

CITY OF FERNDALE 2026 ORGANIZATIONAL GRANT PROGRAM INFORMATION

INTRODUCTION

Since 2012, the City of Ferndale has provided grants to various human services and economic development organizations to enhance the quality of life for homeless, low-income, and senior residents and to promote economic development within the City. The challenge, given the City's inability to serve all needs for all people and all businesses, is to determine how to create the greatest impact with available funding.

The City of Ferndale's Organizational Grant Program annually seeks proposals from outside organizations that assist homeless, low-income, and senior members of the community, and also economic development initiatives that assist particularly small business development within the City of Ferndale.

All grant applications received by September 2, 2025, for funds to be disbursed in 2026 will be reviewed by staff, and an analysis will be completed by the City Attorney to ensure that no funds will be awarded if they may be considered a gifting of public funds. Applicants are strongly encouraged to meet with City staff prior to submitting an application, in order to ensure that an applicant that might otherwise be eligible for funding is not disqualified by requesting funding for a purpose that cannot be funded through the General Fund.

PROJECT ELIGIBILITY

Non-profit organizations, governmental entities or educational institutions that provide assistance to low-income, homeless, and senior residents, or that promote economic development at the municipal level may apply through the Organizational Grant Program to assist the City of Ferndale in supporting these various resident and business user groups in the City to promote a vibrant, enriched and economically viable community.

APPLICATION REQUIREMENTS

To be considered, applications must be complete and adhere to the specified format.

1. *ELIGIBILITY*

Each applicant will be required to concisely define the service to be provided through the proposed project and demonstrate how it will do so.

2. *SCOPE OF WORK*

The applicant will be required to submit a scope of work that breaks down the overall project into a progression of logical steps. The scope of work will detail work to either support low-

income/homeless/senior residents or to promote economic development within, and on behalf of, the City of Ferndale.

3. *TIMELINE*

The elements and the scope of work must be keyed to milestones indicating when each will be undertaken and/or completed.

4. *BUDGET*

The project budget will include both the revenue and expense categories; all income (including in-kind) will be broken out by amount and source, and expenses will be itemized as well.

SELECTION PROCESS

When the application solicitation period opens, the Deputy City Clerk will inform interested applicants of the funding process and the eligibility criteria. When the solicitation period closes, qualifying applications will then be reviewed by the City of Ferndale. The Mayor's administration will review applications with the Ferndale City Council as part of the regular annual budgeting process.

**The City Council will make the final decision on approval and funding levels.
Recommendations by the administration are not a guarantee or approval of grant funding for an organization or any program.**

The City of Ferndale does not discriminate on the basis of race, religion, color, sex, national origin, marital status, familial status, age, sexual orientation, and disability in employment or the provision of services.

ORGANIZATIONAL GRANT PROGRAM EVALUATION CRITERIA

The criteria listed below constitute the standards by which applications for Organizational Grant Program funding are judged. In some cases, by their nature, some applicant events, activities, programs, organizations, and facilities will not be able to meet all criteria. However, the more criteria met, the stronger the application.

CRITERIA:

- 15** Program outputs are well defined; measurable, and attainable
- 15** Program will make a significant difference in addressing priority need (s)
- 10** Program description indicates the program has the potential to achieve the identified outputs
- 10** Program costs are reasonable for the proposed outcomes/outputs
- 10** Agency has demonstrated initiative in leveraging funds from other sources
- 10** Agency has the financial stability to maintain program and achieve outcomes/outputs
- 10** Agency has the staff and volunteer resources to maintain program and achieve outcomes/outputs
- 10** Agency collaborates with other community organizations to enhance program effectiveness and efficiency
- 10** Evaluator Discretionary points

100 Total Points Possible