\$9,114,329	\$9,209,674

CURRENT EXPENSE BY CATEGORY	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES	\$3,145,851	\$3,359,287	\$3,359,287	\$3,359,287	\$3,504,454
BENEFITS/PAYROLL TAXES	1,272,172	1,330,675	1,330,675	1,330,675	1,448,624
SUPPLIES	70,670	62,909	62,909	62,909	68,457
OTHER CHARGES & SERVICES/TRANSFERS/LOANS	4,202,978	3,225,877	3,064,519	4,352,601	4,128,139
CAPITAL OUTLAY	5,303	8,857	8,857	8,857	60,000
TOTAL	\$8,696,974	\$7,987,605	\$7,826,247	\$9,114,329	\$9,209,674



FERNDALE CITY COUNCIL ORGANIZATIONAL CHART





City of Ferndale

Department: CITY COUNCIL

Program Fund No. 001

Division: Same

Program BARS No. 001.511

Director: City Council

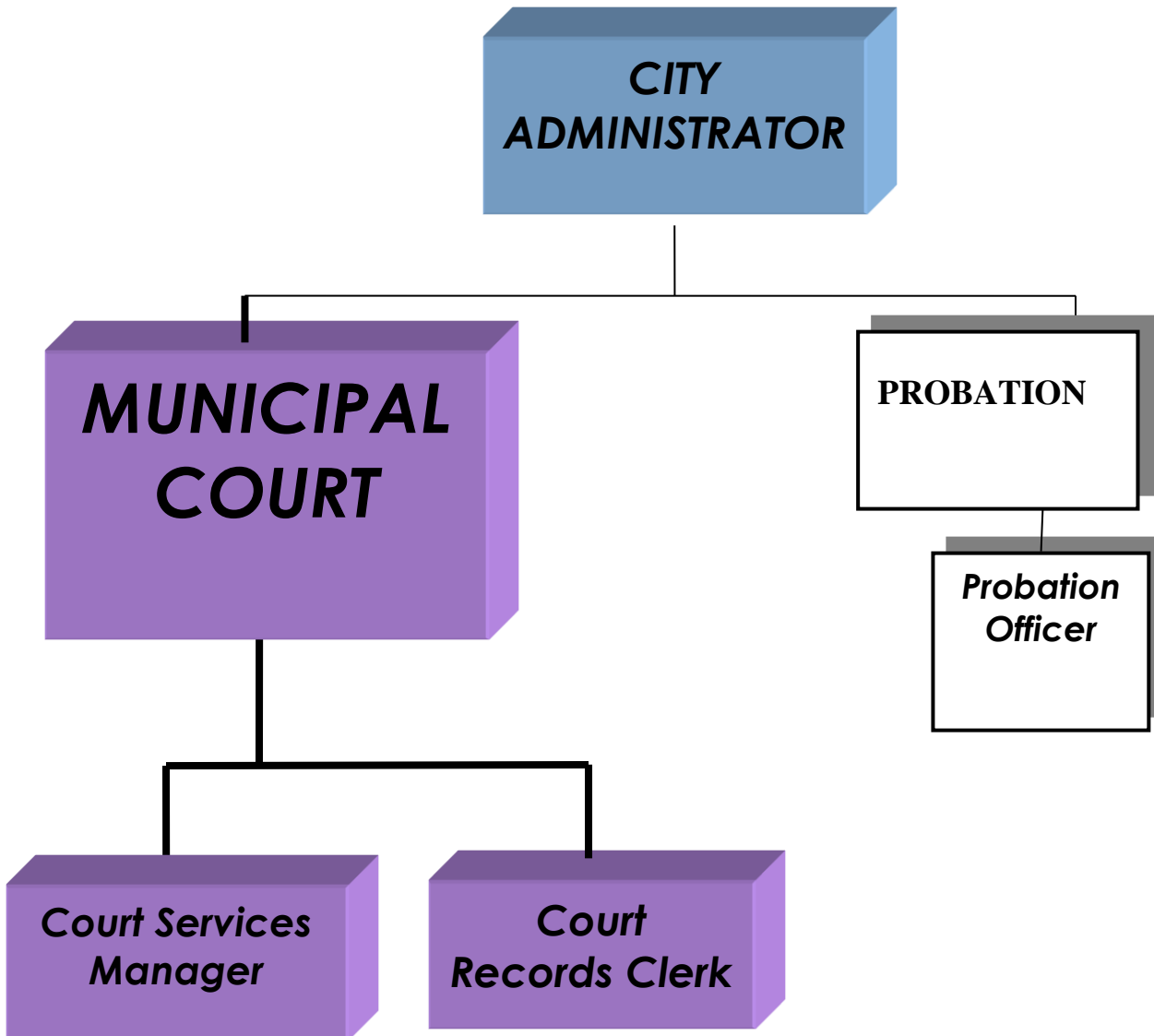
Title: City Council

Program Mission/Vision Statement: The Ferndale City Council makes policy, land use, and budget decisions to be carried out by the Mayor and City Administrator. The Council’s mission as policy-maker is to assist the City of Ferndale to become economically strong, environmentally sensitive, visually pleasing and people-oriented with a socially diverse but cohesive population and employment mix. These attributes create a positive identity and image for the community and contribute to a City that works for its citizens.

CITY COUNCIL	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Projected 2019</u>
SALARIES					
COUNCIL SALARIES	\$49,301	\$49,357	\$50,343	\$51,448	\$50,400
SALARIES	\$49,301	\$49,357	\$50,343	\$51,448	\$50,400
BENEFITS					
BENEFITS--SOCIAL SECURITY	3,771	3,776	3,852	3,857	3,856
BENEFITS	3,771	3,776	3,852	3,857	3,856
SUPPLIES					
OPERATING SUPPLIES	0	0	0	0	0
SUPPLIES	0	0	0	0	0
OTHER CHARGES & SERVICES					
TRAVEL	686	0	417	123	1,200
MISCELLANEOUS	0	0	163	2,734	2,000
REGISTRATIONS & TUITION	630	1,924	580	2,199	2,500
OTHER CHARGES & SERVICES	1,316	1,924	1,160	5,056	5,700
TOTAL COUNCIL	<u>\$54,388</u>	<u>\$55,057</u>	<u>\$55,354</u>	<u>\$60,362</u>	<u>\$59,956</u>



Municipal Court 2019 Organizational Chart





City of Ferndale

Department: MUNICIPAL COURT

Program Fund No. 001

Division: Same

Program BARS No. 001.512

Focal: Faith Miller

Title: Court Services Manager

Program Mission/Vision Statement:

The Municipal Court serves the public in a fair, accessible, accountable, efficient, and independent manner. The Ferndale Municipal Court is here for the people served and has jurisdiction over traffic infractions and criminal matters. The Municipal Court may issue Orders of Protection for victims of domestic violence. The Municipal Court Judge provides the judicial administration for the court. Related services include providing legal representation for indigent persons, probation supervision, and interpreter services.

The Court is committed to excellence in providing timely, courteous, professional and fair service to all persons and organizations.

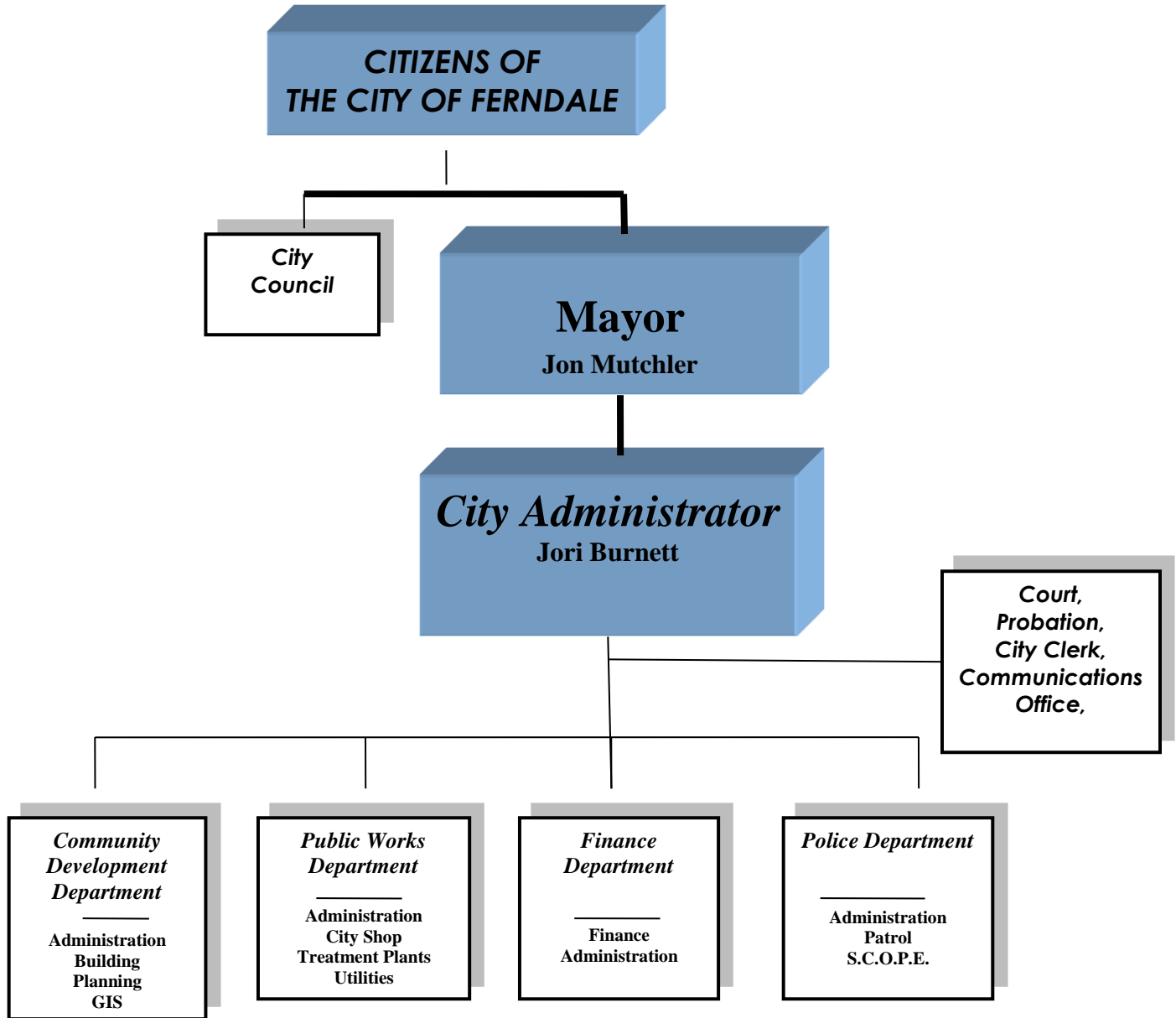
The office will present an atmosphere of respect for the public, employees, and other government entities and is partnering toward a safe and vital community.



	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
COURT					
SALARIES	\$94,487	\$98,500	\$93,249	\$110,754	\$117,709
SALARIES-JUDGE	41,090	39,121	42,152	37,328	67,500
SALARIES	\$135,577	\$137,622	\$135,400	\$148,082	\$185,209
BENEFITS--MEDICAL	27,449	27,884	18,368	19,731	21,017
BENEFITS--L & I	442	456	515	517	512
BENEFITS--RETIREMENT	9,391	10,905	11,300	14,918	16,202
BENEFITS--SOCIAL SECURITY	10,239	10,432	10,298	11,208	14,168
BENEFITS	47,521	49,678	40,481	46,374	51,899
OFFICE SUPPLIES	2,501	2,216	1,961	2,235	3,000
O & M SUPPLIES	40	0	64	70	200
SUPPLIES	2,541	2,216	2,025	2,305	3,200
COURT APPOINTED ATTORNEY	83,225	89,010	98,864	119,362	150,000
PROSECUTOR	77,002	85,745	90,015	80,350	98,000
PROFESSIONAL SERVICES	333	0	0	443	2,000
PROFESSIONAL SERVICES - INTERPRETERS	4,727	6,189	2,749	3,703	5,500
POSTAGE	1,702	2,265	1,505	1,259	2,500
TRAVEL	998	1,648	93	521	2,000
REPAIR & MAINTENANCE	735	914	1,100	2,358	1,000
COMPUTER RENTAL CHARGES (FUND 510)	2,900	2,000	2,691	4,846	2,600
MISCELLANEOUS	2,031	1,555	2,680	3,226	2,600
TRAINING	150	130	255	200	3,000
JURY DUTY PER DIEM/MILEAGE	1,361	331	705	0	900
OTHER CHARGES & SERVICES	175,164	189,788	200,657	216,269	270,100
TOTAL COURT	<u>\$360,803</u>	<u>\$379,303</u>	<u>\$378,563</u>	<u>\$413,030</u>	<u>\$510,408</u>



ADMINISTRATION ORGANIZATIONAL CHART





City of Ferndale Goals & Accomplishments

Department: ADMINISTRATION

Program Fund No. 001

Division: Same

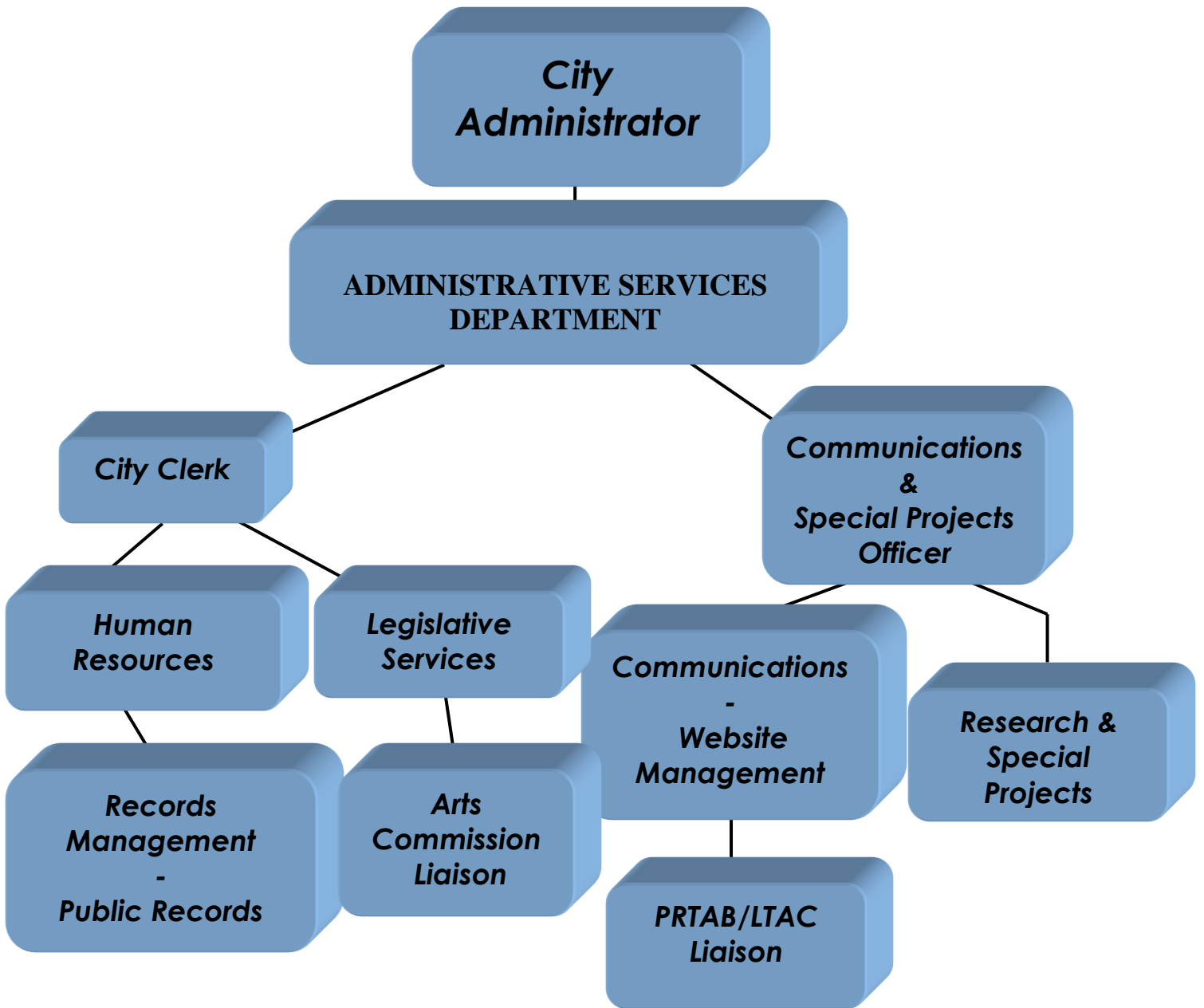
Program BARS No. 001.513

Director: Jon Mutchler
Jori Burnett

Title: Mayor
City Administrator

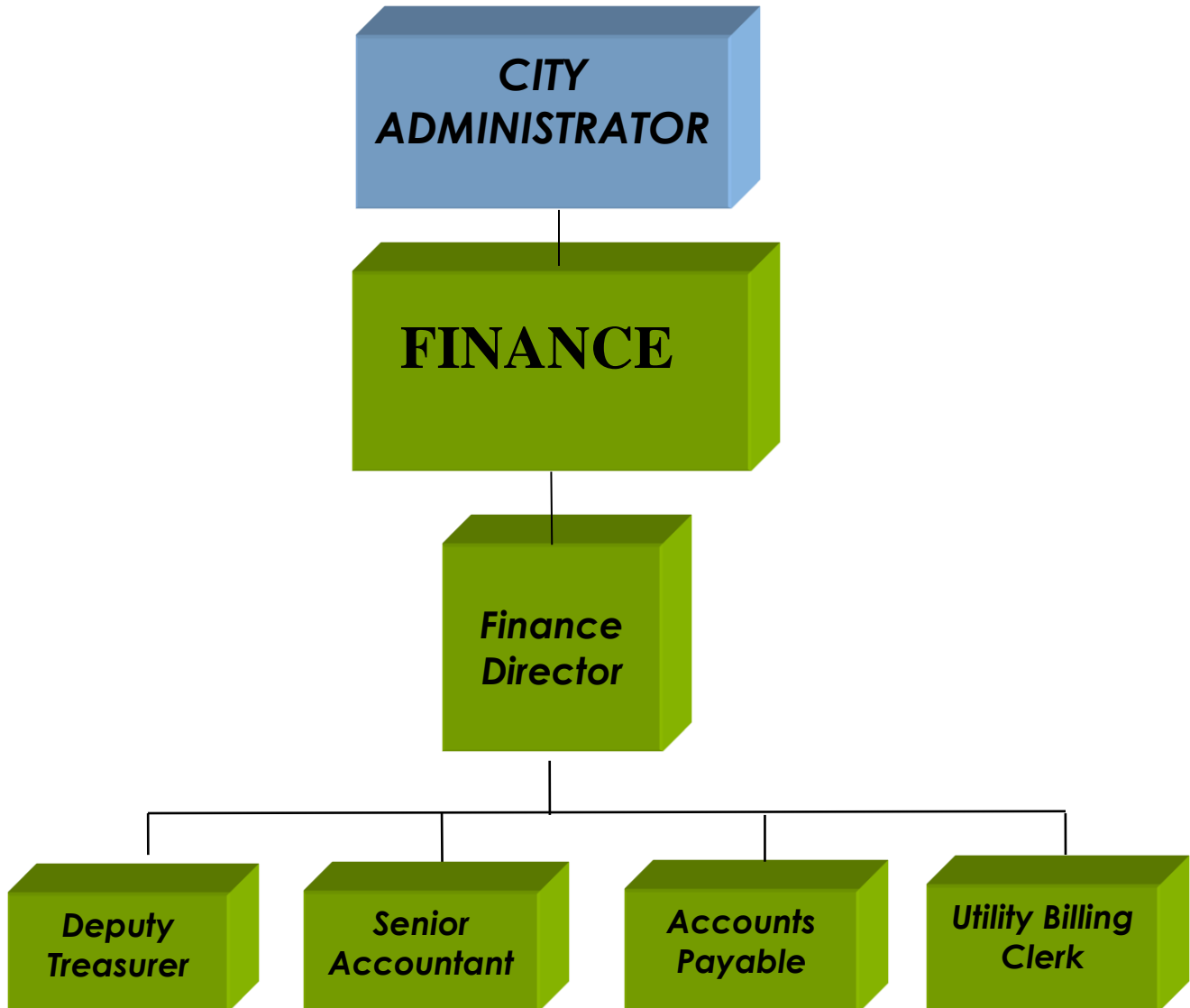
Program Mission/Vision Statement: The Mayor, working in concert with the City Administrator, directs and administers City staff to execute the policies and objectives of the City of Ferndale, as adopted by the City council. To accomplish this, we plan, initiate and execute programs, as well as direct and coordinate departmental operations through the department directors. We also represent the City before other government bodies.

ADMINISTRATION	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES-MAYOR	\$32,090	\$20,244	\$20,125	\$20,723	\$21,372
SALARIES-ADMINISTRATOR	151,592	155,841	159,714	241,645	128,409
SALARIES-ADMINISTRATOR-Offset to Projects	(42,504)	0	0	0	0
SALARIES	\$141,178	\$176,085	\$179,839	\$262,368	\$149,781
BENEFITS--MEDICAL	14,417	15,438	16,804	16,501	27,555
BENEFITS--L & I	178	177	209	183	256
BENEFITS--SOCIAL SECURITY	10,250	9,334	9,737	13,036	11,458
RETIREMENT	16,532	18,623	20,170	22,176	20,051
BENEFITS	41,377	43,572	46,920	51,896	59,321
OFFICE SUPPLIES/BOOKS	298	96	265	1,706	1,000
O & M SUPPLIES	0	0	123	0	0
SUPPLIES	298	96	388	1,706	1,000
OTHER CHARGES & SERVICES	7,863	23,087	38,658	36,426	41,446
TOTAL ADMINISTRATION	<u>\$190,716</u>	<u>\$242,840</u>	<u>\$265,806</u>	<u>\$352,396</u>	<u>\$251,548</u>





Finance 2019 Organizational Chart





City of Ferndale Goals & Accomplishments

Departments: FINANCE

Program Fund No. 001

Division: Same

Program BARS No. 001.514

Director: Sirke Salminen

Title: Finance Director

Program Mission/Vision Statement:

The **Finance Department** oversees and is responsible for all budgeting, budget updates, reporting – including Bond Covenant required annual reporting, pricing, long-term project financing, grant billings and management, accounts payable and accounts receivable, payroll, business licenses, LID and ULID billing and collection, internal controls system, utility rate administration and billing, investing, compliance with state and federal regulations, audits, and risk management.

Finance Director’s 2018 Accomplishments:

1. Completed refunding of a long-term revenue bond saving the city \$70,000.
2. Continued to cross-train staff in multiple functions.
3. Earned a “clean” 2018 Financial Statement Audit.
4. Exceeded budget estimations for Current Expense ending fund balance.

Finance Director’s 2019 Goals:

1. Create and implement an asset management program.
2. Continue to cross-train staff
3. Utility rate study



EXPENDITURES

FINANCE	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES	\$0	\$0	\$0	\$157,340	\$270,662
BENEFITS—MEDICAL	0	0	0	23,027	49,967
BENEFITS—L & I	0	0	0	468	948
BENEFITS—RETIREMENT	0	0	0	23,426	42,603
BENEFITS—SOCIAL SECURITY	0	0	0	11,954	20,706
BENEFITS	0	0	0	58,875	114,224
OFFICE SUPPLIES	0	0	0	3,882	4,000
O & M SUPPLIES	0	0	0	0	1,500
MINOR OFFICE EQUIPMENT	0	0	0	2,112	1,500
SUPPLIES	0	0	0	5,994	7,000
POSTAGE	0	0	0	3,654	4,000
TRAVEL	0	0	0	3,570	3,000
ADVERTISING	0	0	0	0	500
MISCELLANEOUS	0	0	0	111	2,700
CONTRACT ADMIN TEMP SERVICE	0	0	0	6,775	0
CELL PHONE	0	0	0	622	700
COMPUTER REPAIR & MAINT. FUND 510	0	0	0	10,685	10,685
TRAINING	0	0	0	1,665	4,000
OTHER CHARGES & SERVICES	0	0	0	27,082	25,585
TOTAL FINANCE	\$0	\$0	\$0	\$249,291	\$417,471



City of Ferndale

Department: COMMUNICATIONS

Program Fund No. 001

Division: Same

Program BARS No. 001.518

Program Mission/Vision Statement:

The Communications Officer provides communication services including Facebook and other media, press relations, website administration, manages casualty and liability insurance, mayoral chief of staff, and special projects as required

EXPENDITURES

COMMUNICATIONS	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES	\$0	\$0	\$0	\$58,321	\$64,707
BENEFITS--MEDICAL	0	0	0	19,894	20,068
BENEFITS--L & I	0	0	0	239	257
BENEFITS--RETIREMENT	0	0	0	7,353	11,659
BENEFITS--SOCIAL SECURITY	0	0	0	3,888	4,950
BENEFITS	0	0	0	31,373	36,934
OFFICE SUPPLIES	0	0	0	325	150
O & M SUPPLIES	0	0	0	0	0
MINOR OFFICE EQUIPMENT	0	0	0	1,129	450
SUPPLIES	0	0	0	1,453	600
POSTAGE	0	0	0	0	0
TRAVEL	0	0	0	189	500
ADVERTISING	0	0	0	0	0
MISCELLANEOUS	0	0	0	634	200
CONTRACT ADMIN TEMP SERVICE	0	0	0	0	0
CELL PHONE	0	0	0	375	900
COMPUTER REPAIR & MAINT. FUND 510	0	0	0	2,186	2,186
TRAINING	0	0	0	93	500
OTHER CHARGES & SERVICES	0	0	0	3,476	4,286
TOTAL COMMUNICATIONS	\$0	\$0	\$0	\$94,624	\$106,527



City of Ferndale

Department: CLERK

Program Fund No. 001

Division: Same

Program BARS No. 001.514

Program Mission/Vision Statement:

The role of the **Administrative Services Department** is to serve the City as the necessary link between the separate legislative and administrative arenas. For the City of Ferndale, the City Clerk provides human resources and records management services. The Administrative Services Department provides to the public a point of access for specific municipal services, and functions as the official records depository and archivist for the City. This department serves as clerical support for the City Council meetings, including the preparation and dissemination of agenda documents, legal advertisements, and the preparation and maintenance of meeting minutes.

EXPENDITURES

CLERK	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
SALARIES	\$0	\$0	\$0	\$67,557	\$119,503
BENEFITS--MEDICAL	0	0	0	22,182	50,100
BENEFITS--L & I	0	0	0	237	515
BENEFITS--RETIREMENT	0	0	0	10,771	18,673
BENEFITS--SOCIAL SECURITY	0	0	0	5,034	9,142
BENEFITS	0	0	0	38,224	78,430
OFFICE SUPPLIES	0	0	0	404	750
O & M SUPPLIES	0	0	0	0	1,500
MINOR OFFICE EQUIPMENT	0	0	0	0	0
SUPPLIES	0	0	0	404	2,250
POSTAGE	0	0	0	0	0
TRAVEL	0	0	0	757	1,000
ADVERTISING	0	0	0	0	0
MISCELLANEOUS	0	0	0	722	1,500
CONTRACT ADMIN TEMP SERVICE	0	0	0	0	0
CELL PHONE	0	0	0	0	0
COMPUTER REPAIR & MAINT. FUND 510	0	0	0	2,660	2,380
TRAINING	0	0	0	2,185	2,000
OTHER CHARGES & SERVICES	0	0	0	6,324	6,880
TOTAL CLERK	\$0	\$0	\$0	\$112,510	\$207,062



City of Ferndale Goals & Accomplishments

Department: LEGAL SERVICES

Program Fund No. 001

Division: Same

Program BARS No. 001.515

Director: None

Title: City Attorney

Program Mission/Vision Statement: The City contracts for the services of the City Attorney. This relationship allows the City to incur legal costs on an as-needed basis. The services of the City Attorney include representation on legal matters, legal advisory services, and document review. In addition, with our contracted City Attorney being a land use attorney, the City is kept abreast of the latest issues involving land use and municipal interests.

LEGAL SERVICES	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
MISCELLANEOUS LEGAL SERVICES	\$54,581	\$60,452	\$141,160	\$103,453	\$100,000
LEGAL SERVICES-EXTERNAL	6,427	4,034	9,174	885	5,500
OTHER CHARGES & SERVICES	61,008	64,486	150,333	104,337	105,500
TOTAL LEGAL SERVICES	<u>\$61,008</u>	<u>\$64,486</u>	<u>\$150,333</u>	<u>\$104,337</u>	<u>\$105,500</u>



Department: GENERAL GOVERNMENT

Program Fund No. 001

Division: Same

Program BARS No. 001.519

Director: None

Title: General Government

Program Mission/Vision Statement: The General Government department of Current Expense accounts for those payments that are not specifically associated with a single fund and/or department. These include: property and vehicle insurance, utility payments, phone costs, equipment (copiers, etc.) rentals and leases, animal control contracting costs, and association dues. Many of these costs are charged to the various departments and are recouped through Central Service charges.

EXPENDITURES

GENERAL GOVERNMENT	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019
UNEMPLOYMENT PAYMENTS	\$8,887	\$512	\$0	\$0	\$5,000
PROFESSIONAL SERVICES - GENERAL	7,926	72,083	13,017	7,717	8,000
PROF SERVICES - DOMESTIC VIOLENCE SVCS	61,000	61,257	65,807	67,000	70,000
PROFESSIONAL SERVICES - GRANT RELATED	0	0	0	0	0
INSURANCE	181,195	176,426	219,880	167,965	190,000
RENTALS/LEASES	14,684	14,047	12,790	12,989	13,000
MISCELLANEOUS - OTHER	18,479	21,253	22,546	26,501	37,600
MISCELLANEOUS - AWC SETTLEMENT	0	0	0	0	0
WETLANDS MITIGATION/MONITORING	19,444	32,663	0	6,531	30,000
ELECTION SERVICES	47,699	12,976	15,918	21,369	15,000
USE TAX	128	2,542	6,489	6,089	5,000
PHONE	6,295	6,592	2,562	4,624	5,000
UTILITIES--CASCADE GAS	4,914	3,231	3,480	3,002	4,000
UTILITIES--PUGET SOUND ENERGY	11,010	14,438	12,496	14,394	15,500
UTILITIES-WATER/SEWER	2,644	2,094	2,031	2,056	2,120
ANIMAL CONTROL CONTRACT	32,620	32,470	16,410	48,880	36,000
REPAIR & MAINT.	1,212	2,738	867	0	0
SENIOR CENTER CONTRIBUTION	6,000	6,000	6,000	6,000	8,000
FOOD BANK CONTRIBUTION	3,600	3,600	3,600	10,000	10,000
COMPUTER REPAIR AND REPLACEMENT FUND 510	11,500	37,615	53,844	17,486	17,486
AUDIT	12,368	35,831	14,805	32,064	20,000
COUNCIL OF GOVERNMENTS	7,092	7,326	7,685	8,015	8,320
AWC	7,936	8,148	8,408	8,744	9,050
DOMESTIC VIOLENCE SERVICES OF WC	2,700	2,700	2,700	5,000	5,000
TEEN COURT	2,250	2,250	2,250	2,250	4,000
FLOWER BASKETS	3,000	3,000	3,000	3,000	3,000
FERNDALE COMMUNITY RESOURCE CENTER	0	0	0	0	3,000
FERNDALE ARTS COMMISSION (FAC)	9,434	5,792	4,181	6,021	20,000
CAPITAL OUTLAYS	0	0	0	0	0
TOTAL GENERAL GOVERNMENT	\$484,017	\$567,586	\$500,765	\$487,697	\$544,076