# City of Ferndale

# CITIZEN ACTION REQUEST

| | |
|---|---|
| Response Requested? Yes _____ No _____ | Date of Request: _____ |
| Name: _____<br>Address: _____<br>_____ | Home Phone: _____<br>Work Phone: _____<br>Email: _____ |

*Request Description (Attach additional pages if necessary):*

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*For Office Use Only:*

| Referred to: (Person/Department) | Referred By: | Please Respond by: |
|---|---|---|
| Action Taken:<br>_____<br>_____<br>_____<br>_____ | | |

White Copy – File Yellow Copy – Department Head Pink Copy - Citizen