

Request for Qualifications for Inspection and Engineering Services

Posted on [April 13, 2016](#) by [Riley Sweeney](#)

The City of Ferndale, Washington is seeking qualification statements from Professional Engineering firms with experience providing construction inspection and engineering services.

The call for bids will be issued in April 2016 for construction of the improvements planned as part of the Integration of Central City Water Association Project. It is anticipated construction will occur June through October 2016. The description of work is the following:

This project consists of replacing and upgrading approximately 6,500 linear feet of sub-standard water main in the Central City Water Association service area, located on Heights Drive, Fieldview Drive, Crestline Street, Hilltop Street, Heather Drive, and Ridgeview Drive, with new ductile iron 8" water main, including valves, pressure reducing valves, service lines and meters, fire hydrants and other appurtenances necessary to complete an intertie and consolidation to the City of Ferndale's water system. Landscaping, HMA paving and concrete flat work will be necessary to restore yards, driveways and streets disturbed during construction.

An informational copy of the draft plans and specifications will be on file for inspection at the Public Works Department on the 2nd floor of City Hall at 2095 Main Street, Ferndale, Washington. Electronic copies of the plans and specifications will also be available for [download from the City's webpage here](#).

The City is seeking an Engineering firm to provide construction engineering services, including but not limited to project inspection services, engineering support, material testing, and construction surveying.

Interested parties are responsible for monitoring this website for information concerning the RFQ and any addenda issued.

Interested firms shall submit a Statement of Qualification that contains the following:

1. Cover Letter.
2. Outline the qualifications of the firm to perform this work.
3. Project support. Provide an organizational chart of the proposed Engineering and Inspection team and a short resume of all key people listed on the chart.
4. Describe the firm's knowledge of the WSDOT Standard Specifications and Standard Plans, and the City of Ferndale Development Standards.

5. Describe the firm's experience in administering Drinking Water State Revolving Fund projects.
6. Provide a list of projects that were similar in scope. Project list should include year completed, budget, scope and reference contact.

The Statement of Qualification submittal shall be a maximum of 10 single-sided pages one original and four copies shall be submitted.

RFQ SUBMITTAL DEADLINE AND DELIVERY LOCATION

Sealed responses will be received by the Public Works Department of the City of Ferndale, Washington up to the hour of **5:00PM, Thursday, April 28, 2016**. Responses delivered after this date and time will not be accepted. The City of Ferndale is not responsible for delays in delivery.

All responses to this request that are mailed through the United States Postal Service shall be addressed to Katy Radder, Public Works Project Manager, City of Ferndale, P.O. Box 936, Ferndale, WA 98248. Hand-delivered responses, or responses not set through the USPS, shall be delivered to the Public Works Department, 2nd floor front counter, City of Ferndale, 2095 Main Street, Ferndale, Washington. The United States Postal Service will **NOT** deliver to the street address. All responses shall be placed in a sealed envelope, which is clearly marked "CONSOLIDATION OF CENTRAL CITY WATER ASSOCIATION PROJECT". **Responses by FAX will not be accepted.**

The selection process for this project will involve the following steps:

1. Request for Qualifications.
2. After the City reviews the Statement of Qualifications received, qualified firms may be invited to present a Request for Proposal (RFP) through an interview process.

The City of Ferndale reserves the sole right to terminate this process, to not award a contract, and to cancel or modify this solicitation process at any time. In no event will the City or any of their respective agents, representatives, consultants, directors, officers, or employees be liable for, or otherwise obligated to reimburse, the costs incurred in preparation of this RFQ, or any related costs. The prospective consultant teams shall wholly absorb all costs incurred in the preparation and presentation of the submittals. The RFQ Submittals will become the property of the City of Ferndale.

Questions regarding this Request for Qualifications should be directed to Katy Radder, Project Manager, at (360) 685-2377 or via email at KatyRadder@cityofferndale.org. The recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 525, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into

pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.