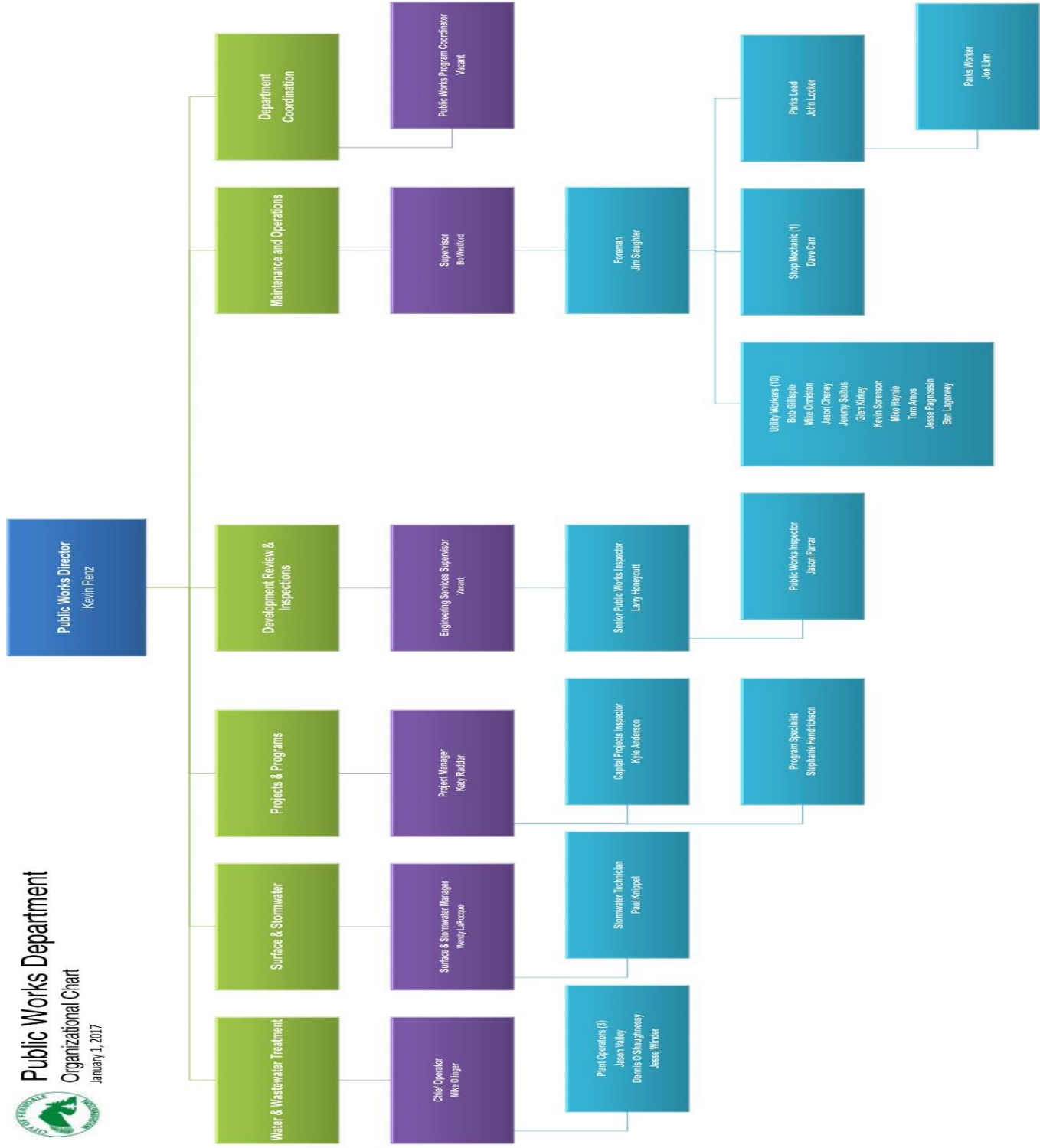




# Public Works Department Organizational Chart January 1, 2017





## City of Ferndale Goals & Accomplishments

**Department:** STREET FUND

**Program Fund No.** 101

**Division:** Same

**Program BARS No.** 101.000.XXX

**Director:** Kevin Renz

**Title:** Public Works Director

**Program Mission/Vision Statement:** The mission of the Street Fund is to provide for the ongoing maintenance of the City’s street system. The Street Fund is divided into departments that are responsible for capital projects, sidewalks, administration, roadway, street lighting, traffic control, snow and ice, and street cleaning. Major revenues for this fund include Fuel Taxes; however, this source of revenue is inadequate to cover all the required expenditures.

REVENUES					
	2014	2015	2016	2017	2018
#101 STREET FUND	Actual	Actual	Actual	Actual	Projected
Motor Vehicle Fuel Tax	\$253,499	\$267,825	\$275,005	\$274,768	\$292,568
Encroachment Permits	17,800	16,350	18,900	19,850	17,000
Grants/Donations	354,466	25,346	540,564	741,213	1,449,533
Misc./Latecomers	11,444	618	18,256	26,626	18,993
Transfers In - Trans. Mitigation 104	10,000	5,000	107,797	350,000	910,000
Trans. In - REET 1 301	0	0	107,797	0	0
Trans. In - REET 2 302	0	0	0	100,000	100,000
Trans. In - From Solid Waste Utility Tax 005	484,000	670,328	683,000	748,690	774,401
Payments From TBD .2% Sales Tax	50,000	423,647	450,000	330,000	445,000
<b>Total Revenue</b>	<b>\$1,181,209</b>	<b>\$1,409,114</b>	<b>\$2,201,319</b>	<b>\$2,591,147</b>	<b>\$4,007,495</b>



**EXPENDITURES**

	Actual	Actual	Actual	Actual	Projected
<b>STREET FUND</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>TRANSFERS/CAPITAL PROJECTS</b>	\$396,856	\$441,546	\$1,265,931	\$1,161,254	\$2,691,007
<b>SIDEWALKS</b>					
SALARIES	8,704	3,683	5,253	4,815	14,011
SALARIES	\$8,704	\$3,683	\$5,253	\$4,815	\$14,011
BENEFITS	4,403	2,091	2,813	2,721	8,256
SUPPLIES	4,184	5,844	3,671	3,887	6,000
<b>TOTAL SIDEWALKS</b>	<b>\$17,291</b>	<b>\$11,618</b>	<b>\$11,736</b>	<b>\$11,424</b>	<b>\$28,267</b>
<b>ROADWAY ADMINISTRATION</b>					
SALARIES	\$80,448	\$132,755	\$95,954	\$135,972	\$201,418
BENEFITS	43,117	40,963	46,320	50,673	87,126
SUPPLIES	1,503	1,312	3,054	2,497	1,500
OTHER CHARGES & SERVICES	177,299	197,187	185,264	239,695	235,766
<b>TOTAL ROADWAY ADMIN</b>	<b>\$302,367</b>	<b>\$372,217</b>	<b>\$330,592</b>	<b>\$428,838</b>	<b>\$525,810</b>
<b>ROADWAY</b>					
SALARIES	\$86,490	\$110,579	\$99,055	\$139,669	\$112,836
BENEFITS	42,435	69,994	49,256	71,306	67,361
SUPPLIES	20,955	15,906	22,742	21,889	27,250
OTHER CHARGES & SERVICES	43,109	80,999	85,328	62,917	61,100
<b>TOTAL ROADWAY</b>	<b>\$192,989</b>	<b>\$277,478</b>	<b>\$256,382</b>	<b>\$295,780</b>	<b>\$268,547</b>
<b>STREET LIGHTING</b>	<b>\$197,714</b>	<b>\$195,517</b>	<b>\$200,981</b>	<b>\$187,619</b>	<b>\$200,000</b>
<b>TRAFFIC CONTROL</b>					
SALARIES	\$26,929	\$28,660	\$36,684	\$37,116	\$29,889
BENEFITS	15,190	16,639	19,135	19,695	17,613
O & M SUPPLIES	21,407	15,547	24,209	20,051	25,000
OTHER CHARGES & SERVICES	0	24,128	638	19,820	1,000
<b>TOTAL TRAFFIC CONTROL</b>	<b>\$63,526</b>	<b>\$84,974</b>	<b>\$80,666</b>	<b>\$96,682</b>	<b>\$73,502</b>
<b>SNOW &amp; ICE</b>					
SALARIES	\$13,280	\$512	\$12,700	\$30,585	\$30,369
BENEFITS	7,187	311	6,858	15,163	15,890
SUPPLIES	4,908	0	8,162	13,102	10,000
<b>TOTAL SNOW &amp; ICE</b>	<b>\$25,375</b>	<b>\$823</b>	<b>\$27,720</b>	<b>\$58,850</b>	<b>\$56,259</b>
<b>STREET CLEANING</b>					
SALARIES	\$12,989	\$13,546	\$15,899	\$18,441	\$16,813
BENEFITS	7,221	7,973	9,136	10,387	9,907
SUPPLIES	0	0	0	1,057	2,700
<b>TOTAL STREET CLEANING</b>	<b>\$20,210</b>	<b>\$21,519</b>	<b>\$25,035</b>	<b>\$29,885</b>	<b>\$29,420</b>
<b>TOTAL STREET FUND</b>	<b>\$1,216,328</b>	<b>\$1,405,692</b>	<b>\$2,199,043</b>	<b>\$2,270,332</b>	<b>\$3,872,812</b>



<b>STREET FUND EXPENDITURES REPORTED BY CATEGORY</b>	<b>Actual 2014</b>	<b>Actual 2015</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Projected 2018</b>
SALARIES	\$228,840	\$289,735	\$265,544	\$366,597	\$405,336
BENEFITS	119,553	137,971	133,517	169,946	206,153
SUPPLIES	52,957	38,609	61,839	62,484	72,450
OTHER CHARGES & SERVICES	418,122	497,831	472,211	510,051	497,866
TRANSFERS/CAPITAL OUTLAY	396,856	441,546	1,265,931	1,161,254	2,691,007
<b>TOTAL EXPENDITURES</b>	<b>\$1,216,328</b>	<b>\$1,405,692</b>	<b>\$2,199,043</b>	<b>\$2,270,332</b>	<b>\$3,872,812</b>

<b>STREET FUND REPORTED BY DEPARTMENT</b>	<b>Actual 2014</b>	<b>Actual 2015</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Projected 2018</b>
SIDEWALKS	\$17,291	\$11,618	\$11,736	\$11,424	\$28,267
ROADWAY ADMINISTRATION	302,367	372,217	330,592	428,838	525,810
ROADWAY MAINTENANCE	192,989	277,478	256,382	295,780	268,547
STREET LIGHTING	197,714	195,517	200,981	187,619	200,000
TRAFFIC CONTROL	63,526	84,974	80,666	96,682	73,502
SNOW & ICE REMOVAL	25,375	823	27,720	58,850	56,259
STREET CLEANING	20,210	21,519	25,035	29,885	29,420
CAPITAL PROJECTS - ALL	396,856	441,546	1,265,931	1,161,254	2,691,007
<b>TOTAL EXPENDITURES</b>	<b>\$1,216,328</b>	<b>\$1,405,692</b>	<b>\$2,199,043</b>	<b>\$2,270,332</b>	<b>\$3,872,812</b>



## City of Ferndale Goals & Accomplishments

**Department:** PARK MITIGATION FUND      **Program Fund No.** 102  
**Division:** Same      **Program BARS No.** 102.000.XXX  
**Director:** Sirke Salminen      **Title:** Finance Director

**Program Mission/Vision Statement:** The purpose of the Park Mitigation Fund is to account for the mitigation payments provided by new development in the City. The mitigation payments are intended to offset the impact that new development has on the amount and quality of park facilities within the City. These payments are intended to be expended on improving park facilities within Ferndale in accordance with the Parks Capital Improvement Plan (CIP).

### REVENUES

	2014	2015	2016	2017	2018
#102 PARK MITIGATION	Actual	Actual	Actual	Actual	Projected
Park Mitigation Fees	\$99,239	\$107,682	\$227,254	\$248,645	\$220,000
Investment Interest	18	73	270	1,186	300
<b>Total Revenue</b>	<b>\$99,257</b>	<b>\$107,755</b>	<b>\$227,524</b>	<b>\$249,831</b>	<b>\$220,300</b>

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Projected 2018
#102 PARK MITIGATION					
TRANSFERS OUT	\$122,467	\$97,162	\$117,134	\$101,455	\$110,216
<b>TOTAL EXPENDITURES</b>	<b>\$122,467</b>	<b>\$97,162</b>	<b>\$117,134</b>	<b>\$101,455</b>	<b>\$110,216</b>



### City of Ferndale Goals & Accomplishments

**Department:** TRAFFIC MITIGATION FUND    **Program Fund No.** 104  
**Division:** Same    **Program BARS No.** 104.000.XXX  
**Director:** Sirke Salminen    **Title:** Finance Director

**Program Mission/Vision Statement:** The purpose of the Traffic Mitigation Fund is to account for the mitigation payments (TIF fees) provided by new development in the City. The mitigation payments are intended to offset the impact that new development has on the amount and quality of streets within the City. These payments are intended to be expended on improving the transportation system within Ferndale.

#### REVENUES

	2014	2015	2016	2017	2018
#104 TRAFFIC MITIGATION	Actual	Actual	Actual	Actual	Projected
Traffic Mitigation Fees/Devel. Match	\$178,513	\$168,689	\$406,305	\$800,719	\$380,000
Payments In Lieu of Street Improvements	245,550	26,697	0	0	0
Investment Interest	190	441	0	2,229	0
<b>Total Revenue</b>	<b>\$424,253</b>	<b>\$195,827</b>	<b>\$406,305</b>	<b>\$802,948</b>	<b>\$380,000</b>

#### EXPENDITURES

	Actual	Actual	Actual	Actual	Projected
#104 TRAFFIC MITIGATION	2014	2015	2016	2017	2018
TRANSFER TO STREET 101	\$10,000	\$5,000	\$107,797	\$350,000	\$910,000
TRANSFER TO MAIN ST./DOUGLAS 355	0	0	0	0	0
TRANSFER TO THORNTON ROAD 370	237,390	0	15,000	0	0
TRANSFER TO CENTENNIAL RIVERWALK PARK	0	0	0	0	0
TRANSFER TO SECOND AVE. EXTENTION	0	0	0	0	0
TRANSFER TO STORM F407	0	0	0	140,749	0
TRANSFER TO MAIN STREET 3RD TO CHURCH 308	33,000	1,710	0	0	0
TRANSFER TO CHURCH ROAD 346	0	0	0	0	0
TRANSFER TO MAIN & LABOUNTY ROUNDABOUT 347	50,000	290,000	12,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$330,390</b>	<b>\$296,710</b>	<b>\$134,797</b>	<b>\$490,749</b>	<b>\$910,000</b>



## City of Ferndale Goals & Accomplishments

**Department:** REAL ESTATE EXCISE                      **Program Fund No.** 301/302  
TAX FUNDS

**Division:** Same    **Program BARS No.** 301/302.000.XXX

**Director:** Sirke Salminen                              **Title:** Finance Director

**Program Mission/Vision Statement:** The purpose of the Real Estate Excise Tax Fund is to account for the monies collected as the result of real estate transactions within Ferndale. By statute, the State collects 1.28% of the sales price on all real estate sales. In addition, the City levies a similar tax at the rate of 0.50%. The first 0.25% of this tax must be spent primarily for local capital improvements identified in the Capital Facilities Element of the Comprehensive Plan. The second 0.25% must be used to fund transportation capital projects that are identified on the City's Six-Year Street Plan.

### REVENUES

	2014	2015	2016	2017	2018
<b>#301/302 REAL ESTATE EXCISE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
First & Second 1/4% Tax	\$461,917	\$529,878	\$650,879	\$687,565	\$600,000
Investment/Interfund Loan Interest	189	291	2,042	3,044	300
Interfund Loan Repayment - Library 307	125,000	0	0	0	0
Residual Returns from Constr. Projects	0	50,000	11,878	0	0
<b>Total Revenue</b>	<b>\$587,106</b>	<b>\$580,169</b>	<b>\$664,799</b>	<b>\$690,609</b>	<b>\$600,300</b>

### EXPENDITURES

	Actual	Actual	Actual	Actual	Projected
<b>#301/302 REAL ESTATE EXCISE TAX</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
TRANS STREET LIGHTS BOND 214	\$39,145	\$21,300	\$0	\$0	\$0
TRANS TO F401	0	0	0	175,000	175,000
TRANS TO PIONEER PAVILION CONSTR 305	0	64,527	0	0	0
TRANS TO LIBRARY CONSTR 307	135,000	2,748	0	0	0
TRANS TO MAIN ST. CONSTR 308	35,000	0	0	0	0
TRANS TO CHURCH ROAD CONSTR 346	160,000	0	0	0	0
TRANS TO 2010 BOND REDEMPTION 218	75,000	75,000	75,000	75,000	72,726
TRANS TO 2011 BOND REDEMPTION 219	80,969	79,869	81,269	79,819	81,038
TRANS TO 2014 LIBRARY BOND REDEMPTION 220	72,857	68,102	67,021	65,918	64,793
TRANS TO STAR PARK 309	20,000	50,000	0	0	0
TRANS TO STREETS 101	0	0	0	0	100,000
TRANS TO CUR. EXP. 001	0	35,000	127,797	100,000	110,000
INTERFUND LOAN TO LIBRARY CN 307	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$617,971</b>	<b>\$396,546</b>	<b>\$351,087</b>	<b>\$495,737</b>	<b>\$603,557</b>



## City of Ferndale Goals & Accomplishments

**Department:** CRIMINAL JUSTICE FUND      **Program Fund No.** 106  
**Division:** Same      **Program BARS No.** 106.000.XXX  
**Director:** Kevin Turner      **Title:** Chief of Police

**Program Mission/Vision Statement:** The purpose of the Criminal Justice Fund is to account for the monies set aside by the State Legislature to help fund criminal justice activities. The majority of these funds are distributed to cities on a per capita basis, with each city receiving a minimum of \$1,000. Traditionally, the City has used these monies to pay for salaries, benefits, and equipment costs related to the Police Department.

### Revenues

	2014	2015	2016	2017	2018
<b>#106 CRIMINAL JUSTICE</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>
Criminal Justice - Pop/Special Program Grants	\$14,893	\$15,840	\$16,533	\$17,343	\$18,454
Grants - Other	105,043	0	0	0	0
Interfund Loans	95,000	0	0	0	0
Investment Interest	0	0	0	0	0
<b>Total Revenue</b>	<b>\$214,936</b>	<b>\$15,840</b>	<b>\$16,533</b>	<b>\$17,343</b>	<b>\$18,454</b>

### EXPENDITURES

	Actual	Actual	Actual	Actual	Projected
<b>#106 CRIMINAL JUSTICE</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
INTERFUND LOAN INTEREST	\$12	\$0	\$0	\$0	\$0
INTERFUND LOAN REPAYMENTS	95,000	0	0	0	0
STONEGARDEN GRANTS	103,848	0	0	0	0
TRANSFER TO CUR EXP FUND 001-POLICE OPS	21,000	14,000	14,000	14,000	\$25,000
<b>TOTAL EXPENDITURES</b>	<b>\$219,860</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$25,000</b>





## City of Ferndale Goals & Accomplishments

**Department:** LOCAL CRIMINAL JUSTICE FUND

**Program Fund No.** 107

**Division:** Same

**Program BARS No.** 107.000.XXX

**Director:** Kevin Turner

**Title:** Chief of Police

**Program Mission/Vision Statement:** The purpose of the Local Criminal Justice Fund is to account for the monies collected as the result of a 0.1% voter-approved optional sales tax. This sales tax is collected countywide and distributed based on population, with Whatcom County retaining 10% of the tax to cover administrative costs. Traditionally, the City has used these monies to pay for salaries, benefits, and equipment costs related to the Police Department.

### Revenues

	2014	2015	2016	2017	2018
#107 LOCAL CRIMINAL JUSTICE	Actual	Actual	Actual	Actual	Projected
Local Criminal Justice Funds	\$197,223	\$211,114	\$221,373	\$244,011	\$220,000
Investment Interest	0	0	0	0	0
<b>Total Revenue</b>	<b>\$197,223</b>	<b>\$211,114</b>	<b>\$221,373</b>	<b>\$244,011</b>	<b>\$220,000</b>

### EXPENDITURES

	Actual	Actual	Actual	Actual	Projected
#107 LOCAL CRIMINAL JUSTICE	2014	2015	2016	2017	2018
TRANSFER TO 001 - POLICE OPS.	\$226,000	\$200,000	\$200,000	\$200,000	\$268,000
VARIOUS POLICE EQUIPMENT					
<b>TOTAL EXPENDITURES</b>	<b>\$226,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$268,000</b>



## City of Ferndale Goals & Accomplishments

**Department:** FERNDALE TRANSPORTATION  
BENEFIT DISTRICT (TBD)

**Program Fund No.** 113

**Division:** Same

**Program BARS No.** 113.000.XXX

**Director:** Sirke Salminen

**Title:** Finance Director

**Program Mission/Vision Statement:** The purpose of the Ferndale Transportation Benefit District Fund is to account for the monies collected as the result of a 0.2% voter-approved (2012) optional sales tax. This sales tax is collected citywide and distributed monthly by the Washington Department of Revenue. The funds collected are specifically allocated to road projects.

Revenues					
	2014	2015	2016	2017	2018
Ferndale Transportation Benefit District .2% Sales Tax	Actual	Actual	Actual	Actual	Projected
.2% Sales Tax/Local Interest - DOR Monthly	\$392,176	\$409,812	\$419,532	\$468,385	\$400,000
Investment/Local Sales Interest	7	411	273	0	0
<b>Total Revenue</b>	<b>\$392,183</b>	<b>\$410,223</b>	<b>\$419,805</b>	<b>\$468,385</b>	<b>\$400,000</b>

EXPENDITURES					
	Actual	Actual	Actual	Actual	Projected
Ferndale Transportation Benefit District .2% Sales Tax	2014	2015	2016	2017	2018
TRANSFER TO CITY OF FERNDALE - ROAD PROJECTS	\$347,566	\$545,510	\$450,000	\$330,000	\$445,000
OTHER EXPENDITURES	4,858	4,003	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$352,424</b>	<b>\$549,513</b>	<b>\$450,000</b>	<b>\$330,000</b>	<b>\$445,000</b>



## City of Ferndale Goals & Accomplishments

**Department:** HOTEL/MOTEL FUND

**Program Fund No.** 198

**Division:** Same

**Program BARS No.** 198.000.XXX

**Director:** Riley Sweeney

**Title:** Communications Officer

**Program Mission/Vision Statement:** The purpose of the Hotel/Motel Fund is to account for monies collected from a 1% local Hotel/Motel Tax. The expenditure of Hotel/Motel Taxes is restricted by State statute for the purposes of tourism promotion, acquisition of tourism-related facilities, or the operations of such facilities. A Hotel/Motel Tax Advisory Committee provides recommendations to the City Council on expenditure of these revenues.

### Revenues

	2014	2015	2016	2017	2018
<b>#198 HOTEL/MOTEL</b>	Actual	Actual	Actual	Actual	Projected
Hotel/Motel Taxes	\$50,869	\$60,528	\$61,500	\$90,542	\$60,000
Investment Interest	0	0	0	0	0
<b>Total Revenue</b>	<b>\$50,869</b>	<b>\$60,528</b>	<b>\$61,500</b>	<b>\$90,542</b>	<b>\$60,000</b>

### EXPENDITURES

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Projected 2018
<b>#198 HOTEL MOTEL</b>					
FERNDALE CHAMBER	\$39,000	\$36,000	\$40,477	\$39,000	\$39,000
FERNDALE CHAMBER-FARMERS MARKET	3,466	0	2,777	500	1,500
WHATCOM VISITORS & CONVENTION BUREAU	2,500	0	0	0	0
HERITAGE SOCIETY	0	207	209	3,095	3,500
STREET FESTIVAL	4,907	2,273	6,000	0	2,000
PIONEER PAVILION ADVERTISING	0	0	0	0	1,500
CHERRY BLOSSOM FESTIVAL	0	0	0	0	1,000
OLD SETTLERS	3,000	0	8,000	0	2,500
TRANS TO CUR. EXP. 001-PARK TOURGUIDES	8,000	8,000	5,200	8,000	8,000
TRANS TO CUR. EXP. 001-ARTS COMMISSION	1,000	1,200	4,000	3,000	3,500
<b>TOTAL EXPENDITURES</b>	<b>\$61,873</b>	<b>\$47,680</b>	<b>\$66,662</b>	<b>\$53,595</b>	<b>\$62,500</b>