

**MINUTES**  
**Ferndale City Council Meeting**  
**Held Monday, October 17, 2005**  
**City Hall Annex – Council Chambers**  
**7 p.m.**

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**PRESENT BY ROLL CALL:**

<b>Councilmember Steve Oliver</b>	<b>Councilmember Mel Hansen</b>
<b>Councilmember Mike Reilly</b>	<b>Councilmember Marianne Elgart</b>
<b>Councilmember Susan Cole</b>	<b>Councilmember Carol Brumet</b>
<b>Councilmember Ron Wilson</b>	

**STAFF:**

<b>City Clerk Linda Knutson</b>	<b>City Treasurer Mark Peterson</b>
<b>Public Wks Director Bob Cecile</b>	<b>Planning Director Tom Black</b>
<b>City Attorney Richard Langabeer</b>	

**Mayor Jerry Landcastle Presiding**

**EXECUTIVE SESSION**

Mayor Landcastle announced that the Council would be meeting in executive session from 6 p.m. to 7 p.m. to discuss pending litigation issues.

**CALL TO ORDER**

Mayor Landcastle called the meeting of the Ferndale City Council to order at 7:00 p.m.

**CONSENT AGENDA**

***The following consent agenda was moved for approval by Councilmember Wilson and seconded by Councilmember Brumet:***

1. Approval of Minutes of 10/03/05 Council Meeting
2. Approval of Payroll of 09/29/05; Checks #22741 and 22742 Amount: \$7.33 (SSI error)
3. Approval of Payroll of 9/30/05; Check #22740 in the Amount of \$196.04 (L&I)
4. Approval of Claims Run of 10/17/05; Checks #44275 - #44369; Total Claims: \$\$210,300.40 (44315 VOID)

***Motion passed unanimously.***

**FINAL PLAT – PACIFIC HIGHLANDS**

Planning Director Black reviewed that the Hearings Examiner has reviewed the application for Final Plat for the 4th phase of Pacific Highlands Development. The HE is recommending that it be approved subject to all Findings of Fact, Conclusions of Law, and listed conditions.

This entire plat hooks into the sewer line that it currently slated to be relieved by the Southwest Interceptor Project. It is the opinion and recommendation of Staff, Engineers, and the Hearings Examiner that no new connections be allowed until the completion of that project, or viable relief alternatives, in the area. The Applicant is aware of this situation and has agreed to this condition.

***It was moved by Councilmember Oliver and seconded by Councilmember Brumet to approve the Final Plat of Pacific Highlands Division 4, subject to all Findings of Fact, Conclusions of Law, and Conditions of Approval as presented. Motion passed unanimously.***

### **FINAL PLAT – WOODSIDE VILLAS**

Planning Director Black reviewed that the Hearings Examiner has reviewed the application for Final Plat for the Woodside Villas Development. The HE is recommending that it be approved subject to all Findings of Fact, Conclusions of Law, and listed conditions.

As with the Pacific Highlands Development, this plat hooks into the sewer line that it currently slated to be relieved by the Southwest Interceptor Project. It is the opinion and recommendation of Staff, Engineers, and the Hearings Examiner that no new connections be allowed until the completion of that project, or viable relief alternatives, in the area. The Applicant is aware of this situation and has agreed to this condition.

***It was moved by Councilmember Oliver and seconded by Councilmember Reilly to approve the Final Plat of Pacific Highlands Division 4, subject to all Findings of Fact, Conclusions of Law, and Conditions of Approval as presented. Motion passed unanimously.***

### **ORDINANCE NO. 1376 – MORATORIUM ON BUILDING PERMITS IN CERTAIN AREAS**

Mayor Landcastle introduced Ordinance #1376 which would adopt an immediate moratorium on the issuance of building permits for properties served by the northwest/southwest quadrant sewer main. This moratorium would be in effect for a period of six months with renewable six month periods, and would establish a date for the mandatory public hearing on such moratoriums. Those permits which are already being processed would be exempted from this moratorium.

***It was moved by Councilmember Brumet and seconded by Councilmember Wilson to approve Ordinance #1376 imposing a moratorium on building permits for properties served by the northwest/southwest quadrant sewer main as presented. Motion passed unanimously.***

### **VACTOR TRUCK REPAIRS**

Public Works Director Cecile updated the Council that the City's aging vactor truck needs a new pump costing approximately \$15,000 including shipping and handling. Councilmember Wilson said that the Council should seriously consider purchasing a new truck, as the current truck will continue to have problems due to age and heavy use.

***It was moved by Councilmember Reilly and seconded by Councilmember Brumet to authorize approximately \$15,000 to purchase a new pump for the vactor truck. Motion passed six-to-one, with Councilmember Wilson voting no.***

### **THIRD QUARTER 2005 BUDGET AMENDMENT ORDINANCE AND FINANCIAL UPDATE**

City Treasurer Peterson explained that the presented budget amendment ordinance covered extra and/or unforeseen expenditures occurring in the third quarter. He had formatted each requested item with explanations for overruns and supporting finances, which he detailed to the Council and assembled.

***It was moved by Councilmember Wilson and seconded by Councilmember Oliver to approve Ordinance #1375 Amending the 2005 Budget-Third Quarter as presented. Motion passed unanimously.***

### **2005 STATE AUDIT RESULTS**

Treasurer Peterson announced that the City had received a clean audit from the State Auditors Office for the recently completed 2004 audit. Findings from the previous year's audit had been addressed sufficiently by staff.

### **SETTLEMENT AGREEMENT**

***It was moved by Councilmember Cole to accept and approve the proposed settlement agreement between the City and Cecelia Corporation. Seconded by Councilmember Wilson. Motion passed unanimously.***

## **2006 BUDGET DISCUSSION**

Treasurer Peterson presented and reviewed for Council several items and worksheets pertaining to the 2006 Budget. He stated that at this point, with certain presumptions, anticipated expenditures outweigh anticipated revenues by approximately \$90,000. He added that these figures did not include the nearly \$1 million in Decision Cards that he has received from the various departments.

Treasurer Peterson discussed several revenue enhancing options available, as well Decision Cards on revenues, Decision Cards on expenditures, labor cost spreadsheets, and other financial details.

The Council discussed the need for scheduling several budget workshops in order for more in-depth study of 2006 budget items. The following was dates were agreed upon:

<b><u>2006 Budget Workshops:</u></b>	<b><u>Day - Date</u></b>	<b><u>Time</u></b>
	Monday, October 24 <sup>th</sup>	6:30 p.m.
	Wednesday, November 2 <sup>nd</sup>	6:30 p.m.
	Monday, November 7 <sup>th</sup>	5:00 p.m. (Before Council Meeting)
	Monday, November 14 <sup>th</sup>	6:30 p.m.
	Monday, November 21 <sup>st</sup>	5:00 p.m. (Before Council Meeting)
	Monday, November 28 <sup>th</sup>	6:30 p.m.
	Monday, December 5 <sup>th</sup>	5:00 p.m. (Before Council Meeting)

Several Councilmembers thanked Mr. Peterson for the detailed information provided, and all of the time and preparation required for the presentation.

## **MAYOR REPORTS**

Mayor Landcastle reported that he has asked several citizens and stakeholders to participate, as a Focus Group, in the establishment of a Downtown Revitalization Program. A workshop on this subject, sponsored by CTED, is being held on November 3<sup>rd</sup> and he expects at least ten attendees.

## **DEPARTMENT REPORTS**

**Police Chief Knapp** reported that he is in the process of acquainting himself with police department personnel, as well as Ferndale citizens and business owners.

## **ADJOURNMENT**

There being no further scheduled City business, the meeting was adjourned at 8:20 p.m.

**ATTEST:**

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Jerry Landcastle, Mayor

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Linda Knutson, City Clerk

### ***Attachment A:***

**MINUTES - Planning and Judicial Committee - Held Wednesday, October 12, 2005  
City Hall Conference Room - 11 a.m.**

**COMMITTEE: Councilmembers Susan Cole and Marianne Elgart**

**ADMINISTRATION: Jerry Landcastle, Tom Black, Linda Knutson**

## **TWO FINAL PLATS – NEXT COUNCIL MEETING**

Planning Director Black reviewed that the Hearings Examiner had reviewed both the Woodside Villa Project and the Pacific Highlands Project – Phase 4. He had not yet received the Examiner's written recommendations and will forward them to the Council via the Friday packets.

**Attachment B:**

**MINUTES - Recreation and Finance Committee - Held Wednesday, October 12, 2005  
City Hall Conference Room - 9:30 a.m.**

**COMMITTEE: Councilmembers Ron Wilson, Steve Oliver, and Marianne Elgart  
ADMINISTRATION: Jerry Landcastle, Bob Cecile, Linda Knutson**

**YOGA CLASS AT FERNDALE LIBRARY**

Public Works Director Cecile was contacted by the new librarian at the Ferndale Library, who was questioning the City's allowance of an ongoing yoga class. City Clerk Knutson explained that this particular yoga class had been a regular offering when the City had an active recreation program. After the elimination of the Parks and Recreation Department of a few years ago, several of the yoga class's regular participants lobbied the City to allow this class to continue. The City agreed it was benefit to the citizens to continue endorsing this class, and has an ongoing agreement with the library to do so. The new librarian felt that this practice was in conflict with library rules and regulations.

After some discussion, the Committee agreed that the Yoga class should be allowed to continue, with the City's endorsement, as long as the same opportunity is allowed to others under the same circumstances.

**OCTOBER (THIRD QUARTER) BUDGET AMENDMENTS**

City Treasurer Mark Peterson outlined the various adjustments to the 2005 budget in the past three months. The Committee reviewed the list and had several questions regarding overruns and what funds were available to cover the requested amendments. Councilmember Oliver wondered if staff could develop a standardized form for each item that explains why the adjustment is being requested, what funds will be used, etc.

***It was moved by Councilmember Wilson and seconded by Councilmember Elgart to recommend approval of the third quarter budget amendment ordinance. Motion passed unanimously.***

**BUDGET PROCESS**

Treasurer Peterson overviewed the upcoming budget process, starting with revenues and current expense. It was suggested that the Council add workshops on off-Mondays if the process gets behind. City Clerk Knutson will prepare a calendar showing the upcoming budget hearings and statutory deadlines.

**Attachment C:**

**MINUTES - Streets and Utilities Committee - Held Wednesday, September 28, 2005  
City Hall Conference Room - 7:30 a.m.**

**COMMITTEE: Councilmembers Mike Reilly, Mel Hansen and Steve Oliver  
ADMINISTRATION: Jerry Landcastle, Bob Cecile, Linda Knutson**

**VECTOR TRUCK REPAIRS**

Public Works Director Cecile informed the Committee that a major component of the City's 1989 vector truck needs to be replaced. The truck's pump is not able to be fixed, and a new replacement pump is available in Florida at a cost of \$12,000, plus shipping and handling.

***It was moved by Councilmember Oliver and seconded by Councilmember Hansen to recommend approval of the requested replacement pump for the vector truck for \$12,000 plus shipping and handling. Motion passed unanimously.***

**SOUTHWEST INTERCEPTOR – UPDATE**

Director Cecile indicated that the Southwest interceptor bid docs are nearing completion. The Committee discussed the rising cost of materials associated with this project, and concerns over the rainy season stopping construction.

**OTHER**

Committee members requested copies of the Ordinance passed regarding elected officials salaries.