

Discussion

In answer to a question by Councilmember Lavine, Councilmember Reilly explained that this permit is renewable every five years. He also noted that the fee includes all testing required by the permit process.

Motion passed unanimously.

CONTRACT WITH ANVIL CORPORATION - BIOSOLIDS PERMIT

Streets and Utilities Committee Action Item

Councilmember Reilly, Chair of the Committee, reviewed that Anvil had been selected through the RFP process to complete the process for testing, analysis, and permit application to apply sludge from the sewer lagoons to the city owned property immediately adjacent to the sewer treatment plant. The committee reviewed the scope of services regarding the contracted project. Anvil's fee is \$132,699. Councilmember Reilly also pointed out that this project has the potential of saving the City hundreds of thousands of dollars.

Councilmember Reilly moved to approve the contract with Anvil Corporation to submit plans and permits regarding biosolids land application to the Department of Health and Department of Ecology. This was seconded by Councilmember Landcastle.

Discussion

Councilmember Elgart asked what would happen if the site was found to be unsuitable for the proposed application. Director Sperry said that two contingency plans are in place. One would be hauling the solids to a new facility in King County, and the other would be hauling to eastern Washington as the City has done in the past. Sperry also pointed out that the Anvil engineers believe the site is viable.

Councilmember Elgart asked if impacted parties, such as the Lummi Nation, would be part of the process. Administrator Signett answered yes.

Councilmember Cole asked what funds were set aside to cover this expense. Administrator Signett replied that the Sludge Reserve Fund would be used. Director Sperry added that the process would be complex and comprehensive, and would include aquifer and well testing and safeguards.

Motion passed unanimously.

POLICE VEHICLES - PURCHASE AND ROTATION

Equipment and Facilities Committee Action Item

Councilmember Hansen, Chair of the Committee, stated that the Committee had been presented information on the condition of the current fleet of police vehicles. Four cars have presently been taken off-line due to milage and mechanical condition and officers have begun to double up on use of the vehicles. Due to the expanded use of the current vehicles two more cars will need to be taken out of service next year. A program is needed to replace two cars every year and occasionally a single-use car such as that of the detective or chief. When the detective's car is replaced it will not need to be on the order of a police package line car. Requests for cars to be purchased under state bid for delivery toward the middle of 2003 must be done by mid-November, 2002. Payment is done upon delivery. Director Sperry also noted that two vehicles are presently available through the state for just under \$20,000 each.

Councilmember Hansen moved to purchase two 2003 Crown Victorias via state bid with monies from the Vehicle Replacement Fund. This was seconded by Councilmember Elgart.

Motion passed unanimously.

The Equipment and Facilities Committee will look into formulating a policy regarding a regular rotation of vehicle purchases.

EQUIPMENT SHED AT CITY SHOP

Equipment and Facilities Committee Action Item

Councilmember Hansen reviewed that as part of the plan for the City Shop area a three-sided equipment storage shed was to be built. The shed would measure 96' by 30' and meant primarily to protect assets and keep equipment out of the rain.

Councilmember Hansen moved to authorize a call for bids for an equipment shed for the City Shop location, with Councilmember Elgart seconding.

Discussion

Councilmember Cole asked what the project costs would be. Director Sperry answered that estimates were approximately \$69,000. Councilmember Landcastle said the cost seemed too high and he would not support the motion. Councilmembers Elgart and Lavine stated that they would support the motion as the shed was sorely needed to protect expensive equipment. Councilmember Cole stated she would support going to bid as some bidders would most likely come in under the projected cost.

Motion passed five to two, with Councilmembers Landcastle and Wilson voting against.

STORAGE UNIT AT WASTEWATER TREATMENT PLANT

Equipment and Facilities Committee Action Item

Councilmember Hansen stated that there is currently no storage at the Wastewater Treatment Plant, or a place for the operators to perform small tasks. The chlorine room is presently being used for storage, which the Committee and staff feel is unsuitable. A storage unit measuring 30' X 50' X 12' is proposed to meet the needs of the plant. The approximate cost is \$62,000.

Councilmember Hansen moved to authorize a call for bids for a storage unit to be located at the treatment plant. Councilmember Elgart seconded.

Discussion

Councilmember Lavine said a storage unit was long overdue at the plant and he would support the motion. Councilmember Cole asked which fund would be used to pay for this item. Administrator Signett stated that the Shop Fund would be used.

Motion passed five to two, with Councilmembers Landcastle and Wilson voting against.

COMMITTEE MEETINGS

No meetings will be held this week.

DEPARTMENT REPORTS

Clerk-Treasurer's Office and Municipal Court

City Clerk Knutson reported that the City Hall "Passport Crew" has now expanded hours for passport application acceptance and will now do so from 9 a.m. to 4 p.m. Monday through Thursday, an additional twelve hours per week, to best serve the public.

COUNCIL REPORTS

Councilmember Elgart mentioned that she and Councilmember Lavine had attended the Entrance Conference with the Washington State Auditors who are currently on-site at City Hall auditing the 2001 fiscal year. She found the meeting to be very informative.

ADJOURNMENT

There being no further scheduled City business, the meeting was adjourned at 7:45 p.m.

ATTEST:

Attachment "A":

**EQUIPMENT AND FACILITIES COMMITTEE MEETING
10/9/02**

**COMMITTEE MEMBERS PRESENT: MARIANNE ELGART, MEL HANSEN, AL LAVINE
STAFF: ROLAND SIGNETT, LOREN SPERRY, DALE BAKER**

POLICE VEHICLES

Public Works Director Sperry presented information on the condition of the current fleet of police vehicles. Four cars have presently been taken off line due to mileage and mechanical condition and officers have begun to double up on use of the vehicles. Due to the expanded use of the current vehicles two more cars will need to be taken out of service next year. We need to get into a program of replacing two cars every year and occasionally a single use car such as that of the detective or the chief. When the detective's car is replaced it will not need to be on the order of a police package line car. Requests for cars to be purchased under state bid for delivery of cars toward the middle of 2003 must be done by the middle of November. Director Sperry also noted that two vehicles are presently available through the state for about \$20,000. *It was moved by Councilmember Elgart and seconded by Councilmember Hansen to recommend the purchase of two of the currently available vehicles or to seek cars on the state bid as well as set up a 2 car per year replacement cycle. Motion Passed.*

PAINT STRIPER

The current paint striper is in need of replacement. If the City continues to use buttons for the center lines of streets, the striper would be used mostly for painting of the fog lines. It was suggested that other Whatcom County small cities be contacted about the possibility of sharing a striper.

EQUIPMENT SHED AT CITY SHOP AND STORAGE BUILDING AT WWTP

As part of the plan for the City shop area a three sided equipment storage shed was to be built. The shed would be 96 x 30 and meant primarily to keep equipment out of the rain.

There is currently no storage at the wastewater treatment plant or a place for the operators to perform small tasks. The chlorine room is presently being used for storage.

It was moved by Councilmember Hansen and seconded by Councilmember Elgart to recommend a call for bids on the two buildings. Motion passed.

WATER TREATMENT PLANT PAINT AND REPAIR OF EYES

There is currently \$25,000 in the 2002 budget for repairing the eyes and painting the water treatment plant. The plant was built in 1974 and has not been repainted. Staff recommends that the \$25,000 be carried over into the 2003 budget.

REPLACEMENT OF CITY HALL ROOF

The shake roof on City Hall is in extremely bad condition. Cost to replace the roof is \$20,000 to \$25,000. Staff recommends this be included in the 2003 budget.

TILLICUM HOUSE ROOF

The roof on the Tillicum House at Pioneer Park is in need of replacement. Estimated cost is \$18,000. The building itself is also in very poor condition and it is the recommendation of the staff that the building should probably be torn down. The City could then plan for a replacement building with meeting space and a kitchen on the same site which could be a log building to harmonize with the theme at Pioneer Park. The City Administrator will explore this concept in an upcoming meeting with members of the Old Settlers and Heritage Society.

Attachment "B":

STREETS AND UTILITIES COMMITTEE MEETING
10/09/02

COMMITTEE MEMBERS PRESENT: MIKE REILLY, MEL HANSEN, JERRY LANDCASTLE
STAFF: ROLAND SIGNETT, LOREN SPERRY

MALLOY ROAD RECONFIGURATION

Representatives from the engineering firm of Reichhart and Ebe presented the preliminary drawings for the reconfiguration of the intersection of Malloy and Vista. The design has been worked out cooperatively with the Ferndale School District. In addition to the configuration of the intersection sidewalks, curbs and gutters will be extended north along Malloy to Seamount. Funding is also being sought for signalization of the reconfigured intersection.

STORM WATER GENERAL PERMIT FOR 1 TO 5 ACRE DEVELOPMENT

To comply with EPA's Phase II rule requiring all small construction activity to obtain an NPDES permit to discharge stormwater to a city system or waters of the U.S., D.O.E. will be developing a permitting process for construction sites of 1 to 5 acres. The City will essentially become the overseer to insure such permits are obtained for construction projects. Additionally, there is city concern about the added time this will take for developers to obtain all of the permits required by a project. D.O.E. will be conducting hearings over the next few months and staff will follow the progress for this new permitting procedure as it is developed.

BIO-TERRORISM PREPAREDNESS

The Bio-terrorism Preparedness and Response Act, signed by President Bush in June of this year, requires every community water system serving a population of greater than 3,300 person to 1) conduct a vulnerability assessment; 2) certify and submit a copy of the assessment to EPA; 3) prepare or revise an emergency response plan that incorporates the results of the vulnerability assessment; and 4) certify to EPA that the system has completed such a plan. The deadline for completing the above steps is December 31, 2004. Staff will monitor what is being done in other communities and likely use that work as a model for developing a plan for Ferndale.

EARLY NOTICE LETTER FROM D.OE.

A letter from D.O.E. states that the old Ferndale dump is suspect as a contaminated site. Further investigation or cleanup action will need to be done. The City is taking the position that there are absolutely no funds available for investigation and testing, let alone any potential cleanup action which might be required.

PARKLYNN COURT REQUEST TO ABANDON PATH EASEMENT OR MAINTAIN FENCE

Three letters were received from residents of Parklynn Court requesting that the City maintain the fence along the path between the two properties to the west which leads into Alexander Estates or abandon the easement. Neighbors complain that the fence is continually vandalized and trash is strewn about by users of the path. The Committee was of the opinion that the City did not wish to continually repair the fence. One option would be to just remove the fence. The other option is to do as the homeowners wish and abandon the easement. Before this is done the City needs to hear from all of the Citizens in the area. Staff will be contacting the residents by letter and seeking input.