



CITY OF FERNDALE SPECIAL EVENT APPLICATION

NOTE:

Special Events are subject to the provisions of Chapter 12.28 of the Ferndale Municipal Code. Applications must be submitted, complete, at least 45 days prior to the event.

NAME OF EVENT: _____

Event Date(s): _____ Day(s) of Week: _____

Event Location(s): _____

Start Time: _____ End Time: _____ Approximate Crowd Size: _____ Ages: _____

Number of Vendors: _____ Event Sponsor/Organization: _____

Person Responsible: _____

Address: _____

City/State/Zip: _____ E-mail Address: _____

Day Phone#: _____ Cell Phone #: _____

Location - Attach a map showing the locations of planned facilities, street closures and events.

EVENT HOURS OF OPERATION – Specify start time to end time, a.m. and p.m.

****Other permits & Licenses requirements as noted – Attach proof of compliance***

HOURS FROM / TO	ACTIVITY	*OTHER PERMITS LICENSES REQUIRED	HOURS FROM / TO	ACTIVITY	*OTHER PERMITS LICENSES REQUIRED
/	Live Music / Dancing		/	Liquor Sales	State Liquor Board
/	Amplification Equipment		/	Liquor Service	State Liquor Board
/	Amusement Rides, Inflatable devices, Rock Climbing Walls, etc.	Dept. of Labor & Industries	/	Food Service	Department of Health
/	Gambling (Specify):	State Gaming Comm.	/	Stage	
/	Demonstrations		/	Tents	
/	Marine Events		/	Other Vendors	

Proof of Insurance (attach): _____

Parade - Start Location and Time: _____

Parade - End Location and Time: _____

Parade Route/Location Description (attach map): _____

Requested Services - Attach explanation of needs

Fire Police Public Works
 WC Sheriff State Patrol Other

Sanitation Facilities to be provided ("port-a-potty" "hand-washing station"): *If the City and/or applicant determine that such service is necessary, it must be provided and paid for by applicant, and promptly removed after the event. Contact Sanitary Service Company at 398-2025 for facility options and current rental prices.*

AFFIDAVIT OF APPLICANT

I, _____, do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also certify that I have read and understand the rules and regulations governing the proposed activity, and that this application is made subject to the rules and regulations established by the City Council, the mayor or his designee, or the risk manager.

Signature of Applicant

INDEMNIFICATION AGREEMENT

The sponsor/permittee agrees to defend, indemnify and hold the city of Ferndale, its appointed and elected officials, employees and agents from and against any and all liability, loss, costs, damage and expense, including costs and attorney fees in defense thereof because of actions, claims, or lawsuits for damages resulting from personal or bodily injury, including death at any time resulting therefore, sustained or alleged to have been sustained by any person or persons on account of damage to property, arising or alleged to have arisen directly or indirectly out of or in consequence of the permitted event.

Dated this _____ day of _____, 20____.

Name of Sponsor/Permittee (print) _____

Name of Authorized Representative (print): _____

Signature of Authorized Representative: _____

FOR OFFICIAL USE ONLY - CITY STAFF ROUTING:

POLICE: _____ Approved _____ Denied

Signature: _____ Conditions: _____

PUBLIC WORKS: _____ Approved _____ Denied

Signature: _____ Conditions: _____

ADMINISTRATOR: _____ Approved _____ Denied

Signature: _____ Conditions: _____

PARKS & REC: _____ Approved _____ Denied

Signature: _____ Conditions: _____

NOTIFICATIONS: _____ Whatcom Transit _____ County Sheriff