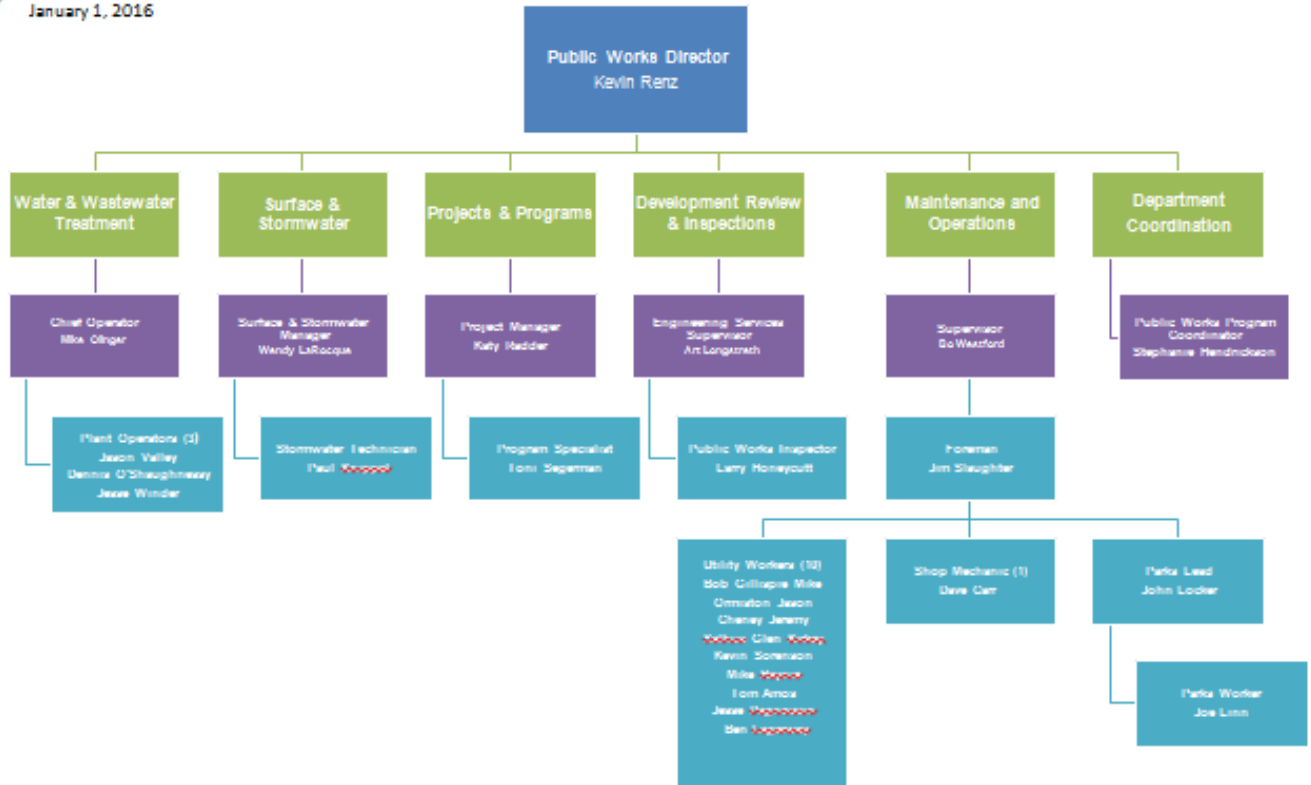




Public Works Department

Organizational Chart

January 1, 2016





City of Ferndale Goals & Accomplishments

Department: STREET FUND

Program Fund No. 101

Division: Same

Program BARS No. 101.000.XXX

Director: Kevin Renz

Title: Public Works Director

Program Mission/Vision Statement: The mission of the Street Fund is to provide for the ongoing maintenance of the City's street system. The Street Fund is divided into departments that are responsible for capital projects, sidewalks, administration, roadway, street lighting, traffic control, snow and ice, and street cleaning. Major revenues for this fund include Fuel Taxes; however, this source of revenue is inadequate to cover all the required expenditures.

REVENUES					
	2012	2013	2014	2015	2016
#101 STREET FUND	Actual	Actual	Actual	Actual	Projected
Motor Vehicle Fuel Tax	\$235,751	\$244,705	\$253,499	\$267,825	\$262,042
Encroachment Permits	7,800	16,800	17,800	16,350	16,480
Grants/Donations	173,000	516,671	354,466	25,346	0
Misc./Latecomers	5,272	20,901	11,444	618	0
Transfers In - Traf. Mitigation 104	0	0	10,000	5,000	
Trans. In - From Solid Waste Utility Tax 005	560,000	575,000	484,000	670,328	683,000
Payments From TBD .2% Sales Tax		26,129	50,000	423,647	0
Total Revenue	\$981,823	\$1,400,206	\$1,181,209	\$1,409,114	\$961,522



EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
STREET FUND	2012	2013	2014	2015	2016
TRANSFERS/CAPITAL PROJECTS	\$5,796	\$557,361	\$396,856	\$441,546	\$0
SIDEWALKS					
SALARIES	\$14,760	\$2,672	\$8,704	\$3,683	\$12,947
BENEFITS	7,808	1,414	4,403	2,091	7,715
SUPPLIES	4,906	873	4,184	5,844	6,000
TOTAL SIDEWALKS	\$27,474	\$4,959	\$17,291	\$11,618	\$26,662
ROADWAY ADMINISTRATION					
SALARIES	\$69,852	\$84,611	\$80,448	\$132,755	\$101,051
BENEFITS	21,209	41,270	43,117	40,963	47,540
SUPPLIES	958	1,303	1,503	1,312	1,100
OTHER CHARGES & SERVICES	402,310	165,352	177,299	197,187	214,684
TOTAL ROADWAY ADMIN	\$494,329	\$292,536	\$302,367	\$372,217	\$364,375
ROADWAY					
SALARIES	\$104,856	\$124,931	\$86,490	\$110,579	\$97,209
BENEFITS	54,695	69,860	42,435	69,994	55,550
SUPPLIES	18,533	42,899	20,955	15,906	27,000
OTHER CHARGES & SERVICES	21,162	29,184	43,109	80,999	51,300
CAPITAL OUTLAY	0	0	0	0	6,250
TOTAL ROADWAY	\$199,246	\$266,874	\$192,989	\$277,478	\$237,309
STREET LIGHTING	\$192,857	\$173,534	\$197,714	\$195,517	\$200,000
TRAFFIC CONTROL					
SALARIES	\$15,031	\$12,222	\$26,929	\$28,660	\$27,617
BENEFITS	7,763	7,167	15,190	16,639	16,459
O & M SUPPLIES	17,609	16,787	21,407	15,547	25,000
OTHER CHARGES & SERVICES	0	0	0	24,128	0
TOTAL TRAFFIC CONTROL	\$40,403	\$36,176	\$63,526	\$84,974	\$69,076
SNOW & ICE					
SALARIES	\$5,307	\$2,705	\$13,280	\$512	\$28,302
BENEFITS	2,851	1,500	7,187	311	14,887
SUPPLIES	3,872	1,647	4,908	0	5,200
TOTAL SNOW & ICE	\$12,030	\$5,852	\$25,375	\$823	\$48,389
STREET CLEANING					
SALARIES	\$11,755	\$8,171	\$12,989	\$13,546	\$15,535
BENEFITS	6,159	5,070	7,221	7,973	9,258
SUPPLIES	775	608	0	0	1,000
TOTAL STREET CLEANING	\$18,689	\$13,849	\$20,210	\$21,519	\$25,793
TOTAL STREET FUND	\$990,824	\$1,351,141	\$1,216,328	\$1,405,692	\$971,604



STREET FUND EXPENDITURES REPORTED BY CATEGORY	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016
SALARIES	\$221,561	\$235,312	\$228,840	\$289,735	\$282,661
BENEFITS	100,485	126,281	119,553	137,971	151,409
SUPPLIES	46,653	64,117	52,957	38,609	65,300
OTHER CHARGES & SERVICES	616,329	368,070	418,122	497,831	465,984
TRANSFERS/CAPITAL OUTLAY	5,796	557,361	396,856	441,546	6,250
TOTAL EXPENDITURES	\$990,824	\$1,351,141	\$1,216,328	\$1,405,692	\$971,604

STREET FUND REPORTED BY DEPARTMENT	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016
SIDEWALKS	\$27,474	\$4,959	\$17,291	\$11,618	\$26,662
ROADWAY ADMINISTRATION	494,329	292,536	302,367	372,217	364,375
ROADWAY MAINTENANCE	199,246	266,874	192,989	277,478	231,059
STREET LIGHTING	192,857	173,534	197,714	195,517	200,000
TRAFFIC CONTROL	40,403	36,176	63,526	84,974	69,076
SNOW & ICE REMOVAL	12,030	5,852	25,375	823	48,389
STREET CLEANING	18,689	13,849	20,210	21,519	25,793
CAPITAL PROJECTS - ALL	5,796	557,361	396,856	441,546	6,250
TOTAL EXPENDITURES	\$990,824	\$1,351,141	\$1,216,328	\$1,405,692	\$971,604



City of Ferndale Goals & Accomplishments

Department: PARK MITIGATION FUND **Program Fund No.** 102
Division: Same **Program BARS No.** 102.000.XXX
Director: Mark Peterson **Title:** Finance Director

Program Mission/Vision Statement: The purpose of the Park Mitigation Fund is to account for the mitigation payments provide by new development in the City. The mitigation payments are intended to offset the impact that new development has on the amount and quality of park facilities within the City. These payments are intended to be expended on improving park facilities within Ferndale in accordance with the Parks Capital Improvement Plan (CIP).

REVENUES

	2012	2013	2014	2015	2016
#102 PARK MITIGATION	Actual	Actual	Actual	Actual	Projected
Park Mitigation Fees	\$122,276	\$139,996	\$99,239	\$107,682	\$103,000
Investment Interest	24	58	18	73	0
Total Revenue	\$122,300	\$140,054	\$99,257	\$107,755	\$103,000

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
#102 PARK MITIGATION	2012	2013	2014	2015	2016
TRANSFERS OUT	\$97,911	\$117,301	\$122,467	\$97,162	\$142,834
TOTAL EXPENDITURES	\$97,911	\$117,301	\$122,467	\$97,162	\$142,834



City of Ferndale Goals & Accomplishments

Department: TRAFFIC MITIGATION FUND **Program Fund No.** 104
Division: Same **Program BARS No.** 104.000.XXX
Director: Mark Peterson **Title:** Finance Director

Program Mission/Vision Statement: The purpose of the Traffic Mitigation Fund is to account for the mitigation payments (TIF fees) provided by new development in the City. The mitigation payments are intended to offset the impact that new development has on the amount and quality of streets within the City. These payments are intended to be expended on improving the transportation system within Ferndale.

REVENUES

	2012	2013	2014	2015	2016
#104 TRAFFIC MITIGATION	Actual	Actual	Actual	Actual	Projected
Traffic Mitigation Fees/Devel. Match	\$414,479	\$400,688	\$178,513	\$168,689	\$250,000
Payments In Lieu of Street Improvements	0	0	245,550	26,697	0
Investment Interest	1	29	190	441	0
Total Revenue	\$414,480	\$400,717	\$424,253	\$195,827	\$250,000

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
#104 TRAFFIC MITIGATION	2012	2013	2014	2015	2016
TRANSFER TO STREET 101	\$0	\$0	\$10,000	\$5,000	\$0
TRANSFER TO THORNTON ROAD 370			237,390	0	
TRANSFER TO STREET DEBT SVC. 214	191,250	95,037	0	0	0
TRANSFER TO MAIN STREET 3RD TO CHURCH 308	240,000	62,324	33,000	1,710	0
TRANSFER TO CHURCH ROAD 346		50,000	0	0	
TRANSFER TO MAIN & LABOUNTY ROUNDABOUT 347			50,000	290,000	
TOTAL EXPENDITURES	\$431,250	\$207,361	\$330,390	\$296,710	\$0



City of Ferndale Goals & Accomplishments

Department: REAL ESTATE EXCISE **Program Fund No.** 301/302
TAX FUNDS

Division: Same **Program BARS No.** 301/302.000.XXX

Director: Mark Peterson **Title:** Finance Director

Program Mission/Vision Statement: The purpose of the Real Estate Excise Tax Fund is to account for the monies collected as the result of real estate transactions within Ferndale. By statute, the State collects 1.28% of the sales price on all real estate sales. In addition, the City levies a similar tax at the rate of 0.50%. The first 0.25% of this tax must be spent primarily for local capital improvements identified in the Capital Facilities Element of the Comprehensive Plan. The second 0.25% must be used to fund transportation capital projects that are identified on the City's Six-Year Street Plan.

REVENUES

	2012	2013	2014	2015	2016
#301/302 REAL ESTATE EXCISE	Actual	Actual	Actual	Actual	Projected
First & Second 1/4% Tax	\$416,658	\$434,248	\$461,917	\$529,878	\$550,000
Investment/Interfund Loan Interest	198	14,988	189	291	352
Interfund Loan Repayment - Library 307			125,000	0	
Residual Returns from Constr. Projects	44,212	0	0	50,000	0
Total Revenue	\$461,068	\$449,236	\$587,106	\$580,169	\$550,352

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
#301/302 REAL ESTATE EXCISE TAX	2012	2013	2014	2015	2016
TRANS STREET LIGHTS BOND 214	\$39,145	\$39,144	\$39,145	\$21,300	\$0
TRANS TO 1998 BOND 213	68,973	46,945	0	0	0
TRANS TO PIONEER PAVILION CONSTR 305	0	0	0	64,527	
TRANS TO LIBRARY CONSTR 307	0	0	135,000	2,748	
TRANS TO MAIN ST. CONSTR 308	175,000	120,000	35,000	0	0
TRANS TO CHURCH ROAD CONSTR 346			160,000	0	
TRANS TO 2010 BOND REDEMPTION 218	78,000	75,000	75,000	75,000	75,000
TRANS TO 2011 BOND REDEMPTION 219	23,485	54,019	80,969	79,869	81,269
TRANS TO 2014 LIBRARY BOND REDEMPTION 220			72,857	68,102	67,021
TRANS TO STAR PARK 309			20,000	50,000	0
TRANS TO CUR. EXP. 001				35,000	20,000
INTERFUND LOAN TO LIBRARY CN 307		125,000	0	0	
TOTAL EXPENDITURES	\$384,603	\$460,108	\$617,971	\$396,546	\$243,290



City of Ferndale Goals & Accomplishments

Department: CRIMINAL JUSTICE FUND **Program Fund No.** 106
Division: Same **Program BARS No.** 106.000.XXX
Director: Michael Knapp **Title:** Chief of Police

Program Mission/Vision Statement: The purpose of the Criminal Justice Fund is to account for the monies set aside by the State Legislature to help fund criminal justice activities. The majority of these funds are distributed to cities on a per capita basis, with each city receiving a minimum of \$1,000. Traditionally, the City has used these monies to pay for salaries, benefits, and equipment costs related to the Police Department.

Revenues

	2012	2013	2014	2015	2016
#106 CRIMINAL JUSTICE	Actual	Actual	Actual	Actual	Projected
Criminal Justice - Pop/Special Program Grants	\$12,376	\$13,443	\$14,893	\$15,840	\$3,000
Grants - Other	111,048	144,212	105,043	0	11,632
Interfund Loans	110,000	115,000	95,000	0	
Investment Interest	0	0	0	0	0
Total Revenue	\$233,424	\$272,655	\$214,936	\$15,840	\$14,632

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
#106 CRIMINAL JUSTICE	2012	2013	2014	2015	2016
INTERFUND LOAN INTEREST	\$16	\$56	\$12	\$0	
INTERFUND LOAN REPAYMENTS	110,000	115,000	95,000	0	
STONEGARDEN GRANTS	31,033	139,656	103,848	0	
IECGP GRANT	83,731	0	0	0	
WIN TEAM ASSET SEIZURE EXP. - BLAINE	87	0	0	0	
TRANSFER TO CUR EXP FUND 001-POLICE OPS	6,800	15,000	21,000	14,000	\$14,000
TOTAL EXPENDITURES	\$231,667	\$269,712	\$219,860	\$14,000	\$14,000



City of Ferndale Goals & Accomplishments

Department: LOCAL CRIMINAL JUSTICE FUND

Program Fund No. 107

Division: Same

Program BARS No. 107.000.XXX

Director: Michael Knapp

Title: Chief of Police

Program Mission/Vision Statement: The purpose of the Local Criminal Justice Fund is to account for the monies collected as the result of a 0.1% voter-approved optional sales tax. This sales tax is collected countywide and distributed based on population, with Whatcom County retaining 10% of the tax to cover administrative costs. Traditionally, the City has used these monies to pay for salaries, benefits, and equipment costs related to the Police Department.

Revenues

	2012	2013	2014	2015	2016
#107 LOCAL CRIMINAL JUSTICE	Actual	Actual	Actual	Actual	Projected
Local Criminal Justice Funds	\$172,417	\$187,253	\$197,223	\$211,114	\$206,000
Investment Interest	0	0	0	0	0
Total Revenue	\$172,417	\$187,253	\$197,223	\$211,114	\$206,000

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
#107 LOCAL CRIMINAL JUSTICE	2012	2013	2014	2015	2016
TRANSFER TO 001 - POLICE OPS.	\$162,000	\$169,860	\$226,000	\$200,000	\$200,000
VARIOUS POLICE EQUIPMENT					
TOTAL EXPENDITURES	\$162,000	\$169,860	\$226,000	\$200,000	\$200,000



City of Ferndale Goals & Accomplishments

Department: FERNDALE TRANSPORTATION
BENEFIT DISTRICT (TBD)

Program Fund No. 113

Division: Same

Program BARS No. 113.000.XXX

Director: Mark Peterson

Title: Finance Director

Program Mission/Vision Statement: The purpose of the Ferndale Transportation Benefit District Fund is to account for the monies collected as the result of a 0.2% voter-approved (2012) optional sales tax. This sales tax is collected citywide and distributed monthly by the Washington Department of Revenue. The funds collected are specifically allocated to road projects.

Revenues

	2012	2013	2014	2015	2016
Ferndale Transportation Benefit District .2% Sales Tax	Actual	Actual	Actual	Actual	Projected
.2% Sales Tax/Local Interest - DOR Monthly	\$116,979	\$355,611	\$392,176	\$409,812	\$386,250
Investment/Local Sales Interest	0	0	7	411	0
Total Revenue	\$116,979	\$355,611	\$392,183	\$410,223	\$386,250

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
Ferndale Transportation Benefit District .2% Sales Tax	2012	2013	2014	2015	2016
TRANSFER TO CITY OF FERNDALE - ROAD PROJECTS	\$60,000	\$295,000	\$347,566	\$545,510	\$450,000
OTHER EXPENDITURES	16,795	1,018	4,858	4,003	
TOTAL EXPENDITURES	\$76,795	\$296,018	\$352,424	\$549,513	\$450,000



City of Ferndale Goals & Accomplishments

Department: HOTEL/MOTEL FUND

Program Fund No. 198

Division: Same

Program BARS No. 198.000.XXX

Director: Riley Sweeney

Title: Communications Officer

Program Mission/Vision Statement: The purpose of the Hotel/Motel Fund is to account for monies collected from a 1% local Hotel/Motel Tax. The expenditure of Hotel/Motel Taxes is restricted by State statute for the purposes of tourism promotion, acquisition of tourism-related facilities, or the operations of such facilities. A Hotel/Motel Tax Advisory Committee provides recommendations to the City Council on expenditure of these revenues.

Revenues

	2012	2013	2014	2015	2016
#198 HOTEL/MOTEL	Actual	Actual	Actual	Actual	Projected
Hotel/Motel Taxes	\$76,126	\$64,844	\$50,869	\$60,528	\$51,000
Investment Interest	32	0	0	0	0
Total Revenue	\$76,158	\$64,844	\$50,869	\$60,528	\$51,000

EXPENDITURES

	Actual	Actual	Actual	Actual	Budget
#198 HOTEL MOTEL	2012	2013	2014	2015	2016
FERNDAL CHAMBER	\$39,000	\$39,000	\$39,000	\$36,000	\$0
FERNDAL CHAMBER-FARMERS MARKET	7,500	6,416	3,466	0	0
WHATCOM VISITORS & CONVENTION BUREAU	3,500	3,500	2,500	0	0
HERITAGE SOCIETY	3,191	1,162	0	207	0
STREET FESTIVAL	8,000	9,000	4,907	2,273	0
OLD SETTLERS	3,000	0	3,000	0	0
TRANS TO CUR. EXP. 001-PARK TOURGUIDES	8,000	8,000	8,000	8,000	0
TRANS TO CUR. EXP. 001-ARTS COMMISSION	1,500	1,500	1,000	1,200	0
TOTAL EXPENDITURES	\$73,691	\$68,578	\$61,873	\$47,680	\$0